

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, June 11, 2009 beginning at 1:30 o'clock p.m.

PRESENT: Dale Manuel; President;
James Surkamp, Lyn Widmyer
Frances B. Morgan; Commissioners

Commissioner Noland was absent.

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Widmyer conducted the Pledge of Allegiance.

IN RE: BARBARA MILLER – APPROVAL OF HOMELAND SECURITY GRANT

Barbara Miller, Jefferson County Office of Homeland Security and Emergency Management Director appeared before the Commission to request approval of a 2009 Homeland Security Grant in the amount of \$22,000.00. Ms. Miller reported on the specifications of the grant.

Motion by Morgan, second by Widmyer to approve and authorize the President’s signature upon the 2009 Homeland Security Grant in the amount of \$22,000.00 as presented. Motion carried.

IN RE: ED SLONAKER - MORGAN FINANCIAL/DISCUSSION AND PRESENTATION OF HEALTH/DENTAL/VISION INSURANCE PROPOSALS

Leslie D. Smith, County Administrator provided a cost analysis and summary of benefits and reported on specifications of proposals received from health insurance companies.

Ms. Smith presented copies of comments received from county employees with regard to insurance coverage.

Ed Slonaker of Morgan Financial was present and provided a 2009 Group Benefit Renewal Power Point demonstration summarizing the history of services including details of paid claims, the renewal process, carrier quotes and cost comparisons, a summary of plan provisions, spending and savings account summary and bridge insurance.

Mr. Slonaker addressed questions and concerns from various county employees and commissioners.

Sally Gran, Payroll Clerk was present for comments.

Additional comments were provided by Roger Goodwin, Michelle Mason, Mark Schiavone, Becky Burns and Lisa Bowers.

The Commission agreed by consensus to hold the record open for one week to allow additional comments and to table this matter for two weeks.

The Commission agreed by consensus to authorize Leslie D. Smith, County Administrator to schedule an informative work session between Mr. Slonaker and employees interested in obtaining additional information.

IN RE: COUNTY HEALTH/DENTAL/VISION DECISION

This matter was discussed under agenda item: “Ed Slonaker - Morgan Financial/Discussion and Presentation of Health/Dental/Vision Insurance Proposals”.

The Commission agreed to keep this matter on the agenda under “Old Business” until a decision is made.

The Commission took a 10-minute break at 3:00 p.m.

IN RE: LEGISLATIVE ISSUES

Commissioner Morgan reported on the Legislative meeting she attended on June 10, 2009 and provided a status report on House Bill 102.

Commissioner Widmyer expressed her concerns with the effects of House Bill 102.

IN RE: BONDING AND ACTIVITY REPORT

No new information was provided.

IN RE: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION

Jennifer Brockman, Director of Planning and Zoning appeared before the Commission and reported on goals and strategies being implemented by the Planning Commission and Planning and Zoning staff and requested the Commission consider discussing this matter further at the upcoming joint Planning Commission and County Commission meeting.

Ms. Brockman reported on the Planning Commission's decision to obtain private legal counsel for the Far Away Farms appeal.

Ms. Brockman agreed to bring up this matter at the next Planning Commission meeting and report back to the County Commission.

IN RE: TERRY MARCUS – INTRODUCTION OF THOMAS BAYUZIK, JR. – NEW DEVELOPMENT AUTHORITY DIRECTOR

Terry Marcus, Development Authority Board President was present to introduce Thomas Bayuzik, Jr., the new Development Authority Director.

IN RE: REQUEST FROM THE JEFFERSON COUNTY PUBLIC SERVICE DISTRICT FOR A LETTER OF SUPPORT FOR THE PUBLIC SERVICE DISTRICT'S FLOWING SPRINGS SEWER PROJECT

Joe Hankins, Jefferson County Public Service District Chairman appeared before the Commission to request a letter of support from the County Commission for the Flowing Springs Sewer project.

Mr. Hankins reported on the specifications and provided a status update for the Flowing Springs Sewer project.

Mr. Hankins reported on his request for a letter of support from the Jefferson County Planning Commission and discussed the upcoming public hearing scheduled for June 25, 2009 at 7:00 p.m.

Motion by Manuel, second by Widmyer to approve the letter of support for the Public Service District's Flowing Springs Sewer project as presented by Mr. Hankins.

Commissioner Surkamp provided copies of a map detailing the Halltown Study area included within the Flowing Springs Sewer project. Mr. Hankins reported on the service area of the proposed plant.

The Commission agreed to provide revisions to the letter prior to the next meeting.

Commissioner Manuel withdrew his original motion and the Commission agreed to table this matter.

IN RE: DISCUSSION, REPORT OF FEDERAL STIMULUS FUNDS

Leslie D. Smith, County Administrator reported on the availability of Fire Station grants and the recommendations received in support of an Energy Grant for Jefferson County.

Ms. Smith provided the Commission with the list of the prioritized recommendations and reported this matter would be placed on next week's agenda.

IN RE: ORGANIZATIONAL PLANNING

No new information was provided.

IN RE: APPROVAL OF MINUTES

Motion by Morgan, second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, June 4, 2009 and to approve the Minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by Widmyer, second by Manuel to approve the following Purchase Orders for the week of June 11, 2009 totaling \$136,753.92: 46112, 46126, 46127, 46128, 46129, 47069, 46700, 47302, 47065, 46530, 47234, 47239, 47240, 47242, 46263, 47136, 47158, 47090, 47091, 46937, 46761, 47235, 47237, 47238, 47245, 47246, 47006, 47004, 46473, 46474, 47243, 46663, 47005, 47233, 47244 and 46998.

Amended motion by Manuel, second by Widmyer to include Purchase Order # 47072 totaling \$154.50 to the weekly list of Purchase Orders to be approved. Motion carried.

Original motion by Widmyer, second by Manuel to approve the following Purchase Orders for the week of June 11, 2009 totaling \$136,908.42: 47072, 46112, 46126, 46127, 46128, 46129, 47069, 46700, 47302, 47065, 46530, 47234, 47239, 47240, 47242, 46263, 47136, 47158, 47090, 47091, 46937, 46761, 47235, 47237, 47238, 47245, 47246, 47006, 47004, 46473, 46474, 47243, 46663, 47005, 47233, 47244 and 46998. Motion carried.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Motion by Morgan, second by Widmyer to approve the list of Accounts Payable for June 11, 2009 totaling \$80,447.66. Motion carried.

CK#	DEPT	VENDOR	PO#	PO Amt	Amt wo PO	CK Amt
058929	PAYROLL	COMPTROLLER OF MD		\$0.00	\$384.53	\$384.53
058930	PAYROLL	NATIONWIDE MUTUAL INS		\$0.00	\$61.94	\$61.94
058931	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8.70	\$8.70
058931	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8,856.64	\$8,856.64
058931	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$37.20	\$37.20
058931	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$37,869.72	\$37,869.72
058932	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$33,104.23	\$33,104.23
058933	PAYROLL	US DEPT OF EDUCATION		\$0.00	\$124.70	\$124.70
TOTALS					\$80,447.66	\$80,447.66

IN RE: PUBLIC COMMENT

No Public Comment was provided.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

No new information was provided.

IN RE: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator provided the Commission copies of the weekly revenue and expenditures reports.

Ms. Smith provided a status update on the HVAC unit replacement in the Courthouse and renovations being made to the Judge's chambers.

Ms. Smith reported on the proposed date for the Parks and Recreation ceremony at Leetown Park Playground and requested Commission direction with regard to scheduling. Due to the ceremony being scheduled for Thursday, June 25, 2009 the Commission requested Ms. Smith coordinate with Tim Barr,

Parks and Recreation Director to schedule another date.

Ms. Smith reported on the specifications of building plans being coordinated for the upcoming County Building Security work session.

Ms. Smith distributed copies of the Mortgage Housing Bond minutes as previously requested by Jennifer S. Maghan, County Clerk.

Ms. Smith requested direction from the Commission with regard to the location of the County Commission meeting. The Commission agreed by consensus to continue the meetings at the Old Charles Town Library until completion of the renovations at the County Courthouse.

IN RE: COUNTY COMMISSION REPORTS

Commissioner Morgan reported on the Community Criminal Justice Board meeting she attended.

Commissioner Manuel reported on the Emergency Services Board meeting he attended.

Commissioner Widmyer reported on the Harpers Ferry National Park Management Plan public meeting she attended.

Commissioner Widmyer reported on the Trail Day Ceremony she attended.

Commissioner Surkamp reported on the E911 Advisory Board meeting was postponed.

IN RE: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission for the weekly legal update and report.

Ms. Grove provided the Commission with copies of the weekly to do list and reported on the following:

The Emergency Services Board Finance Committee meeting she attended;

Court briefs and filings and upcoming hearings she will be attending;

Research conducted and revisions to County policies and handbooks previously requested by the Commission.

Leslie D. Smith, County Administrator reported on strategies being implemented in support of training and seminars for Department Heads and Elected Officials.

Commissioner Morgan left the meeting at 4:20 p.m.

Ms. Grove reported on contractual legalities and concerns with regard to the Planning Commission's acquisition of private legal counsel.

James Casimiro, Assistant Prosecuting Attorney appeared before the Commission and presented copies of the proposed letter to the Public Service Commission expressing community concern for others affected by the PATH transmission line.

Commissioner Manuel reported on Governor Manchin's call to the Public Service Commission Chairman requesting his presence at a local Public Service Commission PATH meeting.

Mr. Casimiro reported on Intervention Motions being filed by private citizens.

Mr. Casimiro provided a status report on the JUI/Mountain Water System case.

Mr. Casimiro provided the Commission with copies of the JCCEP appeal brief.

The Commission received the following information:

The County Commission meeting will be held in the Old Charles Town Library meeting room for the June 11, 2009 meeting.

Letter of recommendation for reappointment of Rosamond Burns to the Board of Health received from Dr. Robert Johnson.

Comments received from department heads concerning the employee evaluation form.

Legislative information received from the County Commissioners' Association.

Information received from the Association of Counties concerning the digital television transition.

Meeting minutes received from the Jefferson County Public Service District.

Oath of Office received from Ashtyn B. Wimer as an Assistant Deputy Clerk for the Circuit Clerk's office.

Weekly settlement report received from the West Virginia Lottery for the Charles Town Races.

The Commission received the following Correspondence:

Postcards received from the following concerning public library funding:

Felix Flipski
Curtis Greer
Kathryn B. Kelly
Andrea L. Koch

Brianna Fisher
Frances & Philip Cox
Edward Klejnowski
Rebecca L. Dunn

WD Greer, Jr.
Destinee Appleby
Gwendolyn Twyman
Rosalind Welsh

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

DALE MANUEL, COMMISSION PRESIDENT