

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, October 23, 2008 beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan; Commission President;
A.M.S. (Rusty) Morgan, III; James Surkamp;
C. Dale Manuel; Greg Corliss; Commissioners

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Surkamp conducted the Pledge of Allegiance

IN RE: APPROVAL OF MINUTES

Motion by Manuel, second by R. Morgan to dispense with the reading of the Minutes for the meeting held on Thursday, October 16, 2008 and to approve the Minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by R. Morgan, second by Manuel to approve the following Purchase Orders for the week of October 23, 2008 totaling \$11,157.29: 46144, 46145, 46146, 46216, 46199, 46217, 46201, 45948, 46092, 46093, 46094, 46095, 45941, 46223, 45650, 45651, 45653, 45654, 46098 and 46097. Motion carried.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Motion by Corliss, second by R. Morgan to approve the list of Accounts Payable totaling \$261,260.77 dated October 23, 2008. Motion carried.

CK#	Dept	Vendor	PO#	PO Amt	Amt wo PO	Ck Amt
056938	424	ALLEGHENY POWER		\$0.00	\$1,235.35	\$1,235.35
056938	425	ALLEGHENY POWER		\$0.00	\$8,296.24	\$8,296.24
056939	GRANT	AFRICAN AMERICAN COMM		\$0.00	\$3,448.09	\$3,448.09
056940	712	AT&T		\$0.00	\$9.73	\$9.73
056941	700	AUTOZONE		\$0.00	\$38.89	\$38.89
056942	ALLOC	AHA/ART&HUMANITIES ALLN		\$0.00	\$3,371.08	\$3,371.08
056943	425	B-K OFFICE SUPPLY INC	46084	\$353.20	\$0.00	\$353.20
056944	425	BONDED APPLICATORS OF MD	46007	\$2,883.00	\$0.00	\$2,883.00
056945	GRANT	BLUE RIDGE ACRES		\$0.00	\$2,200.00	\$2,200.00
056946	402	CASTO & HARRIS INC	46198	\$336.00	\$0.00	\$336.00
056946	413	CASTO & HARRIS INC	45900	\$3,927.90	\$0.00	\$3,927.90
056947	700	COUNTRY ROADS TIRE & AUT	46089	\$475.81	\$0.00	\$475.81
056948	700	*CREAMERS AUTO SERVICE	46087	\$50.45	\$0.00	\$50.45
056949	712	VERIZON CABS		\$0.00	\$1,139.67	\$1,139.67
056950	424	JANET COLLIER		\$0.00	\$116.85	\$116.85
056951	403	DAYTON LEGAL BLANK	45829	\$1,151.02	\$0.00	\$1,151.02
056952	401	DOI-USGS		\$0.00	\$12,733.85	\$12,733.85
056953	401	FEDEX		\$0.00	\$35.24	\$35.24
056953	402	FEDEX		\$0.00	\$32.75	\$32.75
056953	700	FEDEX		\$0.00	\$63.30	\$63.30
056954	425	FARM PLAN/SOUTH STATE	45771	\$352.24	\$0.00	\$352.24
056955	412	FRONTIER		\$0.00	\$421.33	\$421.33
056955	415	FRONTIER		\$0.00	\$331.27	\$331.27
056955	424	FRONTIER		\$0.00	\$14,274.21	\$14,274.21
056955	712	FRONTIER		\$0.00	\$3,843.24	\$3,843.24
056956	415	GENERAL COUNTY FUND-J FE		\$0.00	\$30,485.76	\$30,485.76
056957	425	GRAINGER, INC	46086	\$62.16	\$0.00	\$62.16
056958	425	IDVILLE, INC	46272	\$97.99	\$0.00	\$97.99
056959	440	INTERNAT'L CODE COUNCIL	45945	\$225.00	\$0.00	\$225.00
056960	401	IKON OFFICE SOLUTIONS	46296	\$83.49	\$0.00	\$83.49
056961	716	INWOOD ANIMAL CENTER	45773	\$178.23	\$0.00	\$178.23
056962	700	JAY'S AUTOMOTIVE	46088	\$61.02	\$0.00	\$61.02
056963	413	JEFF CO PUBLIC SER DEPT		\$0.00	\$27.09	\$27.09

056963	425	JEFF CO PUBLIC SER DEPT		\$0.00	\$54.81	\$54.81
056964	406	JEFFERSON PUBLISH CO INC	44441	\$100.00	\$0.00	\$100.00
056964	440	JEFFERSON PUBLISH CO INC	45946	\$81.60	\$0.00	\$81.60
056964	451	JEFFERSON PUBLISH CO INC	45939	\$76.10	\$0.00	\$76.10
056965	425	JEFFERSON COUNTY SOLID	46083	\$72.09	\$0.00	\$72.09
056966	413	JEFFERSON UTILITIES INC		\$0.00	\$18.00	\$18.00
056966	425	JEFFERSON UTILITIES INC		\$0.00	\$234.00	\$234.00
056967	439	JEFFERSON COUNTY SCHOOLS	45949	\$75.00	\$0.00	\$75.00
056968	405	MATTHEW BENDER & CO	46221	\$940.35	\$0.00	\$940.35
056969	425	HOME DEPOT CREDIT SERVIC		\$0.00	\$548.01	\$548.01
056970	700	MCKINNEY'S AUTO REPAIR	46090	\$125.83	\$0.00	\$125.83
056971	712	NATL EMERGENCY NMBR	46251	\$240.00	\$0.00	\$240.00
056972	401	NSVRC-NORTHERN SHEN		\$0.00	\$2,522.00	\$2,522.00
056973	ALLOC	JEFF CO PARKS &		\$0.00	\$16,815.03	\$16,815.03
056974	404	PIFER OFFICE SUPPLY, INC	44542	\$16.24	\$0.00	\$16.24
056975	440	RSMEANS PRODUCTS	45947	\$149.22	\$0.00	\$149.22
056976	425	RCS SECURITY	46091	\$2,064.00	\$0.00	\$2,064.00
056977	988	RIDERSVILLE CYCLE	46273	\$13,063.00	\$0.00	\$13,063.00
056978	424	SMITH-NADENBOUSCH INS./C		\$0.00	\$376.00	\$376.00
056979	405	SPECIALTY BUS SUPPLIES	45849	\$12.86	\$0.00	\$12.86
056980	704	ST/WV REGIONAL JAIL &	46298	\$96,750.71	\$0.00	\$96,750.71
056981	711	SOFTWARE COMPUTER GR	45596	\$150.00	\$0.00	\$150.00
056982	424	SPRINT PCS		\$0.00	\$90.96	\$90.96
056982	GRANT	SPRINT PCS		\$0.00	\$127.52	\$127.52
056982	712	SPRINT PCS		\$0.00	\$992.95	\$992.95
056983	433	SHANNON-BAUM SIGNS	42444	\$5,135.05	\$0.00	\$5,135.05
056984	422	F. MARK SCHIAVONE		\$0.00	\$36.65	\$36.65
056985	425	VALLEY HARDWARE CO	45735	\$115.71	\$0.00	\$115.71
056985	700	VALLEY HARDWARE CO	45735	\$68.94	\$0.00	\$68.94
056986	712	VALLEY TWO-WAY, INC	46252	\$3,589.00	\$0.00	\$3,589.00
056987	ALLOC	JEFFERSON CO CONVENTION		\$0.00	\$20,186.11	\$20,186.11
056988	712	PANHANDLE ACCIDENT RECO	45967	\$2,400.00	\$0.00	\$2,400.00
056989	712	VERIZON		\$0.00	\$400.64	\$400.64
056990	405	WEST PAYMENT CENTER	46222	\$1,138.88	\$0.00	\$1,138.88
056991	424	WALMART BUSINESS		\$0.00	\$46.94	\$46.94
056991	716	WALMART BUSINESS		\$0.00	\$105.12	\$105.12
TOTAL				\$136,602.09	\$124,658.68	\$261,260.77

IN RE: LEGISLATIVE ISSUES

The Commission discussed topics for the upcoming Legislative Interim meetings.

IN RE: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Corliss, second by Manuel to approve the complete release of an irrevocable letter of credit in the amount of \$84,747.00 for Fellowship Bible Church. Motion carried.

IN RE: APPOINTMENT OF ALTERNATE MEMBERS TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

IN RE: PUBLIC COMMENT

Steven Perkins appeared before the Commission to present a letter of concern detailing his opposition to the proposed resort along the Potomac River.

Dee Taylor appeared before the Commission to present a letter detailing her concerns with the Zoning Ordinance with regard to the proposed resort along the Potomac River.

Aliene Shelling appeared before the Commission to express her concerns with the proposed resort along the Potomac River.

Patience Wait appeared before the Commission to discuss concerns regarding the proposed PATH transmission in Jefferson County. The Commission agreed to put matters regarding PATH on next week's agenda for further discussion.

Ed Burns appeared before the Commission to express his concerns with the proposed reduction of MARC services to Jefferson County.

IN RE: ANDREW ARNOLD, PRESIDENT SHEPHERDSTOWN FIRE DEPARTMENT - REQUEST FOR AMBULANCE IMPACT FEE CLARIFICATION

Andrew Arnold, President of Shepherdstown Fire Department appeared before the Commission to express his concerns with distribution of Ambulance Impact Fees and to request clarification of Ambulance Impact Fees for the Jefferson County Ambulance Authority and area fire departments with EMS services. Mr. Arnold presented the Commission with a packet of information detailing his concerns.

Mark Schiavone, Impact Fee Coordinator was present to provide clarification and reported on utilization of Impact Fees for Volunteer Companies and the Ambulance Authority for EMS equipment. Mr. Schiavone also provided clarification of CIP applications.

Ed Smith, Ambulance Authority Operations Manager was present and reported on the CIP request and the history of the reserve EMS unit currently housed at the Ambulance Authority.

Jay Watson of Independent Fire Company was present and reported on Independent Fire Company's use of the Ambulance Authority's reserve EMS unit.

Micah Kiger, EMS Chief for Shepherdstown Fire Company was present for comments.

The Commission agreed by consensus to authorize Mark Schiavone, Impact Fee Coordinator to draft a letter to the Fire and Rescue Association clarifying the process necessary to fund equipment for the Shepherdstown Fire Company.

IN RE: PROPOSAL TO REORGANIZE JEFFERSON COUNTY GOVERNMENT AS FOLLOWS:

- CREATE A PURCHASING AGENT TO CENTRALIZE PURCHASING BY JEFFERSON COUNTY. THE CURRENT CONSTRUCTION MANAGER WILL ASSUME THESE NEW DUTIES 1 DECEMBER 2008.

Kirk Davis, Capital Projects Manager appeared before the Commission to provide a proposal and to report on his goals and objectives as Purchasing Agent.

Motion by Surkamp, second by Corliss to designate Kirk Davis as Purchasing Agent to centralize purchasing by Jefferson County effective December 1, 2008.

Motion by Manuel to table this matter for one week in order for Department Heads and Elected Officials to review and provide input on Mr. Davis' proposal. Motion died due to lack of a second.

Original motion by Surkamp, second by Corliss to designate Kirk Davis as a Purchasing Agent to centralize purchasing by Jefferson County effective December 1, 2008. Motion carried

IN RE: CIP PROJECTS - AMBULANCE PURCHASES AND IMPACT FEES (SEE ATTACHMENT FOR WORKBOOK OF DRAFT MINUTES OF FIRE/EMS MEETING)

This matter was discussed under agenda item: "Andrew Arnold, President Shepherdstown Fire Department - Request for Ambulance Impact Fee Clarification".

IN RE: ED SMITH - AMBULANCE AUTHORITY REQUEST FOR ADMINISTRATIVE OFFICE SPACE

Ed Smith, Ambulance Authority Operations Manager appeared before the Commission to request space for administrative staff. Mr. Smith provided the Commission with a building evaluation report of the current facility in Ranson.

Kirk Davis, Capital Projects Manager was present and reported on the availability of space in the lower level of the Mason Building to accommodate Mr. Smith's request.

The Commission agreed by consensus to authorize Mr. Smith and Mr. Davis to work together to accommodate space needs for the Ambulance Authority.

IN RE: DARRELL HARDER, JR. - REQUEST FOR BUILDING PERMIT FEE WAIVER

The Commission agreed to table this matter for one week pending review.

IN RE: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission for the weekly legal update and report.

Ms. Grove provided the Commission with the Assistant Prosecuting Attorney's to do list and reported on the Motion to Dismiss for the Board of Health, the status hearing for the BORE Orser appeal, a hearing with Sheriff Boober and negotiations currently underway to acquire space for the Free Clinic. The Commission requested Ms. Grove meet with Kirk Davis to further discuss space needs for the Free Clinic.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

- ELECTIONS UPDATE
- PUBLIC TEST OF ELECTION DAY VOTING DEVICES WILL BE ON TUESDAY, OCTOBER 28, 2008 AT 5:30 PM AT THE HAMILTON BUILDING AT BARDANE INDUSTRIAL PARK
- USER FRIENDLY DOCUMENT LOOK-UPS AT THE CLERK'S OFFICE

Jennifer S. Maghan, County Clerk appeared before the Commission for the weekly County Clerk's report.

Ms. Maghan provided the Commission with an elections update, reported on the voting equipment testing scheduled for Tuesday, October 28, 2008 at 5:30 p.m. at the Hamilton Building in Burr Industrial Park and reported on the capabilities of the newly upgraded CSSI user friendly document look up software.

The Commission took a 10-minute break at 11:30 a.m.

IN RE: DISCUSS IMPACT OF PROPOSED REDUCTION IN 2010 MARC SERVICES

Motion by Manuel, second by Surkamp to authorize Leslie D. Smith, County Administrator to draft a letter of opposition to the reduction of MARC Train Commuter Services to MARC Train officials, Senator Byrd, Senator Rockefeller, The West Virginia Rail Authority, Governor Manchin, Representative Capito and the Jefferson County Legislative Delegation.

Ed Burns was present and reported on the MARC train schedule for Brunswick, Maryland and Jefferson County as well as MARC Train regulations and rates.

IN RE: LETTER TO SENATOR BYRD AND SENATOR ROCKEFELLER ADDRESSING THE COMMISSION'S OPPOSITION TO THE REDUCTION OF MARC TRAIN COMMUTER SERVICE (TRAIN #883) - COPIES TO BE FORWARDED TO THE WV RAIL AUTHORITY AND GOVERNOR MANCHIN

This matter was discussed under agenda item: "Discuss Impact of Proposed Reduction in 2010 MARC Services".

IN RE: MARC TRAIN CUTS - LETTER OF OPPOSITION

This matter was discussed under agenda item: "Discuss Impact of Proposed Reduction in 2010 MARC Services".

IN RE: AGENDA FOR COUNCIL OF GOVERNMENTS MEETING ON WEDNESDAY, OCTOBER 29, 2008

The Commission agreed to place Planning Issues on the Council of Governments meeting agenda and agreed by consensus to authorize Leslie D. Smith, County Administrator to contact Mayor Dave Hamill from Ranson to request he appear to discuss the proposed Green Development projects for Ranson.

The Commission recessed for lunch at 12:20 p.m. The Commission reconvened at 1:30 p.m.

IN RE: APPROVAL OF RESOLUTION, GRANT CONTRACT AND AGREEMENT - GOVERNOR'S COMMUNITY PARTICIPATION GRANT - BLACK HISTORY PRESERVATION SOCIETY

Motion by Corliss, second by Manuel to approve the Resolution, Grant Contract and Agreement for the Governor's Community Participation Grant for Black History Preservation Society. Motion carried.

RESOLUTION

WHEREAS, The Jefferson County Commission has agreed to assist the Black History Preservation Society to complete restoration and preservation work at the Locke House which will include electrical upgrades, a new heating system, and other repairs as funds permit with funds made available through the Governor's Community Participation Grant program and the West Virginia Development Office in the amount of \$5,000.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Commission does hereby accept the conditions of the contract between the West Virginia Development Office and the Jefferson County Commission and does hereby authorize the signatures of the President of the Commission.

Dated: 23rd October 2008

/s/

Frances B. Morgan, Commission President

IN RE: APPROVAL OF RESOLUTION, GRANT CONTRACT AND AGREEMENT - GOVERNOR'S COMMUNITY PARTICIPATION GRANT - JEFFERSON COUNTY PARKS AND RECREATION

Motion by Manuel, second by R. Morgan to approve the Resolution, Grant Contract and Agreement for the Governor's Community Participation Grant for Jefferson County Parks and Recreation. Motion carried.

RESOLUTION

WHEREAS, The Jefferson County Commission has agreed to assist the Jefferson County Parks and Recreation to purchase computers and related equipment with funds made available through the Governor's Community Participation Grant program and the West Virginia Development Office in the amount of \$10,000.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Commission does hereby accept the conditions of the contract between the West Virginia Development Office and the Jefferson County Commission and does hereby authorize the signatures of the President of the Commission.

Dated: 23rd October 2008

/s/

Frances B. Morgan, Commission President

Commissioner Surkamp arrived at 1:35 p.m.

IN RE: PAT CURRY - COMVEST LTD., INC. - JEFFERSON COUNTY AMBULANCE AUTHORITY NEW BUILDING FINANCING - REQUEST FOR FUNDING STREAM VERIFICATION

The Commission agreed by consensus to authorize Leslie D. Smith, County Administrator to contact Pat Curry in order to acquire additional information on the terms and specifications of the financing for further review and consideration prior to taking any action.

IN RE: T.J. VANMETER - REGION VII WORKFORCE INVESTMENT BOARD - REQUEST FOR MEETING

The Commission agreed by consensus to authorize Leslie D. Smith, County Administrator to schedule a meeting with Mr. T.J. VanMeter, Staff Director from Region VII Workforce Investment Board as requested.

IN RE: DISCUSS AND VOTE ON PROPOSED NEW ORDINANCE CREATING A JEFFERSON COUNTY FIRE AND EMS AGENCY

The Commission agreed to table this matter for one week pending review and consideration of legal memorandum and draft Ordinance Creating a Jefferson County Fire and EMS Agency from Stephanie Grove, Assistant Prosecuting Attorney.

IN RE: CREATE UP-TO-DATE, COMPLETE AND CENTRALIZED RECORD OF ACCRUED SICK LEAVE AND VACATION TIME. HAVE DEPARTMENT HEADS SUBMIT WITH REGULAR PAYROLL ACCRUED SICK AND VACATION TIME FOR BOTH THE DEPARTMENT HEAD AND ALL THEIR EMPLOYEES

Motion by Surkamp, second by Corliss authorizing Department Heads to submit record of sick and annual time accrued for all employees with time sheets to Sally Gran, Payroll Officer.

Leslie D. Smith, County Administrator reported on individual department policies and record keeping and time sheet procedures.

Motion by Surkamp authorizing Leslie D. Smith, County Administrator to provide quarterly time records to Sally Gran, Payroll Officer detailing employee sick and annual time. Motion died due to lack of a second.

Motion by F. Morgan, second Corliss authorizing Leslie D. Smith, County Administrator to draft a proposed reporting system detailing employee accrued sick and vacation time for Commission review and consideration. Motion carried.

No action was taken on Commissioner Surkamp's original motion.

IN RE: PERSONNEL POLICY MANUAL - FIX LANGUAGE SO SICK LEAVE IS NOT INCLUDED IN PAYMENTS UPON RETIREMENT, RESIGNATION OR DISMISSAL TO CONFORM WITH WIDESPREAD CONVENTION

The Commission agreed to table this matter indefinitely.

IN RE: PROVIDING COUNTY IT STAFF WITH PASSWORDS TO THE COUNTY SERVER. COUNTY COMMISSION VOTED THAT THIS INFORMATION BE PROVIDED AND IT STAFF RECEIVED PASSWORDS TO COMPUTER SWITCHES NOT PASSWORDS TO THE SERVER(S) AS VOTED AND REQUESTED. IF PROVIDING THESE PASSWORDS IS OBJECTED TO BY AN ELECTED'S OFFICE, RECOMMEND PURSUING RECENT RECOMMENDATION OF IT STAFF BEFORE THE COUNTY COMMISSION TO WORK WITH SSI TO PUT SUCH AN ELECTED'S OFFICE INTO ITS OWN "DOMAIN" PROVIDING COMPUTER PRIVACY AND SECURITY THAT IS PRESENTLY ABSENT. THIS WOULD ALLOW IT STAFF TO UNDERSTAND SYSTEM ON THE COUNTY SIDE WITHOUT IMPEDING WORK FLOW IN THE ELECTED'S OFFICE. ALSO ASKING DISCUSSION OF FEASIBILITY OF SENDING IT STAFF TO BE TRAINED BY SSI IN MORGANTOWN

Commissioner Surkamp requested clarification of password availability for the County server to George Privitera, IT Support Specialist. Ms. Smith reported that the password for the switch was provided to Mr. Privitera as previously voted upon by the Commission.

Motion by Surkamp authorizing Kirk Davis to create an RFP for the purpose of establishing cost saving alternatives for IT services in the County.

The Commission agreed to take no action on this matter. Commissioner Surkamp withdrew his motion.

IN RE: REQUEST FOR CONTRACT BETWEEN COUNTY AND SOFTWARE SYSTEMS, INC. - ORIGINAL AND CURRENT

The Commission agreed by consensus to authorize Leslie D. Smith, county Administrator to acquire the original contract for services from Software Systems, Incorporated for Commissioner Surkamp's review.

IN RE: DON JACOBS FINDINGS FROM LAST VISIT

Leslie D. Smith, County Administrator reported that Mr. Jacobs' findings from his meetings with Department Heads and Elected Officials is forthcoming in the next several weeks. Ms. Smith advised the Commission of Mr. Jacobs' visit to meet with elected officials on Thursday, October 30, 2008.

IN RE: COST PROPOSAL FOR RECALCULATION OF SCHOOL IMPACT FEES

The Commission agreed to table this matter for one week.

IN RE: REPORT ON IT ISSUES

The Commission agreed to table this matter for one week.

IN RE: COUNTY COMMISSION REPORTS

Commissioner Corliss reported on the Development Authority meeting he attended.

Commissioner Manual reported on the Parks and Recreation meeting he attended.

IN RE: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator provided the Commission with the weekly expenditure reports.

IN RE: PLANNING & ZONING DIRECTOR SEARCH COMMITTEE MEETING

The Commission met with Tony Redman, Director of Planning and Zoning; Kirk Davis, Interim Planning Director and Planning Commissioner Bob Reynolds and Zoning Board of Appeals member Tom Trumble to review the credentials and qualifications of applicants who have submitted resumes for the Planning and Zoning Director position.

Mr. Redman provided the Commission a packet including all resumes received, a summary of his recommendations and a draft questionnaire for the applicants.

The Commission agreed by consensus to authorize the Planning Commission to send a cover letter with the questionnaire to qualified applicants and have Mr. Trumble and Mr. Reynolds draft a review document summarizing applicant credentials and qualifications for Commission review and consideration.

Mr. Redman provided his views on Rattling Springs, the proposed Resort on the Potomac River which is scheduled for review by the Planning Commission on Tuesday, October 28, 2008.

IN RE: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION

This matter was discussed under agenda item: "Planning & Zoning Director Search Committee Meeting".

The Commission received the following information:

Resolution to find consistency of the proposed amendments to the Jefferson County Zoning Ordinance adopted October 2, 2008, with the Jefferson county Comprehensive Plan and to recommend adoption of the proposed amendments.

Application for renewal of cable television franchise received from Comcast.

Draft renewal timetable for the cable franchise agreement received from Robert Rodecker.

Animal Control report received.

News release received from AHA!

Notice received of Sheriff's office's regarding new phone system.

Correspondence received from the Division of Culture and History concerning FCC Form 620 for proposed New Tower Project Lot Falcon Ridge Drive, EBI Project 61081924.

Correspondence received from the Historic Landmarks Commission concerning historic landmarks.

Correspondence received from Senator John Yoder concerning the approval of grant funds for the Black History Preservation Society.

Correspondence received from Senator John Yoder concerning the approval of grant funds for the Jefferson County Parks and Recreation Commission.

Information received from Barbara Miller concerning the completion of the recertification for the 2008 Community Rating System.

Information received from Allegheny Energy concerning PATH.

Information received concerning the West Virginia University Local Government Leadership Academy.

Memorandum received from Jennifer S. Maghan concerning the State Auditor's response to Assistant Prosecutor Grove's opinion regarding election pay for maintenance employees.

Correspondence received from the Public Service Commission concerning PATH.

Notice received from the Jefferson County Public Service District of their new location in Burr Industrial Park.

Information received from the County Commissioners' Association concerning the legislative roundtable meetings.

Ethics reporter received.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

Correspondence received from the Jefferson County Solid Waste Authority regarding appointment of Rusty Morgan as permanent liaison to the Jefferson County Solid Waste Authority.

Correspondence received from the West Virginia Association of Counties regarding PEIA Public Hearing Schedule and Plan Change Proposals.

Acceptance of bond for The Woods at Wheatland Subdivision File #07-22.

Correspondence received from Herb Snyder concerning MARC Train and Commuter Bus Riders - MTA Press Release

The Commission received the following correspondence:

Correspondence received from Joshua and Kelly Edwards concerning PATH.

Correspondence received from John Michael Gearheart concerning PATH.

Correspondence received from John F. Piwowarski.

Correspondence received from Denis Kupiszewski concerning PATH.

Upon rising, the Commission recessed until Thursday morning beginning at 9:30 o'clock a.m.

Frances B. Morgan, Commission President