

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, May 1, 2008, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Greg Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Manuel conducted the Pledge of Allegiance.

The Commission discussed the format of the agenda. After discussion, by consensus, the Commission agreed to remove the 9:00 a.m. County Commission Workshop from the agenda.

In re: DISPENSE WITH READING OF MINUTES

Motion by R. Morgan, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, April 24, 2008, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Manuel, second by Corliss to approve the following Purchase Orders for the Week of April 28, 2008, totaling \$141,727.15: 42426, 42458, 45188, 45569, 45570, 45559, 45516, 45517, 45282, 45472, 45370, 45332, 45329, 45474, and 45475. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE

Motion by Corliss, second by R. Morgan to approve the list of Accounts Payable totaling \$261,754.19 dated May 1, 2008 as presented by the County Clerk and reviewed by the County Commission. Motion carried.

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$12,733.85
402/CCLK	CO. CLERK	\$762.36
403/CIR CLK	CIRCUIT CLERK	\$1,049.47
404/TAX	TAX OFFICE	\$4.30
405/PA	PROS ATTY	\$2,023.34
406/ASSR	ASSESSORS	\$450.62
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$1,681.58
413/ELE	ELECTION	\$2,114.00
415/MAG CT	MAGISTRATE COURT	
415/	GENERAL SCHOOL/CO TRANSFER	
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	
424/CTHS	COURT HOUSE	\$2,237.22
425/OB	OTHER BUILDING	\$10,562.43
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$903.56
431/ECON DEV	ECON DEV	\$308.33

433/GIS	GIS/ADDRESSING	\$1,066.67
439/PZ	PLANNING ZONING	\$22.72
440/ENG.	DEPT OF ENGINEERING	\$163.62
451/ZONING	ZONING DEPT	
700/SHRF	SHERIFF DEPT	\$63.91
701/SHRF	SHERIFF DEPT	
704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	\$105.00
712/911	911 COMMUNICATION	
716/A/C	ANIMAL CONTROL	\$91.61
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	\$2,441.41
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY	
989/CAP/AGT	AG AGT/CAPITAL OUTLAY	
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
ALLOC	ALLOCATIONS	
GRANTS	GRANTS	\$2,679.60
PAYROLL	PAYROLL	\$220,288.59
TOTALS		\$261,754.19

CHCKNO	DEPT	VENDOR	PO #	PO Amt	Amt w/o PO	CHECK AMOUNT
055449	425	ABH SERVICES, INC.		\$ -	\$7,898.17	\$7,898.17
055450	412	BARDANE PUBLIC HEALTH CT		\$ -	\$383.00	\$383.00
055450	431	BARDANE PUBLIC HEALTH CT		\$ -	\$308.33	\$308.33
055451	440	REBECCA F. BURNS		\$ -	\$36.36	\$36.36
055452	PAYROLL	BUREAU FOR CHILD SUPPORT		\$ -	\$72.00	\$72.00
055453	425	B-K OFFICE SUPPLY INC	45469	\$681.75	\$ -	\$681.75
055454	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$62.31	\$62.31
055455	PAYROLL	BUREAU F/CHILD SPPRT ENF		\$ -	\$212.31	\$212.31
055456	424	*CREAMERS AUTO SERVICE	45470	\$335.31	\$ -	\$335.31
055457	425	OLD CHARLES TOWN LIBRARY		\$ -	\$1,500.00	\$1,500.00
055458	PAYROLL	CHILD SUPPORT ENFORCE AG		\$ -	\$23.07	\$23.07
055459	403	DANKA OFFICE IMAGING	44910	\$1,030.40	\$ -	\$1,030.40
055459	406	DANKA OFFICE IMAGING	44430	\$334.32	\$ -	\$334.32
055460	406	DECISIONONE CORPORATION	44422	\$96.60	\$ -	\$96.60
055461	401	DOI-USGS		\$ -	\$12,733.85	\$12,733.85
055462	425	DEHAVEN SEVEN-UP CORP		\$ -	\$28.50	\$28.50
055463	PAYROLL	EQUITABLE THE EQUIVEST		\$ -	\$15.00	\$15.00
055464	424	FRONTIER COMMUNICATIONS		\$ -	\$1,054.09	\$1,054.09
055465	424	FRONTIER		\$ -	\$847.82	\$847.82
055466	PAYROLL	GUARDIAN		\$ -	\$6,520.55	\$6,520.55
055466	PAYROLL	GUARDIAN		\$ -	\$122,988.27	\$122,988.27
055466	PAYROLL	GUARDIAN		\$ -	\$2,260.80	\$2,260.80
055466	PAYROLL	GUARDIAN		\$ -	(\$0.22)	(\$0.22)
055466	PAYROLL	GUARDIAN		\$ -	(\$457.27)	(\$457.27)
055467	405	LAURA HALL	45262	\$92.40	\$ -	\$92.40
055468	439	SHANNON HAYDEN		\$ -	\$22.72	\$22.72
055469	PAYROLL	ING		\$ -	\$335.00	\$335.00
055470	402	JEFFERSON PUBLISH CO INC	45566	\$310.11	\$ -	\$310.11
055471	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$4,713.00	\$4,713.00
055472	440	NORMA KUROSKI		\$ -	\$106.05	\$106.05
055473	711	LANDIS OFFICE CENTRE	45280	\$105.00	\$ -	\$105.00

055474	433	MSAG DATA CONSULTANTS IN		\$	-	\$1,066.67	\$1,066.67
055475	PAYROLL	COMPTROLLER OF MARYLAND		\$	-	\$640.59	\$640.59
055476	405	MARRIOTT INTERNATIONAL	45266		\$286.29	\$	\$286.29
055477	700	MCKINNEY'S AUTO REPAIR	45471		\$63.91	\$	\$63.91
055478	PAYROLL	MD Child Support Account		\$	-	\$140.00	\$140.00
055479	413	MAXLOCK LOCKSMITH SERVIC	45567		\$89.00	\$	\$89.00
055480	PAYROLL	NATIONWIDE RETIREMENT		\$	-	\$765.21	\$765.21
055481	430	NFPA	45277		\$903.56	\$	\$903.56
055482	402	PIFER OFFICE SUPPLY, INC	45398		\$452.25	\$	\$452.25
055482	403	PIFER OFFICE SUPPLY, INC	44912		\$19.07	\$	\$19.07
055482	404	PIFER OFFICE SUPPLY, INC	44527		\$4.30	\$	\$4.30
055482	406	PIFER OFFICE SUPPLY, INC	44429		\$19.70	\$	\$19.70
055483	413	RAI GROUP 43, LLC	45030		\$2,025.00	\$	\$2,025.00
055484	405	SPECIALTY BUS SUPPLIES	45265		\$387.04	\$	\$387.04
055485	405	STAPLES CREDIT PLAN	45263		\$93.96	\$	\$93.96
055486	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$34,003.84	\$34,003.84
055486	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$7,952.48	\$7,952.48
055486	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$42.16	\$42.16
055486	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$9.86	\$9.86
055487	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$23.81	\$23.81
055487	PAYROLL	SHERIFF OF JEFFERSON CO		\$	-	\$30,318.42	\$30,318.42
055488	440	KIMBERLY SISK		\$	-	\$21.21	\$21.21
055489	975	SUMMIT COMMUNITY BANK		\$	-	\$2,441.41	\$2,441.41
055490	PAYROLL	TREASURER OF VIRGINIA		\$	-	\$161.51	\$161.51
055491	PAYROLL	TIME INSURANCE CO		\$	-	\$305.89	\$305.89
055492	PAYROLL	VALIC, %CHASE BANK TEXAS		\$	-	\$100.00	\$100.00
055493	405	WEST PAYMENT CENTER	45264		\$1,163.65	\$	\$1,163.65
055494	425	WM OF WEST VIRGINIA, INC		\$	-	\$195.30	\$195.30
055494	425	WM OF WEST VIRGINIA, INC		\$	-	\$258.71	\$258.71
055494	716	WM OF WEST VIRGINIA, INC		\$	-	\$91.61	\$91.61
055495	PAYROLL	WVPEIA 896046625		\$	-	\$9,080.00	\$9,080.00
055496	GRANT	PAMELA HOLSTEIN-WALLACE		\$	-	\$2,679.60	\$2,679.60
055497	412	CRAIG W YOHN		\$	-	\$1,298.58	\$1,298.58
TOTALS					\$8,493.62	\$253,260.57	\$261,754.19

In re: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Corliss, second by R. Morgan to approve the partial release of an Irrevocable Letter of Credit in the amount of \$54,917.00 for Shepherd's Retreat Subdivision, Lots 1-8 with the County to retain \$52,760.00. Motion carried.

Upon recommendation from Chief County Engineer Roger Goodwin, motion by R. Morgan, second by Manuel to approve the complete release of an Irrevocable Letter of Credit in the amount of \$197,820.74 for Meadow Farms Inc. - Meadows Nursery. Motion carried.

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Manuel, second by Corliss to approve the complete release of an Irrevocable Letter of Credit in the amount of \$34,320.00 for Eastland Associates of West Virginia, Inc. - Eastland Subdivision, Section V, Lots 103-123. Motion carried.

In re: APPROVAL OF TEMPORARY EMPLOYMENT OF A SHEPHERD UNIVERSITY INTERN BY THE PLANNING AND GIS DEPARTMENTS

Motion by Corliss, second by R. Morgan to approve the temporary employment of Amy Hammond, Shepherd University student as an Intern for the Planning and GIS Departments. Motion carried. The Commission directed that Leslie Smith, County Administrator adjust the budget for Fiscal Year 2009 to reflect funding for the Intern.

In re: APPROVAL OF DRAFT ZONING MAP TO BE REFERRED TO THE PLANNING COMMISSION FOR REVIEW

Tony Redman, Director of Planning and Zoning appeared before the Commission to discuss the draft Zoning Map.

Motion by Corliss, second by R. Morgan to approve the current draft Zoning Map as presented dated

May 1, 2008. Commissioner Manuel requested that the vote be made at the next meeting. Commissioner Corliss called a Point of Order. Commissioner F. Morgan, President disagreed on the Point of Order. Motion failed by a 2-3 vote. Commissioners Surkamp, Manuel and F. Morgan voted no.

In re: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION

Mr. Redman requested that a few more work sessions be scheduled for review of the Zoning text. By consensus, the Commission to hold a work session on Monday, May 5, 2008 at 10:00 a.m. to review the Proposed Draft Zoning Map, Proposed Zoning Ordinance dated April 17, 2008 and the Proposed Subdivision Ordinance.

The Commission agreed to place this agenda item on next week's agenda.

In re: EXONERATION

Motion by F. Morgan, second by Corliss to approve the following exoneration as presented. Motion carried.

NAME	DISTRICT	TYPE	TICKET#	AMOUNT
Richard K. Hessenaur	Shepherdstown	Real	27157	\$1,739.20

In re: PUBLIC COMMENT

Fred Blackmer appeared before the Commission to comment on his opposition to an Executive Session held.

Susan Kennison appeared before the Commission to comment on the Mountain Water Study and mud slides on the mountain.

In re: DEVELOPMENT AUTHORITY INTERVIEWS

Mark Dyck and Bryan Derrickson were present for interviews for the appointments to the Jefferson County Development Authority.

Leslie D. Smith, County Administrator informed the Commission that Hank Willard withdrew his application for appointment to the Jefferson County Development Authority.

In re: APPOINTMENTS TO THE JEFFERSON COUNTY DEVELOPMENT AUTHORITY

Motion by Corliss, second by Manuel to increase the Development Authority from 15 to 16 members. Motion passed by a 4-1 vote. Commissioner Surkamp voted no.

Nomination by Commissioner Manuel to appoint James Tolbert to the Jefferson County Development Authority.

Nomination by Commissioner R. Morgan to appoint C.C. Hammann to the Jefferson County Development Authority.

Nomination by Commissioner Corliss to appoint Mark Dyck to the Jefferson County Development Authority.

Nomination by Commissioner Manuel to appoint William Chesley to the Jefferson County Development Authority.

Nomination by Commissioner Surkamp to appoint Bryan Derrickson to the Jefferson County Development Authority.

	Surkamp	F. Morgan	R. Morgan	Manuel	Corliss
James Tolbert	✓	✓	✓	✓	✓
C. C. Hammann	✓	✓	✓	✓	✓
Mark Dyck	✓	✓	✓	✓	✓

Bryan Derrickson	✓	✓			
William Chesley			✓	✓	✓

James Tolbert, C. C. Hammann, Mark Dyck and William Chesley were appointed to the Jefferson County Development Authority for 3 year terms ending April 5, 2011.

In re: JAY WATSON - JEFFERSON COUNTY FIRE & RESCUE ASSOCIATION - STATUS OF THE EMERGENCY SERVICES AUTHORITY

Jay Watson, President of the Jefferson County Fire and Rescue Association appeared before the Commission to discuss the recent legislation passed allowing the combining of fire and emergency medical services on the county level. He requested that the County Commission create and pass an ordinance allowing the creation of this agency and at next the Association in conjunction with the Ambulance Authority prepare a proposal on the structure and budget required to maintain this agency. Mr. Watson informed the Commission that to date the Association meeting has taken the following action and requested that the Commission consider working with the Association and Ambulance Authority on the process:

- A committee was formed by the Association consisting of Fire & Ambulance Chiefs to create operational policies
- A committee was formed by the Association consisting of the Presidents and another person from each company to set the structure and prepare a budget as well as review current personnel policies

Commissioner Manuel agreed to work with the Association and Ambulance Authority during the process.

**In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT
- HAMILTON BUILDING CONTRACT - REQUEST APPROVAL AND SIGNATURE FROM COMMISSION FOR LEASE AGREEMENT**

Jennifer S. Maghan appeared before the Commission to request approval and signature from the Commission for the Lease Agreement for the Hamilton Building Contract.

The Commission took a 10-minute break at 11:05 a.m.

Kirk Davis, Capital Projects Manager appeared before the Commission to discuss space needs for the County Clerk and Magistrates. Magistrate Rissler and Magistrate Boober were present and made comments.

After discussion, motion by Surkamp, second by R. Morgan to approve the Hamilton Building Contract for a one year lease and to authorize the President of the Commission to affix her signature to the appropriate documents. Motion passed by a 3-2 vote. Commissioners Manuel and Corliss voted no.

- ELECTIONS UPDATE

Ms. Maghan reported on early voting.

- TRUCK ROUTES FOR DELIVERY AND PICK UP OF ELECTION DEVICES

Ms. Maghan reported on the truck routes for delivery and pickup of election devices.

- CENTER FOR PUBLIC FINANCE - MANAGING PUBLIC FUNDS, COURSE COMPLETION

Ms. Maghan informed the Commission that on April 25, 2008 County Clerk Jennifer Maghan and her Deputy Finance Clerks Vivian Fields and Sally Gran attended the Center for Public Finance and completed the course entitled "Managing Public Funds" presented by the WV State Treasurer's Office in Charleston, WV.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission for the legal update and report.

Ms. Grove distributed copies of the following:

- To Do List

- Jefferson Utilities Order - Meadowbrook hookup

Ms. Grove discussed the procedures of the approval of the Zoning Ordinances, Zoning Map and Subdivision Ordinances.

In re: MOVE THAT THE PSC BE REQUESTED TO CONDUCT A GENERAL INVESTIGATION OF THE FINANCIAL RELATIONSHIPS BETWEEN AND AMONG JEFFERSON UTILITIES, INC. SNYDER ENVIRONMENTAL SERVICES, AND OAK MEADOW, LLC (JS)

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission to discuss the request to conduct a general investigation of the financial relationships between and among Jefferson Utilities, Inc., Snyder Environmental Services, and Oak Meadow, LLS.

For the record, Commissioner Manuel recused himself from this discussion due to a conflict of interest.

In re: DUNN ENGINEERING MOUNTAIN WATER SYSTEM PRESENTATION

Wayne Hypes and Fred Hypes, Dunn Engineering were present and gave a presentation on the Mountain Water System. Lee Snyder, Roger Goodwin, Chief County Engineer, Kaye Moore, Scott Tatina, and John Maxey were present and made comments.

After the presentation, the Commission reported that they will send the report to the Public Service District and County Commission legal counsel for review and a comments.

In re: LEGISLATIVE ISSUES

No action was taken on this agenda item.

In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE

No action was taken on this agenda item.

In re: APPOINTMENTS OF ALTERNATE MEMBERS TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

In re: DISCUSSION ON STUDY OF OIL & GAS PURCHASES TO DETERMINE BEST POLICIES FOR FUTURE NEEDS

The Commission agreed to place this agenda item on next week's agenda.

In re: APPROVAL OF HOMELAND SECURITY GRANT APPLICATION FOR CWID EXERCISE

Motion by Manuel, second by Corliss to approve the Homeland Security Grant Application for CWID Exercise and to authorize the President of the Commission to affix her signature on the appropriate documents. Motion carried.

In re: APPROVAL OF RESOLUTION AND GRANT CONTRACT - COMMUNITY PARTICIPATION PROGRAM - FISHERMAN'S HALL - \$2,000

Motion by Manuel, second by Corliss to approve the following Resolution for the Community Participation Program - Fisherman's Hall - \$2,000. Motion carried.

RESOLUTION

The Jefferson County Commission met on the 1st day of May, 2008 with a quorum present and passed the following Resolution:

Be It Resolved that the County Commission of Jefferson County, West Virginia, hereby authorizes Frances B. Morgan, President of the Jefferson County Commission, to act on its behalf to enter into a contractual agreement with the West Virginia Development Office to receive and to act as the administrator of grant funds pursuant to provisions of the Community Participation Program in the amount of \$2,000. The

funds from this project will be used for the preservation and rehabilitation of the Fisherman's Hall.

Dated: May 1, 2008

/s/

Frances B. Morgan, Commission President

In re: APPROVAL OF RESOLUTION AND GRANT CONTRACT - COMMUNITY PARTICIPATION PROGRAM - FISHERMAN'S HALL - \$50,000

Motion by Manuel, second by Corliss to approve the following Resolution for the Community Participation Program - Fisherman's Hall - \$50,000. Motion carried.

RESOLUTION

The Jefferson County Commission met on the 1st day of May, 2008 with a quorum present and passed the following Resolution:

Be It Resolved that the County Commission of Jefferson County, West Virginia, hereby authorizes Frances B. Morgan, President of the Jefferson County Commission, to act on its behalf to enter into a contractual agreement with the West Virginia Development Office to receive and to act as the administrator of grant funds pursuant to provisions of the Community Participation Program in the amount of \$50,000. The funds from this project will be used for the preservation and rehabilitation of the Fisherman's Hall.

Dated: May 1, 2008

/s/

Frances B. Morgan, Commission President

In re: VERIZON SYSTEM AGREEMENT FOR PHONE SYSTEM - SIGNATURE REQUEST

Motion by Manuel, second by Corliss to approve the Verizon System Agreement - phone system for the E911 Communications Center. Motion carried.

In re: DISCUSS COMMISSIONER ATTENDING HOMELAND SECURITY CONVENTION IN MORGANTOWN (GC)

The Commission discussed attendance at the Homeland Security Convention in Morgantown, WV, June 1st and 2nd. After discussion, there was not a consensus to have a Commissioner to attend the Homeland Security Convention.

The Commission requested that Barbara Miller, Director of Homeland Security and Emergency Management be placed on next week's agenda for a report and updates.

In re: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator reported on the following:

- Distributed an insurance specs on what is covered
- Discussed the preliminary rates but asked that they are not to be released
- Informed the Commission that she will be placing land acquisition on next week's agenda for a decision
- Reminded the Commission of the Meeting with the Board of Education on May 7, 2008

In re: COUNTY COMMISSION REPORTS

Commissioner Surkamp reported on the meeting with Mr. Rodecker regarding the Cable Franchise Agreement.

Commissioner R. Morgan reported on the Solid Waste Authority Meeting he attended.

Commissioner R. Morgan reported on a letter received from Carol Gallant regarding the Old Jail and that the letter will be on next week's agenda for review.

Commissioner Manuel reported on the Council of Governments Meeting he attended.

In re: EXECUTIVE SESSION

Motion by Manuel, second by F. Morgan to enter into Executive Session to discuss Land Acquisition matters. Motion carried.

Motion by Manuel, second by F. Morgan to return to Regular Session. Motion carried. For the record, no action was taken during Executive Session.

The Commission received the following information:

Reminder of Meeting with School Board on Wednesday, May 7, 2008, at 9:30 a.m.

Appointment to be made the Parks and Recreation Commission on Thursday, May 15, 2008.

Correspondence received from the Parks and Recreation Commission requesting the Commission to consider appointing Tom Diehl to the Parks and Recreation Commission.

Correspondence received from the Statewide Addressing and Mapping Board concerning the release of \$25,561.63 for the work submitted for the completion of the E-911 addressing project.

Correspondence received from PanTran concerning their fiscal year 2009 budget allocation.

Copy of correspondence sent to Daniel L. Lutz from the Development Authority received concerning information on new job creation.

Notice received of a Housing Rehabilitation for Homeownership conference on June 4-5, 2008, in Charleston.

Copy of correspondence from the Division of Criminal Justice Services concerning the scheduled presentation of the Jefferson County Commission Community Corrections Program grant application to the Community Corrections Subcommittee on Monday, May 19, 2008, at 3:15 p.m.

Legislative information received from the Association of Counties.

Notice received of an Art Exhibit from students of South Jefferson Elementary School at the South Jefferson Public Library on April 20th, 2008 - May 31st, 2008.

Copy of correspondence to the Public Service Commission from the Mountain Water Systems Fair Water Rate Committee received concerning a request for intervener status.

Notice received of a Heritage Speakers Forum on May 10, 2008.

Correspondence received from the Division of Highways concerning the Statewide Transportation Improvement Program.

Correspondence received from Charles C. Cheezum concerning his resignation from the Parks and Recreation Commission.

Jefferson County Jail progress meeting minutes received.

Press Release received from the South Jefferson Public Library concerning a concert at the library on Sunday, May 18, 2008, at 2:00 p.m.

Notice received from the West Virginia State Treasurer of WV Unclaimed Property Workshops.

E-911 fees received from ACN Communications Services, Inc., Level 3 Communications LLC, and IDT Corporation.

Weekly settlement report received from the West Virginia Lottery for the Charles Town Races.

CORRESPONDENCE

Copy of correspondence sent to Comcast from Ronald W. Hovermale, Jr. received.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

Frances B. Morgan, Commission President