

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Jefferson County Courthouse thereof on Thursday, June 26, 2008 beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan; Commission President;
A.M.S. (Rusty) Morgan, III; James Surkamp;
Gregory A. Corliss; Dale Manuel; Commissioners

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Corliss conducted the Pledge of Allegiance

IN RE: APPROVAL OF MINUTES

Motion by Corliss, second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, June 19, 2008 and to approve the Minutes as amended.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by Manuel, second by Corliss to approve the Purchase Orders for the week of June 26, 2008 totaling \$9,891.27: 45732, 45509, 45525, 45729, 45730, 45854 and 45734. Motion carried.

IN RE: LEGISLATIVE ISSUES

Commissioner F. Morgan reported on the correspondence received from Berkeley County Commissioner William Stubblefield detailing the County Commission Legislative Summit scheduled for August 11, 2008.

The Commission agreed by consensus to authorize Leslie D. Smith, County Administrator to send a letter to Berkeley County Commission accepting the invitation.

Commissioner Manuel reported on the status of Shepherd University funding.

Commissioner Manuel reported on the Senate's Special Session.

Commissioner Surkamp reported on Route 9.

IN RE: COUNTY COMMISSION OF BERKELEY COUNTY - COUNTY COMMISSION LEGISLATIVE SUMMIT - AUGUST 11, 2008

This matter was discussed under agenda item: "Legislative Issues".

IN RE: BONDING AND ACTIVITY REPORT

Tony Redman, Director of Planning and Zoning appeared before the Commission to report on his assessment of budget projections for the Department of Planning and Zoning. Mr. Redman provided the Commission with copies of a report detailing his assessments.

Mr. Redman reported on the 25-page draft Zoning Ordinance document that will be presented to the Planning Commission during the Special meeting scheduled for July 1, 2008. Mr. Redman expressed his opinion regarding the consistency between the draft Zoning Ordinance and the Jefferson County Comprehensive Plan.

IN RE: ZONING AND SUBDIVISION ORDINANCE AMENDMENT DISCUSSION

This matter was discussed under agenda item: "Bonding and Activity Report".

IN RE: PUBLIC COMMENT

John Piwowarski appeared before the Commission to express his concerns with alleged unjustifiable practices of County law enforcement officials.

Fred Blackmer appeared before the Commission to express concerns with the quality of webcam audio during Planning Commission meetings.

IN RE: KIRK DAVIS

- **CONTRACT FOR WORK AT BURCH MANOR SUBDIVISION**
- **DEPARTMENTAL RELOCATIONS IDEAS AND RECOMMENDATIONS**

Kirk Davis appeared before the Commission for approval of contract for work at Burch Manor Subdivision.

Motion by Manuel, second by R. Morgan to approve the contract for work at Burch Manor Subdivision for Snyder Environmental contingent upon legal review and approval. Motion carried.

The Commission requested that Mr. Davis send a letter to Homeowners at Burch Manor explaining there will be no expense to them for the completion of construction work in Burch Manor Subdivision.

Mr. Davis presented the Commission with a chart and report detailing proposed recommendations for space allocation and relocation of various County Departments. Mr. Davis reported on the construction budget and expenses for necessary renovations prior to office relocations.

Commission members discussed projected space utilization for vacant space upon completion of all proposed relocations.

Leslie D. Smith, County Administrator presented the Commission with a request for furniture and space submitted by Magistrate Court personnel. The Commission agreed by consensus to authorize Ms. Smith to provide a cost analysis and report back to the Commission.

Mr. Davis distributed copies of handicap signage that will be displayed on railing at the Jailhouse Annex, Mapping and Assessor's office to accommodate clients with disabilities and to meet ADA requirements.

Motion by Manuel, second by Corliss to approve placement of handicap signage as recommended by Mr. Davis. Motion carried.

IN RE: MIKE MOOD - MIDDLEWAY VOLUNTEER FIRE COMPANY, INC. - REQUEST FOR TANKER 19 DONATION

Mike Mood of Middleway Volunteer Fire Company appeared before the Commission to request Donation of Tanker 19 from the Jefferson County Office of Homeland Security and Emergency Management to Middleway Volunteer Fire Company, Inc.

Mr. Mood reported on the projected implementation of Tanker 19 if donated to Middleway Volunteer Fire Company, Inc.

Leslie D. Smith, County Administrator requested that she be permitted to consult with Barbara Miller, Director of the Jefferson County Office of Homeland Security and Emergency Management prior to any decisions being made regarding Tanker 19.

The Commission agreed by consensus that Ms. Smith consult with Ms. Miller and places this matter on the July 10, 2008 agenda for further consideration.

The Commission took a 15-minute break at 10:35 a.m.

IN RE: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE

No action was taken on this agenda item.

IN RE: APPOINTMENTS OF ALTERNATE MEMBERS TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

IN RE: HEALTH INSURANCE QUOTE ANALYSIS

Leslie D. Smith, County Administrator reported on her discussions with Brandy Sims, Assistant Prosecuting Attorney regarding the status of premium reimbursement from Guardian Insurance.

Ms. Smith reported on premium negotiations and specifications with Guardian with respect to approving the contract for health insurance for an additional year.

Motion by Manuel, second by Corliss to continue with Guardian Insurance for the next fiscal year. Motion carried.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

• **DEPOSITORY BOND**

Jennifer S. Maghan, County Clerk appeared before the Commission for the weekly County Clerk's report.

Ms. Maghan expressed her concerns with employee deductibles and premium expenses for those employees using family coverage.

Ms. Maghan presented the Commission with a \$5 million Depository Bond and Resolution from United Bank. Ms. Maghan reported on Prosecuting Attorney, Michael D. Thompson's review and approval of the bond and resolution.

Motion by Manuel, second by F. Morgan to approve and accept the Depository Bond and Resolution from United Bank in the amount of \$5 million as previously reviewed and approved by Michael D. Thompson, Prosecuting Attorney. Motion carried.

Ms. Maghan presented the Commission with copies of the check received from the State Treasurer's Office as a result of research conducted on unclaimed property for Jefferson County Government. Ms. Maghan reported the check will be deposited into the County's General Fund account.

The Commission requested that Leslie D. Smith, County Administrator research and determine the origin of the unclaimed property in question and report her findings back to the Commission.

IN RE: VLT NON-PROFIT BUDGET ALLOCATIONS FOR FISCAL YEAR 2009

Commissioner Corliss requested the Commission defer discussions on VLT non-profit budget allocations until after July 1, 2008.

Commissioner Corliss requested the Commission reconsider allocation to non-profit agencies and consider equalization of county salaries and rectify inequities among county employees.

Commissioner Surkamp emphasized distributing funds to non-profit agencies such as CASA and Pan-Tran due to current inflation and gasoline expenses.

Motion by Corliss, second by R. Morgan to defer discussions and delay any decision regarding VLT fund distribution until after July 1, 2008.

Motion by Corliss, second by Manuel to reexamine findings of the Wage and Compensation study and authorize Leslie D. Smith, County Administrator to meet with elected officials to determine extent of salary inequities for further consideration by the Commission.

Commissioner F. Morgan expressed concerns with a change in salary policies among elected official's with regard to several new elected officials taking office in a few months.

Commissioner Corliss withdrew his earlier motions.

Motion by R. Morgan, second by Corliss to authorize Leslie D. Smith, County Administrator to meet with elected officials and get their opinion and recommendations with regard to salary inequities. Motion carried by a 3-2 vote; Commissioners F. Morgan and Surkamp voted no.

IN RE: DISCUSS IMPLEMENTATION OF STAFF PERFORMANCE APPRAISALS/EVALUATIONS

Commissioner F. Morgan requested the Commission consider approving the hire of private legal counsel specializing in Public Sector Personnel laws.

Motion by F. Morgan, second by R. Morgan authorizing Leslie D. Smith and Jefferson County Assistant Prosecuting Attorney's to further review all forms, documents and reports pertaining to the performance evaluations for reconsideration and reformatting for Commission review and consideration.

Commissioner Corliss expressed an interest in implementing staff performance appraisals and evaluations as determined and designed by the Commission. Mr. Corliss further requested the Commission consider scheduling a work session to discuss this matter further.

Motion by Manuel, second by Corliss to postpone action on this agenda item and schedule a work session to further discuss and review all forms and documents pertaining to County performance appraisals/evaluations. Motion carried by a 4-1 vote; Commissioner F. Morgan voted no.

Commissioners F. Morgan and R. Morgan withdrew their original motion.

The Commission agreed to conduct a work session with the presence of legal counsel on Monday, July 14, 2008 at 10:00 a.m. to further discuss matters regarding staff performance appraisals and evaluations.

Motion by F. Morgan, second by Manuel to send all documents and forms pertaining to the staff performance appraisals and evaluations to Stephanie Grove, Assistant Prosecuting Attorney for her review and legal recommendations.

Motion by R. Morgan, second by Corliss to table Commissioner F. Morgan's motion indefinitely. Motion failed by a 2-3 vote; Commissioners F. Morgan, Surkamp and Manuel voted no.

Commissioner F. Morgan's original motion as stated carried by a 3-2 vote. Commissioners Corliss and R. Morgan voted no.

IN RE: APPOINTMENT TO THE JEFFERSON COUNTY BUILDING COMMISSION

The Commission agreed by consensus to authorize Leslie D. Smith, County Administrator to contact interested applicants and schedule interviews.

IN RE: VEHICLE FLEET STUDY

Mark Schiavone, Capital Planning and Management Director appeared before the Commission to report on the Jefferson County Vehicle Fleet Study as previously requested by the Commission.

The Commission agreed by consensus to authorize Ms. Smith to review the Vehicle Fleet Study as presented by Mr. Schiavone and provide her recommendations to the Commission at the next scheduled County Commission meeting on July 10, 2008.

Commissioner R. Morgan requested the Commission consider adopting a vehicle accountability policy.

The Commission discussed implementing an energy conservation policy.

IN RE: REQUEST FOR APPROVAL OF MOTOROLA CHANGE ORDER #2 - EMERGENCY COMMUNICATIONS CENTER

Motion by Manuel, second by Corliss to approve Motorola Change Order #2 for the Emergency Communications Center in the amount of \$9,870.11. Motion carried.

IN RE: APPROVAL OF APPOINTMENT - DEPUTY SHERIFF RESERVE - CHRISTINA MARIE LAYCHAK

Motion by Manuel, second by R. Morgan to approve the appointment of Christina Marie Laychak as a Deputy Sheriff Reserve. Motion carried.

IN RE: SHERIFF BOOBER - REQUEST FOR DIRECTION ON PAYMENT FROM CAPITAL OUTLAY ACCOUNT FOR MANPOWER SERVICES

Leslie D. Smith, County Administrator reported on the memorandum received from Sheriff Ed Boober expressing concerns with the issuance of two checks out of the County's Capital Outlay Account for payroll services. Sheriff Boober is requesting Commission direction with regard to payment from the proper county account.

Motion by R. Morgan, second by Manuel to deny two checks issued from the Emergency Services Capital Outlay account for payroll services in the amount of \$1,707.38 and \$736.67 and authorize payment of payroll services from the proper account from the Department of Capital Planning and Management. Motion carried.

IN RE: PERMISSION TO FILL INFORMATION TECHNOLOGY SUPPORT SPECIALIST POSITION

Motion by Surkamp, second by R. Morgan to fill the Information Technology Support Specialist Position as requested by Mark Schiavone, Capital Planning and Management Director. Motion carried by a 4-1 vote; Commissioner Manuel voted no.

IN RE: SHERIFF BOOBER - REQUEST FOR DIRECTION ON PAYMENT FROM CAPITAL OUTLAY ACCOUNT FOR MANPOWER SERVICES – CONTINUED

Mark Schiavone, Capital Planning and Management Director appeared before the Commission to discuss the services charged to the Emergency Services Capital Outlay account and reported on his validation of the charges based upon the IT Support Specialist previously being a contracted employee who provided specialized services to the Jefferson County Sheriff’s Office during their recent move.

Mr. Schiavone requested the Commission reconsider their earlier motion and approve payment of services from the Capital Outlay account as previously submitted.

Motion by Surkamp, second by R. Morgan to reconsider the earlier motion of denial for payment of services from the Capital Outlay account and authorize immediate payment to Manpower Services with the two checks previously issued in the amounts of \$1,707.38 and \$736.67 to be paid immediately. Motion carried by a 4-1 vote; Commissioner Manuel voted no.

Motion by Surkamp, second by F. Morgan to authorize Sheriff Boober to release the two checks previously issued in the amounts of \$1,707.38 and \$736.67 from the Capital Outlay Account to Manpower Services for contractual services rendered.

Leslie D. Smith, County Administrator provided recommendations for payment of services to Manpower Services from Mr. Schiavone’s operations account for his Department.

Commissioner Surkamp withdrew his earlier motion.

Teresa Hendricks, Chief Tax Deputy was present for comments.

Kirk Davis, Capital Projects Manager was present for comments.

Motion by Surkamp, second by Manuel to authorize a budget revision for payment of services from the appropriate operational account. Motion carried.

IN RE: BUILDING SPACE AT THE BARDANE CENTER FOR THE FREE CLINIC

The Commission agreed to table this matter until July 10, 2008.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Motion by F. Morgan, second by Manuel to approve the list of Accounts Payable totaling \$282,320.49 dated June 26, 2008 contingent upon Commissioner Manuel’s review and approval as presented by the County Clerk. Motion carried.

CK#	Dept	Vendor	PO#	PO Amt	w/o PO	Ck Amt
056052	424	ALLEGHENY POWER		\$0.00	\$1,552.95	\$1,552.95
056052	425	ALLEGHENY POWER		\$0.00	\$6,626.70	\$6,626.70
056053	PAYROLL	AMERICAN FAMILY LIFE ICU		\$0.00	\$3,640.20	\$3,640.20
056054	712	RS/AASHTO	45525	\$230.00	\$0.00	\$230.00
056055	716	ALPHA TECH PET	45728	\$240.30	\$0.00	\$240.30
056056	403	BANK OF CHARLES TOWN	45814	\$100.00	\$0.00	\$100.00
056057	PAYROLL	BUREAU FOR CHILD SUPPORT		\$0.00	\$72.00	\$72.00
056058	700	EVERETT W BOOBER		\$0.00	\$13.22	\$13.22
056059	425	B-K OFFICE SUPPLY INC	45722	\$139.32	\$0.00	\$139.32
056059	440	B-K OFFICE SUPPLY INC	45675	\$2,360.19	\$0.00	\$2,360.19
056059	440	B-K OFFICE SUPPLY INC	45676	\$17,293.00	\$0.00	\$17,293.00
056059	440	B-K OFFICE SUPPLY INC	45681	\$4,335.00	\$0.00	\$4,335.00
056059	440	B-K OFFICE SUPPLY INC	45921	\$420.19	\$0.00	\$420.19
056059	451	B-K OFFICE SUPPLY INC	45680	\$1,033.42	\$0.00	\$1,033.42
056060	440	B&B EMBROIDERY/LAIRD BUS	45922	\$1,079.50	\$0.00	\$1,079.50
056061	425	BOLAND SERVICES	45707	\$3,980.00	\$0.00	\$3,980.00
056062	PAYROLL	BUREAU F/CHILD SUPPORT		\$0.00	\$62.31	\$62.31
056063	PAYROLL	BUREAU F/CHILD SPPRT ENF		\$0.00	\$212.31	\$212.31
056064	439	BERKELEY CO. ADULT ED	45916	\$100.00	\$0.00	\$100.00
056065	403	CASTO & HARRIS INC	45808	\$3,042.00	\$0.00	\$3,042.00
056066	PAYROLL	VA DEPT OF TAXATION		\$0.00	\$359.91	\$359.91
056067	425	CITY OF CHARLES TOWN		\$0.00	\$7,400.00	\$7,400.00
056068	406	*CREAMERS AUTO SERVICE	45727	\$24.00	\$0.00	\$24.00
056068	700	*CREAMERS AUTO SERVICE	45726	\$315.81	\$0.00	\$315.81
056068	716	*CREAMERS AUTO SERVICE	45731	\$12.00	\$0.00	\$12.00
056069	422	CDW-GOVERNMENT INC	45903	\$345.50	\$0.00	\$345.50
056070	451	CAREER TRACK	45688	\$398.00	\$0.00	\$398.00
056071	440	MASON CARTER		\$0.00	\$20.52	\$20.52
056072	PAYROLL	CHILD SUPPORT ENFORCE AG		\$0.00	\$23.07	\$23.07
056073	403	DAYTON LEGAL BLANK	45802	\$140.55	\$0.00	\$140.55

056073	403	DAYTON LEGAL BLANK	45811	\$611.45	\$0.00	\$611.45
056074	978	DELL MARKETING LP	45545	\$1,430.88	\$0.00	\$1,430.88
056074	978	DELL MARKETING LP	45851	\$3,531.14	\$0.00	\$3,531.14
056075	425	DAYCON	45724	\$293.67	\$0.00	\$293.67
056075	425	DAYCON	45730	\$1,217.64	\$0.00	\$1,217.64
056076	425	DEAN'S LAWNMOWER SHOP	45720	\$109.45	\$0.00	\$109.45
056077	425	DEHAVEN SEVEN-UP CORP		\$0.00	\$49.50	\$49.50
056078	440	DAMIEN DAVIS		\$0.00	\$231.22	\$231.22
056079	PAYROLL	EQUITABLE THE EQUIVEST		\$0.00	\$15.00	\$15.00
056080	439	ESRI	45917	\$1,470.00	\$0.00	\$1,470.00
056081	440	EXPLORE MAPS	45684	\$55.10	\$0.00	\$55.10
056082	439	FRED PRYOR SEMINARS	45687	\$594.00	\$0.00	\$594.00
056083	424	FRONTIER COMMUNICATIONS		\$0.00	\$402.34	\$402.34
056084	424	FRONTIER		\$0.00	\$1,286.85	\$1,286.85
056085	404	J & S BUSINESS FORMS LLC	44525	\$1,707.25	\$0.00	\$1,707.25
056086	976	GREENLINE DATA INC.	45810	\$321.23	\$0.00	\$321.23
056087	424	HASLER INC.	45721	\$102.00	\$0.00	\$102.00
056088	451	IKON OFFICE SOLUTIONS	45686	\$2,031.04	\$0.00	\$2,031.04
056089	PAYROLL	ING		\$0.00	\$535.00	\$535.00
056090	402	JEFFERSON PUBLISH CO INC	45868	\$251.13	\$0.00	\$251.13
056091	425	JEFFERSON COUNTY SOLID	45719	\$60.48	\$0.00	\$60.48
056092	PAYROLL	JEFFERSON SECURITY BANK		\$0.00	\$4,633.00	\$4,633.00
056093	440	NORMA KUROSKI		\$0.00	\$21.21	\$21.21
056094	PAYROLL	COMPTROLLER OF MD		\$0.00	\$640.59	\$640.59
056095	700	MCKINNEY'S AUTO REPAIR	45725	\$337.44	\$0.00	\$337.44
056095	700	MCKINNEY'S AUTO REPAIR	45734	\$1,310.84	\$0.00	\$1,310.84
056096	PAYROLL	MD Child Support Account		\$0.00	\$140.00	\$140.00
056097	422	MANPOWER	45901	\$1,155.00	\$0.00	\$1,155.00
056097	422	MANPOWER	45904	\$110.00	\$0.00	\$110.00
056098	422	MANPOWER	45901	\$770.00	\$0.00	\$770.00
056099	PAYROLL	NATIONWIDE RETIREMENT		\$0.00	\$765.21	\$765.21
056100	402	PIFER OFFICE SUPPLY, INC	45580	\$35.40	\$0.00	\$35.40
056100	403	PIFER OFFICE SUPPLY, INC	45809	\$1,537.15	\$0.00	\$1,537.15
056101	440	PRINT-O-STAT	45663	\$747.00	\$0.00	\$747.00
056101	440	PRINT-O-STAT	45923	\$100.00	\$0.00	\$100.00
056102	440	RAGAN COMMUNICATIONS	45689	\$99.00	\$0.00	\$99.00
056103	425	RCS SECURITY	45729	\$916.00	\$0.00	\$916.00
056104	405	SPECIALTY BUS SUPPLIES	45853	\$209.54	\$0.00	\$209.54
056105	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$23,703.02	\$23,703.02
056105	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	-\$112.60	-\$112.60
056105	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$17.85	\$17.85
056106	704	ST/WV REGIONAL JAIL &	45955	\$291.00	\$0.00	\$291.00
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	-\$45.78	-\$45.78
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$35,880.46	\$35,880.46
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	-\$45.78	-\$45.78
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8,391.46	\$8,391.46
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	-\$195.72	-\$195.72
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	-\$195.72	-\$195.72
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$31.62	\$31.62
056107	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$7.40	\$7.40
056108	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$15.31	\$15.31
056108	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$32,297.08	\$32,297.08
056108	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	-\$400.44	-\$400.44
056109	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$0.00	\$7,507.90	\$7,507.90
056110	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$0.00	\$9,274.48	\$9,274.48
056111	424	SPRINT PCS		\$0.00	\$90.96	\$90.96
056111	443	SPRINT PCS		\$0.00	\$154.18	\$154.18

056111	712	SPRINT PCS		\$0.00	\$1,463.42	\$1,463.42
056112	712	WILLIAM SCHWEITZER		\$0.00	\$120.00	\$120.00
056113	700	THOMASSEN FORD MERCURY	45733	\$85.80	\$0.00	\$85.80
056114	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
056115	GRANT	THE ANVIL		\$0.00	\$350.00	\$350.00
056116	412	US POSTMASTER	45009	\$1,000.00	\$0.00	\$1,000.00
056117	425	VITAL SIGNS	45723	\$512.80	\$0.00	\$512.80
056118	PAYROLL	CHASE BANK TEXAS		\$0.00	\$100.00	\$100.00
056119	405	WEST PAYMENT CENTER	45852	\$1,084.65	\$0.00	\$1,084.65
056119	405	WEST PAYMENT CENTER	45854	\$1,372.50	\$0.00	\$1,372.50
056120	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$20,776.57	\$20,776.57
056121	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$48,478.60	\$48,478.60
056122	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$166.50	\$166.50
056123	GRANT	PAMELA HOLSTEIN-WALLACE		\$0.00	\$4,575.74	\$4,575.74
TOTAL				\$61,049.36	\$221,271.13	\$282,320.49
DEPT	NAME			DEPT AMTS		
401/COM	CO. COMMISSION					
402/CCLK	CO. CLERK			\$286.53		
403/CIR CLK	CIRCUIT CLERK			\$5,431.15		
404/TAX	TAX OFFICE			\$1,707.25		
405/PA	PROS ATTY			\$2,666.69		
406/ASSR	ASSESSORS			\$24.00		
408/GOV	ST.COMPNET CHG BO GOV UNIT					
412/AG	AG AGT			\$1,000.00		
413/ELE	ELECTION					
415/MAG CT	MAGISTRATE COURT					
415/	GENERAL SCHOOL/CO TRANSFER					
422/IMPACT	IMPACT FEE OPERATIONAL DEPT			\$2,380.50		
424/CTHS	COURT HOUSE			\$3,435.10		
425/OB	OTHER BUILDING			\$21,305.56		
428/DATAP	DATA PROCESSING					
430/HLS	HOMELAND SEC					
431/ECON DEV	ECON DEV					
433/GIS	GIS/ADDRESSING					
439/PZ	PLANNING ZONING			\$2,164.00		
440/ENG.	DEPT OF ENGINEERING			\$26,761.93		
451/ZONING	ZONING DEPT			\$3,462.46		
700/SHRF	SHERIFF DEPT			\$2,063.11		
701/SHRF	SHERIFF DEPT					
704/WV JAIL	ST/WV REGIONAL JAIL			\$291.00		
711/OES	EMERG SVC					
712/911	911 COMMUNICATION			\$1,813.42		
716/A/C	ANIMAL CONTROL			\$252.30		
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE					
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT					
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY					
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY			\$321.23		
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY			\$4,962.02		
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY					
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY					
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY					
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY					
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY					
989/CAP/AGT	AG AGT/CAPITAL OUTLAY					
992/CAP/911	911 COMMUNICATION/CAP OUTLAY					
ALLOC	ALLOCATIONS					
GRANTS	GRANTS			\$5,079.92		

PAYROLL	PAYROLL	\$196,912.32
TOTALS		\$282,320.49

IN RE: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator presented the Commission with copies of the Draft Exoneration Order for the Tabb Property as ruled during last week's County Commission meeting. The Commission agreed by consensus to authorize Ms. Smith to calculate and determine the specific dollar value of the Exoneration to be presented to the Jefferson County Tax Office.

Ms. Smith reported on the email received from Robert Rodecker, Esquire regarding the Cable Franchise Agreement with Comcast Cable.

Ms. Smith presented the Commission with weekly revenue and expenditure reports.

Ms. Smith clarified the list of upcoming appointments listed on this week's agenda information.

IN RE: COUNTY COMMISSION REPORTS

Commissioner F. Morgan reported on the Free Adult Dentistry Services available at Hedgesville High School June 27th and 28th.

Commissioner Manuel reported on the Counsel of Governments meeting he attended.

IN RE: COUNTY COMMISSION WORKSHOP

No action was taken on this agenda item.

The Commission received the following information:

Reminder of Cancellation of County Commission meeting on Thursday, July 3, 2008.

Reminder Courthouse is closed on Friday, July 4, 2008 - Independence Day.

Reminder of appointments to be made after July 3, 2008:

- Solid Waste Authority
- Board of Health
- Harpers Ferry/Bolivar Public Service District
- Parks and Recreation Commission
- Summit Point Library Committee
- Eastern Panhandle Regional Planning and Development Council
- West Virginia Eastern Panhandle Transportation Authority

Memorandum received from Roger Goodwin concerning the Mountain Water Study.

Notice received from the Department of Planning of a Subdivision Work Session on Friday, June 27, 2008.

Financial summary for the Jefferson County Development Authority received for the quarter ending March 31, 2007.

Order received from the Public Service Commission concerning Enhanced 911 Fee for Prepaid Service.

Invitation received from Willis Nowell to attend the Shannondale and Beyond Website's 5th Annual Blue Ridge Mountain family picnic on Sunday, July 13, 2008, 11:00 a.m. - 6:00 p.m.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

E-911 fees received from Level 3 Communications LLC.

Upon rising, the Commission recessed until Thursday afternoon beginning at 9:30 o'clock a.m.

FRANCES B. MORGAN, COMMISSION PRESIDENT