

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, July 24, 2008, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Gregory Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE
Commissioner Surkamp conducted the Pledge of Allegiance.

In re: PROCEDURAL MATTER
Commissioner Corliss removed his agenda item without objection, Old Business Agenda Item #9 “Approval or Disapproval of Proposed Impact Fee Ordinance Changes Regarding Age Restricted Communities.”

In re: DISPENSE WITH READING OF MINUTES
Motion by R. Morgan, second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, July 17, 2008, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS
Motion by Manuel, second by R. Morgan to approve the following Purchase Orders for the Week of July 21, 2008, totaling \$5,527.77: 45099, 45757, 45819, 45822, 45884, 45755, 45834 and 45758. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE
Motion by Corliss, second by Manuel to approve the list of the Accounts Payable dated July 24, 2008, as presented by the County Clerk and reviewed by the County Commission. Motion carried.

CK #	Dept	Vendor	PO#	PO Amt	Amt wo PO	Ck Amt
056263	424	ALLEGHENY POWER		\$0.00	\$1,652.81	\$1,652.81
056263	425	ALLEGHENY POWER		\$0.00	\$627.01	\$627.01
056263	425	ALLEGHENY POWER		\$0.00	\$6,101.86	\$6,101.86
056264	PAYROLL	AMERICAN FAMILY LIFE ICU		\$0.00	\$3,909.74	\$3,909.74
056265	405	ACCURATE SYSTEMS INC	45831	\$369.00	\$0.00	\$369.00
056266	424	AUTOZONE		\$0.00	\$6.58	\$6.58
056266	700	AUTOZONE		\$0.00	\$207.01	\$207.01
056267	425	ABH SERVICES, INC.		\$0.00	\$2,972.90	\$2,972.90
056268	PAYROLL	BUREAU FOR CHILD SUPPORT		\$0.00	\$72.00	\$72.00
056269	PAYROLL	BUREAU F/CHILD SUPPORT		\$0.00	\$62.31	\$62.31
056270	PAYROLL	BUREAU F/CHILD SPRT ENF		\$0.00	\$212.31	\$212.31
056271	700	COUNTRY ROADS TIRE & AUT	45753	\$225.44	\$0.00	\$225.44
056272	440	*CREAMERS AUTO SERVICE	45752	\$69.26	\$0.00	\$69.26
056272	700	*CREAMERS AUTO SERVICE	45750	\$33.70	\$0.00	\$33.70
056272	712	*CREAMERS AUTO SERVICE	45751	\$49.65	\$0.00	\$49.65

056273	712	VERIZON CABS		\$0.00	\$150.00	\$150.00
056274	712	CDW-GOVERNMENT INC	45976	\$2,564.00	\$0.00	\$2,564.00
056275	PAYROLL	CHILD SUPPORT ENFORCE AG		\$0.00	\$23.07	\$23.07
056276	425	DAYCON	45746	\$571.34	\$0.00	\$571.34
056277	401	DOI-USGS		\$0.00	\$12,733.85	\$12,733.85
056278	PAYROLL	EQUITABLE THE EQUIVEST		\$0.00	\$15.00	\$15.00
056279	425	ENGINEERED DIGITAL APPL	45748	\$115.00	\$0.00	\$115.00
056280	701	EMERGENCY EQUIP,LIGHTING	45615	\$36.50	\$0.00	\$36.50
056281	425	FARM PLAN/SOUTHERN STATE	45439	\$251.37	\$0.00	\$251.37
056282	700	GALLS INCORPORATED	45612	\$102.81	\$0.00	\$102.81
056283	415	GENERAL COUNTY FUND-J FE		\$0.00	\$25,002.00	\$25,002.00
056284	GRANT	GOOD SHEPHERD CAREGIVERS		\$0.00	\$2,000.00	\$2,000.00
056285	439	KON OFFICE SOLUTIONS	45920	\$1,666.21	\$0.00	\$1,666.21
056285	700	KON OFFICE SOLUTIONS	45611	\$247.20	\$0.00	\$247.20
056286	716	NWOOD ANIMAL CENTER	45481	\$551.37	\$0.00	\$551.37
056287	PAYROLL	ING		\$0.00	\$535.00	\$535.00
056288	402	JEFFERSON PUBLISH CO INC	45873	\$173.13	\$0.00	\$173.13
056289	GRANT	JEFFERSON COUNTY SOLID		\$0.00	\$3,139.65	\$3,139.65
056290	700	JEFFERSON MEMORIAL HOSPT	45616	\$97.63	\$0.00	\$97.63
056291	PAYROLL	JEFFERSON SECURITY BANK		\$0.00	\$4,633.00	\$4,633.00
056292	GRANT	IC BLACK HISTORY		\$0.00	\$2,250.00	\$2,250.00
056293	403	MATTHEW BENDER & CO	45820	\$565.80	\$0.00	\$565.80
056293	405	MATTHEW BENDER & CO	45833	\$2,309.10	\$0.00	\$2,309.10
056294	PAYROLL	COMPTRROLLER OF MARYLAND		\$0.00	\$568.96	\$568.96
056295	700	MCKINNEY'S AUTO REPAIR	45749	\$537.85	\$0.00	\$537.85
056295	700	MCKINNEY'S AUTO REPAIR	45754	\$288.29	\$0.00	\$288.29
056295	700	MCKINNEY'S AUTO REPAIR	45754	\$180.30	\$0.00	\$180.30
056296	701	MPH INDUSTRIES INC	45614	\$37.53	\$0.00	\$37.53
056297	PAYROLL	MD Child Support Account		\$0.00	\$140.00	\$140.00
056298	425	NORVAC LOCK TECHNOLOGY	45747	\$516.90	\$0.00	\$516.90
056299	PAYROLL	NATIONWIDE RETIREMENT		\$0.00	\$765.21	\$765.21
056300	405	OGLEBAY	45830	\$4,132.78	\$0.00	\$4,132.78
056301	402	PIFER OFFICE SUPPLY, INC	45862	\$598.91	\$0.00	\$598.91
056301	402	PIFER OFFICE SUPPLY, INC	45875	\$95.88	\$0.00	\$95.88
056301	403	PIFER OFFICE SUPPLY, INC	45815	\$345.45	\$0.00	\$345.45
056302	402	RECORD MANAGEMENT SOL	45872	\$35.00	\$0.00	\$35.00
056303	405	SPECIALTY BUS SUPPLIES	45832	\$134.44	\$0.00	\$134.44
056304	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$23,531.61	\$23,531.61
056304	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$15.30	\$15.30
056305	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$31.62	\$31.62
056305	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$34,493.72	\$34,493.72
056305	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$7.40	\$7.40
056305	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8,067.16	\$8,067.16
056306	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$31,078.15	\$31,078.15

056306	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$15.31	\$15.31
056307	GRANT	SHERIFF OF JEFFERSON CO		\$0.00	\$577,032.00	\$577,032.00
056308	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$0.00	\$7,747.37	\$7,747.37
056309	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$0.00	\$9,570.29	\$9,570.29
056310	402	SPECTRA ASSOCIATES	45874	\$30.95	\$0.00	\$30.95
056311	712	SEN COMMUNICATIONS	45975	\$123.35	\$0.00	\$123.35
056312	424	SPRINT PCS		\$0.00	\$90.91	\$90.91
056312	GRANT	SPRINT PCS		\$0.00	\$150.52	\$150.52
056312	712	SPRINT PCS		\$0.00	\$1,815.96	\$1,815.96
056313	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
056314	700	SHANNON R. TRAVIS	45613	\$156.00	\$0.00	\$156.00
056315	PAYROLL	CHASE BANK TEXAS		\$0.00	\$100.00	\$100.00
056316	406	ASSOC OF WV ASSESSORS	44437	\$50.00	\$0.00	\$50.00
056317	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$21,005.74	\$21,005.74
056318	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$49,013.23	\$49,013.23
056319	712	WALMART BUSINESS		\$0.00	\$315.79	\$315.79
056320	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$166.50	\$166.50
056321	403	WALZ POSTAL SOLUTIONS	45813	\$171.46	\$0.00	\$171.46
056322	412	CRAIG W YOHN		\$0.00	\$1,329.68	\$1,329.68
056323	413	REBECCA JONES		\$0.00	\$50.00	\$50.00
TOTALS				\$17,433.60	\$833,570.04	\$851,003.64

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$12,733.85
402/CCLK	CO. CLERK	\$933.87
403/CIR CLK	CIRCUIT CLERK	\$1,082.71
404/TAX	TAX OFFICE	
405/PA	PROS ATTY	\$6,945.32
406/ASSR	ASSESSORS	\$50.00
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$1,329.68
413/ELE	ELECTION	\$50.00
415/MAG CT	MAGISTRATE COURT	
415/	GENERAL SCHOOL/CO TRANSFER	\$25,002.00
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	
424/CTHS	COURT HOUSE	\$1,750.30
425/OB	OTHER BUILDING	\$11,156.38
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$1,666.21
431/ECON DEV	ECON DEV	
433/GIS	GIS/ADDRESSING	
439/PZ	PLANNING ZONING	
440/ENG.	DEPT OF ENGINEERING	\$69.26
451/ZONING	ZONING DEPT	
700/SHRF	SHERIFF DEPT	\$2,076.23

701/SHRF	SHERIFF DEPT	\$74.03
704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	
712/911	911 COMMUNICATION	\$5,018.75
716/A/C	ANIMAL CONTROL	\$551.37
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY	
989/CAP/AGT	AG AGT/CAPITAL OUTLAY	
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
ALLOC	ALLOCATIONS	
GRANTS	GRANTS	\$584,572.17
PAYROLL	PAYROLL	\$195,941.51
TOTALS		\$851,003.64

In re: LEGISLATIVE ISSUES

The Commission discussed the proposed economic alliance zone.

In re: EXONERATIONS

Upon the recommendation of the Assessor, the Commission approved the following exonerations due to erroneous assessment for the year 2008.

Motion by Manuel, second by Corliss to approve the following exoneration. Motion carried.

Name	District	Type	Amount	Ticket #
Ricky L. Holder	Ranson Corporation	Personal	\$148.59	314026

Motion by R. Morgan, second by Corliss to approve the following exoneration. Motion carried.

Name	District	Type	Amount	Ticket #
Stephen & Colleen Straus	Charles Town	Personal	\$87.32	304564

Motion by R. Morgan, second by Manuel to approve the following exoneration. Motion carried.

Name	District	Type	Amount	Ticket #
Steven Remberg	Harpers Ferry Corp	Real	\$4,960.23	15522

In re: BONDING AND ACTIVITY REPORT

Chief County Engineer Roger Goodwin appeared before the Commission. Mr. Goodwin informed the Commission that there was no bonding. Mr. Goodwin reported on Dunn Engineering and the Mountain Water Study. The Commission agreed to have Mr. Goodwin set up a work session with

Dunn Engineering on July 31, 2008.

Tony Redman, Director of Planning and Zoning, gave the Planning Commission Activity Report. Mr. Redman reported on the public hearing at Jefferson High School on the proposed zoning ordinance.

In re: PUBLIC COMMENT

Randy Hilton appeared before the Commission and reported on the plans for the jail rededication celebration. The Commission agreed to have the County Administrator speak with the legal department concerning expenditures for the celebration.

In re: KIRK DAVIS - SPACE ALLOCATION - DISCUSSION/UPDATE ON JUDICIAL CENTER

Kirk Davis appeared before the Commission to discuss a proposal for allocating space in the St. Margaret's Building. After discussion, motion by R. Morgan, second by Corliss to approve the plans presented by Mr. Davis on pages 2 and 4.

Motion by F. Morgan, second by Manuel to postpone approval of the plans in order to contact the Circuit Judges and Magistrates by phone for verbal approval of the space plan. Motion passed by a 4-1 vote. Commissioner Surkamp voted no.

Mr. Davis also reported on the proposed judicial center.

Michael Thompson, Prosecuting Attorney, was present and commented on lease purchase and prevailing wages.

In re: PATSY NOLAND - REQUEST FOR BUDGET REVISION

Patsy Noland, Circuit Clerk, appeared before the Commission to request a budget revision in order to return the unencumbered balance from her department in the amount of \$41,657. Mrs. Noland requested the budget revision in order to provide salary increases to her employees. After discussion, motion by Manuel to approve the request from the Circuit Clerk for a budget revision in the amount of \$41,657. Motion failed due to a lack of a second.

Michael Thompson, Prosecuting Attorney, was present and commented on the salary issue.

In re: PETER CORUM - ARTS & HUMANITIES ALLIANCE OF JEFFERSON COUNTY - PROPOSED OFFICE OF CULTURAL AFFAIRS

Peter Corum appeared before the Commission to request that the County provide office space for the Arts and Humanities Alliance for the proposed Office of Cultural Affairs. After discussion, the Commission agreed to hold this matter over until later in the meeting in order to have Kirk Davis come in and assist with the matter.

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk, appeared before the Commission for the County Clerk's report. Ms. Maghan informed the Commission of the annual audit to begin on August 11, 2008.

The Commission took a break at 11:07 a.m.

The Commission reconvened at 11:25 a.m.

In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE

No action was taken on this agenda item.

In re: APPOINTMENTS OF ALTERNATE MEMBERS TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

In re: JAIL OPENING CELEBRATION COMMITTEE

Commissioner F. Morgan presented the Commission with a press release concerning the rededication of the jail building. The Commission agreed to release the press release.

In re: PETER CORUM - ARTS & HUMANITIES ALLIANCE OF JEFFERSON COUNTY - PROPOSED OFFICE OF CULTURAL AFFAIRS - CONTINUED

Kirk Davis appeared before the Commission concerning allocating office space for the proposed Office of Cultural Affairs. Mr. Davis agreed to work with Mr. Corum on this matter in order to provide space to the Arts & Humanities Alliance.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney, appeared before the Commission for the legal update and report.

Ms. Grove reported on the following:

- The Orser Board of Review and Equalization appeal.
- The availability of attorney Tom Michael for a conference call.
- Motion filed for reconsideration with the Public Service Commission.
- Review of position descriptions.

In re: THE ALICE FERGUSON FOUNDATION - REQUEST TO SIGN ON TO THE POTOMAC RIVER WATERSHED TRASH TREATY

The Commission discussed this matter with Assistant Prosecuting Attorney Stephanie Grove. After discussion, the Commission agreed to refer the matter to the Water Advisory Committee and the Jefferson County Watershed Coalition.

In re: PURCHASING POLICY

Commissioner Surkamp discussed the County's purchasing policy.

The Commission took a break for lunch at 12:15 p.m.

The Commission reconvened at 1:30 p.m.

In re: JOINT EMERGENCY SERVICES INTERIM REPORT #2

The Commission acknowledged receipt of the Joint Emergency Services Interim Report #2 and agreed to take the report under advisement.

In re: AGENDA FOR COUNCIL OF GOVERNMENTS MEETING ON WEDNESDAY, JULY 30, 2008

The Commission discussed the agenda for the next Council of Governments meeting on Wednesday, July 30, 2008. The Commission agreed to place the following items on the Council of Governments agenda:

- Judicial Center Plans
- Water and Waste Water Service Area Boundaries

In re: GENERAL FUND BUDGET REVISION

The Commission discussed the General Fund Budget Revision. After discussion, motion by Manuel, second by F. Morgan to approve the General Fund Budget Revision and enter the following resolution. Motion carried.

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 24th day of July, 2008, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number 1, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by Manuel, and duly seconded by F. Morgan, the vote was as follows:

Frances B. Morgan	<u>Yes</u>
A.M.S. Rusty Morgan	<u>Yes</u>
Gregory A. Corliss	<u>Yes</u>
Dale Manuel	<u>Yes</u>
James T. Surkamp	<u>Yes</u>

Whereupon, Commissioner Morgan declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Frances B. Morgan, President of the Jefferson County Commission, is authorized to affix her signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

/s/

Frances B. Morgan, President
Jefferson County Commission

In re: SALARY INCREASE FOR THOSE COUNTY EMPLOYEES WHO HAVE NOT RECEIVED ONE THIS FISCAL YEAR (DM)

Motion by Manuel that all Jefferson County employees, who did not receive a salary increase in the current fiscal year be given a 5% increase retroactive to the beginning of the current fiscal year and those employees who received a raise earlier in the current fiscal year that did not reach the 5% level should have their salary increased to equal the total 5%. Motion failed due to a lack of a second.

In re: SALARY EQUITY ISSUE IMPLEMENTING STEPS (DM)

Motion by Manuel, second by Corliss to take \$75,000 plus the matching FICA funds to provide salary equity to the 12 employees who fall under the minimum salary levels. Motion passed by a 4-1 vote. Commissioner F. Morgan voted no.

Motion by Corliss, second by R. Morgan put aside \$100,000 to bring the elected officials into the salary study to determine salary equity.

Motion by Manuel, second by F. Morgan to postpone the motion in order to meet with the elected officials. Motion passed by a 3-2 vote. Commissioners Corliss and R. Morgan voted no.

In re: APPROVE OR DISAPPROVE OF PLANNING COMMISSION RECOMMENDATION TO FIX THE DIRECTOR OF PLANNING AND ZONING SALARY FOR FY2009 AT \$90,000 AND COMMENSURATE WITH NEW RESPONSIBILITIES ABOVE A LONG RANGE PLANNER (GC)

Motion by Corliss, second by Surkamp to approve the recommendation from the Planning Commission to increase the Director of Planning and Zoning's salary to \$90,000, retroactive to July 1, 2008. Motion passed by a 3-2 vote. Commissioners R. Morgan and Manuel voted no.

In re: REQUEST PLANNING COMMISSION RECOMMENDATION REGARDING BONUSES FOR SPECIFIC PLANNING AND ZONING PERSONNEL INVOLVED WITH THE HARD WORK AND EXCELLENT PRODUCT REFLECTED IN THE CURRENT DRAFT ZONING AND SUBDIVISION ORDINANCES (GC)

Motion by Corliss to provide bonuses to planning and zoning personnel involved with the draft zoning and subdivision ordinances. Motion failed due to a lack of a second.

In re: APPROVAL OF EMERGENCY MANAGEMENT PLANNING GRANT APPLICATION
Motion by Manuel, second by Corliss to approve the Emergency Management Planning Grant application. Motion carried.

In re: APPROVAL OF GRANT RESOLUTION AND CONTRACT - COMMUNITY PARTICIPATION GRANT - FISHERMAN'S HALL
Motion by Manuel, second by F. Morgan to approve the grant resolution and contract for the Community Participation Grant for Fisherman's Hall. Motion carried.

In re: APPROVAL OF EMPLOYMENT - GEORGE PRIVITERA - INFORMATION TECHNOLOGY SUPPORT SPECIALIST
Motion by Surkamp, second by R. Morgan to approve the employment of George Privitera as the Information Technology Support Specialist. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

In re: COMMUNITY CORRECTIONS PROGRAM; START-UP ISSUES (FM)
Commissioner F. Morgan discussed with the Commission the Community Corrections Program.

In re: COUNTY COMMISSION REPORTS
Commissioner Manuel reported on and Eastern Panhandle Transit Authority meeting.
Commissioners Manuel and F. Morgan reported on a flood plain ordinance presentation.

In re: COUNTY ADMINISTRATOR REPORTS
The County Administrator informed the Commission of an upcoming conference call concerning the cable franchise agreement.
The County Administrator commented on the salary study.

The Commission received the following information:

Correspondence received from the Fire and Rescue Association concerning funding for Middleway Fire Department.

Correspondence received from the Fire and Rescue Association concerning 2008-2009 funding for fire companies.

Correspondence received from the Statewide Addressing and Mapping Board concerning county reimbursements deadline of March 31, 2009.

Correspondence received from the West Virginia Development Office concerning the Synthetic Fuel Non-Producing Counties Fund.

Correspondence received from Bettye A. Harrison-Burns concerning the draft zoning ordinance.

Information received on the Fall 2008 Local Government Leadership Academy on September 19-20, 2008.

Correspondence received from Laura Bowman concerning her interview for an appointment to the Parks and Recreation Commission.

Stage Whispers newsletter received from the Old Opera House.

Information received from John Piwowarski.

E-911 fees received from AT&T and Citizens Communications.

Correspondence received from the Department of Health and Human Resources concerning the 2008 Local Wellhead and Source Water Protection Grant Programs for Community Water Systems.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

Correspondence received from Dr. James G. Gibson concerning the proposed zoning ordinance.

Dunn Engineer's answers to the Mountain Water Systems Fair Rate Committee's questions received from Roger Goodwin.

Notice received from Allegheny Energy of an Open House on August 11, 2008, at the Harpers Ferry Quality Inn to share plans for the Potomac-Appalachian Transmission Highline.

Miscellaneous

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

Frances B. Morgan, Commission President