

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, June 25, 2009 beginning at 9:45 o'clock a.m.

PRESENT: Dale Manuel; President;
James Surkamp, Patricia Noland,
Frances B. Morgan; Commissioners

Commissioner Widmyer was absent.

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Noland conducted the Pledge of Allegiance.

IN RE: APPROVAL OF MINUTES

Motion by Morgan, second by Noland to dispense with the reading of the Minutes for the meeting held on Thursday, June 18, 2009 and to approve the Minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by Manuel, second by Morgan to approve the following Purchase Orders for the week of June 25, 2009 totaling \$7,512.65: 47309, 47259, 46618, 47094, 47254, 47257, 47261, 46926, 46927 and 47258. Motion carried.

IN RE: PUBLIC COMMENT

No public comment was provided.

IN RE: EXONERATION

Upon recommendation from the Assessor, motion by Morgan, second by Noland to approve the following Exoneration because of erroneous assessment for the year 2008. Motion carried.

NAME	DISTRICT	TYPE	AMOUNT	TICKET NO
Locust Hill Unit Owner's Assoc. Inc., for JDM Locust Hill LLC	Charles Town	Real Estate	\$3,693.30	3464

IN RE: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Morgan, second by Noland to approve the partial release of an Irrevocable Letter of Credit in the amount of \$444,369.58 for THZ Enterprises, LLC – Maddex Farm Subdivision with the County to retain \$103,621.00. Motion carried.

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Noland, second by Morgan to approve the complete release of a construction bond in the amount of \$144,325.00 for Long John Silver's/A & W Restaurant. Motion carried.

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Noland, second by Morgan to approve the complete release of a construction bond in the amount of \$36,340.00 for Michael A. Lowrey – Rock Spring Church. Motion carried.

Mr. Goodwin reported on the FEMA letter received regarding county Flood Insurance requirements and discussed the status of building codes per the International Code Council and legislative requirements.

IN RE: DAY REPORT CENTER

Commissioner Morgan reported on the correspondence she received from Joe Sacchet with regard to the Berkeley/Jefferson County Day Report Center grant through the Community Criminal Justice Board.

Motion by Morgan, second by Manuel to authorize allocation of matching funds with Berkeley County for the Community Criminal Justice Grant in support of the Berkeley/Jefferson County Day Report Center and to authorize Leslie D. Smith, County Administrator to coordinate the allocation of funds. Motion carried.

IN RE: LEGISLATIVE ISSUES

Commissioner Morgan expressed her objection to the proposed satellite locations for early voting.

Commissioner Morgan reported on the status of Senate Bill 262.

Commissioner Surkamp requested Commission members consider coordinating a meeting with area municipalities to discuss the establishment of Urban Growth Boundaries.

IN RE: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION

No new information was provided.

IN RE: REPORT OF FEDERAL STIMULUS FUNDS

Leslie D. Smith, County Administrator reported on the status of the Energy Efficiency grant and research conducted for Broadband.

Commissioner Manuel reported on his attempts to coordinate a meeting with Department of Highway officials to discuss the availability of a Transportation Enhancement grant to improve county byways.

IN RE: ORGANIZATIONAL PLANNING

No new information was provided.

IN RE: LETTER TO PRESIDENT OBAMA INVITING HIM TO SPEAK HERE DURING OBSERVANCE OF JOHN BROWN RAID 150 YEARS AGO

Commissioner Surkamp distributed copies of a proposed letter to President Obama inviting him to speak during the John Brown Sesquicentennial festivities.

Leslie D. Smith, County Administrator reported on various events being coordinated by the John Brown Sesquicentennial Planning Committee, the Historic Landmarks Commission and other committees.

The Commission agreed to table this matter for one week.

IN RE: NOISE ORDINANCE ENFORCEMENT

Commissioner Manuel reported on his discussion with Sheriff Shirley regarding the acquisition and utilization of decibel meters in order to enforce the county's noise ordinance.

Leslie D. Smith, County Administrator reported on her discussion with Sheriff Shirley and Chief of Staff Jesse Jones regarding the purchase of decibel meters.

Motion by Manuel, second by Surkamp authorizing the purchase of two decibel meters for the Jefferson County Sheriff's Office to ensure adequate enforcement of the county's noise ordinance. Motion carried.

IN RE: APPOINTMENT TO THE BOARD OF ZONING APPEALS

Motion by Morgan, second by Surkamp to appoint Jon S. Brusco to the Jefferson County Board of Zoning Appeals for one unexpired term ending January 1, 2011. Motion carried.

Leslie D. Smith, County Administrator reported on upcoming Board appointments and requested Commission direction for interviews.

The Commission agreed by consensus to move all upcoming appointments to the week of July 9, 2009 and authorized Ms. Smith to schedule interviews with interested candidates at that time.

Tyler Quinn appeared before the Commission to express interest in serving as an alternate member on the Board of Zoning Appeals. The Commission advised Mr. Quinn to submit his letter of interest and resume' to the Commission for their review and consideration.

IN RE: E911 FEES DISCUSSION

Leslie D. Smith, County Administrator distributed copies of the proposed E911 fee structure and reported on the recommendations of the E911 Advisory Board as provided by Jeff Polczynski, Communications Director. Ms. Smith reported on the public hearing and notice requirements prior to authorizing an E911 fee increase.

The Commission agreed to table this matter in order for all Commissioners to be present.

IN RE: BONDING AND ACTIVITY REPORT – CONTINUED

Kirk Davis appeared before the Commission for the Bonding and Activity report.

Mr. Davis reported on the June 23, 2009 Planning Commission meeting, the day-to-day operations for the Department of Planning and Zoning, the proposed agenda for the July 6, 2009 joint Planning Commission/County Commission meeting and Ms. Jennifer Brockman's goals and objectives as new Planning Director.

IN RE: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

No legal update and report was provided.

Commissioner Manuel discussed PATH intervention strategies and reported on his discussions with Stephanie Grove, Assistant Prosecuting Attorney.

IN RE: REQUEST TO ADVERTISE FOR OPEN IT SUPPORT POSITION

Mark Schiavone, Capital Planning and Management Director appeared before the Commission to request approval to advertise for the IT support position. Mr. Schiavone provided the Commission with copies of the job description for the IT support position.

Commissioner Noland requested additional information on the required qualifications for an IT support specialist, a cost savings analysis and needs assessment from Department Heads and Elected Officials for use of an IT support person.

Mr. Schiavone reported on the history of utilizing the county's former IT support person.

The Commission agreed to table this matter for one week.

IN RE: REQUEST FOR GIS BUDGET REVISION TO ALLOW FOR GRANT SUPPORT

Todd Fagan, GIS Specialist appeared before the Commission to request a budget revision for support of a Chesapeake Bay Small Watershed grant for contracted services to develop land use/land cover data and accuracy for ongoing slope studies.

Mr. Fagan reported on the studies being conducted, the Chesapeake Bay Small Watershed program and data compiled.

Mr. Frank Rodgers of Cacapon Institute was present and discussed the Chesapeake Bay Small Watershed program and reported on the Urban Tree Canopy assessment being done in Jefferson County.

Motion by Morgan, second by Noland to approve the \$12,000.00 budget revision for support of a Chesapeake Bay Small Watershed grant for contracted services to develop land use/land cover data and accuracy for ongoing slope studies as requested. Motion carried.

IN RE: LEGISLATIVE ISSUES – CONTINUED

Commissioner Morgan reported on the status of Senate Bill 564 and requested Commission

members consider the option of adopting a Litter Control Program for Jefferson County.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

- FIDUCIARY COMMISSIONER RESIGNATION/REASSIGNMENT

Jennifer S. Maghan, County Clerk appeared before the Commission for the weekly County Clerk's report.

Ms. Maghan reported on the resignation of Carmela Cesare as Fiduciary Commissioner. Ms. Maghan read aloud Ms. Cesare's notice of resignation and reported on the recommendations for appointment of new Fiduciary Commissioner Andy Arnold.

Motion by Noland, second by Morgan to appoint Andy Arnold as Fiduciary Commissioner. Motion carried.

Ms. Maghan reported on the Community Alternative to Violence demonstration being held on June 30, 2009.

IN RE: PROCEDURAL MATTER – AGENDA REQUEST

Commissioner Surkamp reported on a few proposed items he would like placed on the July 2, 2009 agenda to include scheduling a workshop with Middleway Volunteer Fire Company officials and budget discussions for allocation of fiscal year 2010 funds.

The Commission agreed by consensus to place this matter on the July 2, 2009 agenda and to direct legal counsel to provide a report and recommendations regarding the allocation of funds to area fire and rescue officials.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Leslie D. Smith, County Administrator reported on account numbers showing an over expenditure for fiscal year 2009.

Motion by Noland, second by Surkamp to approve the list of Accounts Payable for June 25, 2009 totaling \$412,401.96. Motion carried.

CK#	DEPT	VENDOR	PO#	PO Amt	Amt wo PO	Ck Amt
059035	424	ALLEGHENY POWER		\$0.00	\$1,279.15	\$1,279.15
059035	425	ALLEGHENY POWER		\$0.00	\$9,093.07	\$9,093.07
059036	225	AMERICAN FAMILY LIFE ICU		\$0.00	\$4,361.08	\$4,361.08
059037	712	AT&T/KY		\$0.00	\$52.44	\$52.44
059038	424	AUTOZONE		\$0.00	\$74.17	\$74.17
059038	700	AUTOZONE		\$0.00	\$108.32	\$108.32
059039	ALLOC	A.H.A		\$0.00	\$3,358.39	\$3,358.39
059040	PAYROLL	BUREAU FOR CHILD SUPPORT		\$0.00	\$72.00	\$72.00
059041	424	B-K OFFICE SUPPLY INC	47253	\$386.75	\$0.00	\$386.75
059041	440	B-K OFFICE SUPPLY INC	46990	\$90.00	\$0.00	\$90.00
059041	440	B-K OFFICE SUPPLY INC	47093	\$1,285.78	\$0.00	\$1,285.78
059041	451	B-K OFFICE SUPPLY INC	47008	\$1,387.93	\$0.00	\$1,387.93
059041	977	B-K OFFICE SUPPLY INC	47073	\$262.00	\$0.00	\$262.00
059041	977	B-K OFFICE SUPPLY INC	47074	\$53.00	\$0.00	\$53.00
059042	PAYROLL	BUREAU F/CHILD SUPPORT		\$0.00	\$49.85	\$49.85
059043	PAYROLL	BUREAU F/CHILD SPRT ENF		\$0.00	\$212.31	\$212.31
059044	439	JENNIFER M. BROCKMAN		\$0.00	\$337.00	\$337.00
059045	PAYROLL	VA DEPT OF TAXATION		\$0.00	\$349.93	\$349.93

059046	425	CITY OF CHARLES TOWN		\$0.00	\$20.00	\$20.00
059047	406	*CREAMERS AUTO SERVICE	47251	\$112.52	\$0.00	\$112.52
059047	716	*CREAMERS AUTO SERVICE	47251	\$1,345.34	\$0.00	\$1,345.34
059048	405	MARCIA L. CHANDLER, RPR	46924	\$246.00	\$0.00	\$246.00
059049	405	CIVIC RESEARCH INSTITUTE	46921	\$179.95	\$0.00	\$179.95
059050	440	DAVID M. CARTER		\$0.00	\$48.76	\$48.76
059051	425	CHARLES TOWN COPYING	47247	\$38.60	\$0.00	\$38.60
059052	PAYROLL	CHILD SUPPORT ENFORCE AG		\$0.00	\$27.69	\$27.69
059053	700	CARS/COMPLETE AUTO REPAI	47252	\$272.32	\$0.00	\$272.32
059053	700	CARS/COMPLETE AUTO REPAI	47260	\$32.19	\$0.00	\$32.19
059054	439	CHOICE STAFFING, INC.		\$0.00	\$379.75	\$379.75
059055	GRANT	COMMONWEALTH SAFETY	46747	\$21,810.00	\$0.00	\$21,810.00
059056	403	KONICA MINOLTA	46964	\$57.95	\$0.00	\$57.95
059057	424	DEAN'S LAWNMOWER SHOP	47256	\$14.30	\$0.00	\$14.30
059058	700	EMEREQUIP LIGHTING	47011	\$215.00	\$0.00	\$215.00
059059	716	GALLS INCORPORATED	46127	\$474.94	\$0.00	\$474.94
059060	440	ROGER GOODWIN		\$0.00	\$47.21	\$47.21
059061	405	STEPHEN V GROH		\$0.00	\$21.18	\$21.18
059062	406	GUTTMAN OIL CO		\$0.00	\$698.88	\$698.88
059062	424	GUTTMAN OIL CO		\$0.00	\$1,521.89	\$1,521.89
059062	440	GUTTMAN OIL CO		\$0.00	\$387.99	\$387.99
059062	700	GUTTMAN OIL CO		\$0.00	\$8,758.47	\$8,758.47
059062	711	GUTTMAN OIL CO		\$0.00	\$107.48	\$107.48
059062	712	GUTTMAN OIL CO		\$0.00	\$339.49	\$339.49
059062	716	GUTTMAN OIL CO		\$0.00	\$704.99	\$704.99
059063	440	HAG COMM COLLEGE	47091	\$198.00	\$0.00	\$198.00
059064	401	HARPERS FERRY HISTORIC		\$0.00	\$2,000.00	\$2,000.00
059065	440	IKON OFFICE SOLUTIONS	47087	\$3,877.86	\$0.00	\$3,877.86
059065	712	IKON OFFICE SOLUTIONS	47124	\$1,132.00	\$0.00	\$1,132.00
059066	PAYROLL	ING NATIONAL TRUST		\$0.00	\$610.00	\$610.00
059067	402	JEFFERSON PUBLISH CO INC	47307	\$78.01	\$0.00	\$78.01
059067	402	JEFFERSON PUBLISH CO INC	47308	\$55.76	\$0.00	\$55.76
059067	404	JEFFERSON PUBLISH CO INC	46665	\$50.00	\$0.00	\$50.00
059067	401	JEFFERSON PUBLISH CO INC		\$0.00	\$115.76	\$115.76
059068	712	DR ROBERT JONES		\$0.00	\$1,000.00	\$1,000.00
059069	PAYROLL	JEFFERSON SECURITY BANK		\$0.00	\$4,654.00	\$4,654.00
059070	977	KNOLL, INC.	46720	\$990.58	\$0.00	\$990.58
059071	433	MSAG DATA CONSULTANTS	46759	\$3,500.00	\$0.00	\$3,500.00
059072	PAYROLL	COMPROLLER OF MD		\$0.00	\$389.14	\$389.14
059073	700	MPH INDUSTRIES INC	46479	\$65.88	\$0.00	\$65.88
059074	PAYROLL	MD Child Support Account		\$0.00	\$140.00	\$140.00
059075	716	MED-VET INTERNATIONAL	46129	\$146.06	\$0.00	\$146.06

059076	440	MICHAEL MONAGHAN		\$0.00	\$109.00	\$109.00
059077	PAYROLL	MD CHILD SUPPORT		\$0.00	\$18.46	\$18.46
059078	406	N.A.D.A. APPRAISAL GUIDE	47075	\$25.00	\$0.00	\$25.00
059079	PAYROLL	NATIONWIDE RETIREMENT		\$0.00	\$735.21	\$735.21
059080	PAYROLL	NATIONWIDE MUTUAL INS		\$0.00	\$194.68	\$194.68
059081	ALLOC	JEFF CO PARKS &		\$0.00	\$16,751.78	\$16,751.78
059082	402	PIFER OFFICE SUPPLY, INC	46697	\$32.88	\$0.00	\$32.88
059082	403	PIFER OFFICE SUPPLY, INC	46962	\$7.25	\$0.00	\$7.25
059082	404	PIFER OFFICE SUPPLY, INC	46661	\$90.29	\$0.00	\$90.29
059082	404	PIFER OFFICE SUPPLY, INC	46664	\$9.54	\$0.00	\$9.54
059083	403	C/T POSTMASTER	47310	\$70.00	\$0.00	\$70.00
059084	401	QUILL CORPORATION		\$0.00	\$76.01	\$76.01
059085	425	ROY'S GLASS SERVICE	47249	\$1,167.82	\$0.00	\$1,167.82
059086	405	TRACY P. RICE, CCR	46925	\$179.45	\$0.00	\$179.45
059087	425	RCS SECURITY	47248	\$97.50	\$0.00	\$97.50
059088	700	JOHN E. REID & ASSOC	46477	\$770.00	\$0.00	\$770.00
059089	405	SPECIALTY BUS SUPPLIES	46920	\$489.89	\$0.00	\$489.89
059089	716	SPECIALTY BUS SUPPLIES	46128	\$281.64	\$0.00	\$281.64
059090	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$8.40	\$8.40
059090	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$25,963.29	\$25,963.29
059090	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$8.76	\$8.76
059091	700	SUPERIOR AUTO BODY	47010	\$3,340.59	\$0.00	\$3,340.59
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8.70	\$8.70
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$35,644.74	\$35,644.74
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$22.70	\$22.70
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$5.30	\$5.30
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8,336.30	\$8,336.30
059092	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$37.20	\$37.20
059093	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$13.89	\$13.89
059093	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$27,935.28	\$27,935.28
059094	PAYROLL	WV DEPUTY RETIREMENT		\$0.00	\$7,129.87	\$7,129.87
059095	PAYROLL	WV DEPUTY RETIREMENT		\$0.00	\$8,807.47	\$8,807.47
059096	424	SPRINT		\$0.00	\$91.18	\$91.18
059096	GRANT	SPRINT		\$0.00	\$104.90	\$104.90
059096	712	SPRINT		\$0.00	\$1,193.52	\$1,193.52
059097	424	SHALLOW CREEK ELECTRICAL	47255	\$90.00	\$0.00	\$90.00
059098	440	THOMASSEN FORD MERCURY	47250	\$12.00	\$0.00	\$12.00
059099	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
059100	PAYROLL	US DEPT OF EDUCATION		\$0.00	\$124.70	\$124.70
059101	439	URS CORP	47092	\$3,999.22	\$0.00	\$3,999.22
059102	425	VALLEY HARDWARE CO	46881	\$27.58	\$0.00	\$27.58

059103	700	VALLEY TWO-WAY, INC	47012	\$597.50	\$0.00	\$597.50
059104	ALLOC	JEFFERSON CO CONVENTION		\$0.00	\$20,110.18	\$20,110.18
059105	716	VITAL SIGNS	46112	\$675.00	\$0.00	\$675.00
059105	424	VITAL SIGNS		\$0.00	\$435.00	\$435.00
059106	425	WM OF WEST VIRGINIA, INC		\$0.00	\$545.14	\$545.14
059107	PAYROLL	WV BD O/RISK-INS MGT-#31		\$0.00	\$89,547.00	\$89,547.00
059108	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$8.24	\$8.24
059108	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$20,458.87	\$20,458.87
059109	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$47,737.42	\$47,737.42
059109	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$19.23	\$19.23
059110	412	WVU	46937	\$1,065.00	\$0.00	\$1,065.00
059111	424	WALMART BUSINESS		\$0.00	\$37.00	\$37.00
059111	716	WALMART BUSINESS		\$0.00	\$385.07	\$385.07
059112	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$166.50	\$166.50
059113	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$133.20	\$133.20
059114	GRANT	PAM HOLSTEIN-WALLACE		\$0.00	\$6,250.00	\$6,250.00
059115	700	WV SIGNAL & LIGHT, INC.	46478	\$379.00	\$0.00	\$379.00
TOTAL				\$51,765.87	\$360,636.09	\$412,401.96

IN RE: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator reported on sexual harassment training seminars being coordinated.

Motion by Noland, second by Manuel to authorize Leslie D. Smith, County Administrator to coordinate specific dates for training seminars as previously discussed Motion carried.

Ms. Smith reported on the Playground Equipment Ribbon Cutting at Leetown Park on July 9, 2009 at noon coordinated by Jefferson County Parks and Recreation.

Ms. Smith provided the Commission with copies of the County Commission Compensation statement.

Ms. Smith provided the Commission with copies of the weekly expenditure report.

Ms. Smith reminded the Commission of upcoming meetings and training seminars.

IN RE: COUNTY COMMISSION REPORTS

Commissioner Noland commended County Commission administrative staff for making agenda packets available online.

Commissioner Manuel reported on the ground breaking ceremony for Breckenridge North Elementary School he attended.

Commissioner Manuel reported on the Hite Road Master Plan interviews he attended.

Commissioner Morgan reported on the Community Criminal Justice Board meeting she attended.

Commissioner Morgan reported on the Farmland Protection Board Program objectives.

IN RE: CVB FACILITIES DISCUSSION

Motion by Surkamp, second by Manuel to enter into Executive Session to discuss CVB facilities negotiations. Motion carried.

Motion by Surkamp, second by Manuel to return to Regular Session. Motion carried.

No action was taken during Executive Session.

IN RE: COUNTY COMMISSION WORKSHOP – NO TOPICS SCHEDULED

No County Commission workshop was conducted.

The Commission received the following information:

The County Commission meeting will be held in the Old Charles Town Library meeting room for the June 25, 2009 meeting.

Appointments to be made to the following on July 2, 2009:

- Parks & Recreation Commission
- Board of Health
- Summit Point Library Committee
- Potomac Headwaters RC&D Council
- Eastern Panhandle Regional Planning & Development Council

Letter of recommendation for reappointment of Carol Del Colle to the Summit Point Library Committee from Don Ranelli.

Information received from the Association of Counties concerning Legislative Rule Title 153 - Series 13: Early Voting in Person Satellite Precincts.

Memorandum received from Roger Goodwin, Chief County Engineer regarding Eastern Management Development Center Addition

News release received from AHA announcing Art Showing Opening to Area Artists.

Correspondence received from the WV Department of Transportation regarding the Statewide Transportation Improvement Program (STIP).

Correspondence received from West Virginia University regarding the 2009 WVU Local Government Leadership Academy.

VOCA Grant Letter of Approval received from Governor Joe Manchin, III.

Correspondence received from Shepherdstown Day Care concerning video lottery funding.

Weekly settlement report received from the West Virginia Lottery for the Charles Town Races.

The Commission received the following Correspondence:

Correspondence received from John Piwowarski.

Postcards received from the following concerning public library funding:

- | | |
|---------------------------|---------------------|
| Delmar H. Hagedoen, III | Jube Hawthorne |
| Gail Banfield | Cathy Kerns |
| Martin Kerns, Jr. | Cathryn Jackson |
| Vincent Parmesano, IV | Jennifer Herrington |
| Maria Massari | Sabine Zimmermann |
| Sandra Sponauble | Ann Coulter |
| Victoria Smith | Edward Moore |
| Cameron & Donna Northouse | Michele Thomann |

Rosemarie R. Coy
Amy C. Ringer-Funt
Nancy Marmorella
Vince & Melissa Costello
Carol Dyer
Amanda Fields
Carilyn S. Wiens
Ann & Thomas Trumble
Bette Vaughan
Brian Bell
Laurie Scott

Lindsay Jenkins
Amy Mason
Kenneth Walker
Phil & Betsy Coffey
Ryan Flipski
PeriDawn Hawthorne
Johnna Armstrong
Sarah Arzt
Maria C. Winklepleck
Linda Shea
Peggy Collier

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

DALE MANUEL, COMMISSION PRESIDENT