

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, October 15, 2009 beginning at 9:55 o'clock a.m.

PRESENT: Dale Manuel; President;
James Surkamp, Patricia Noland, Lyn Widmyer
Frances B. Morgan; Commissioners

IN RE: RIBBON CUTTING CEREMONY - AMERICAN PUBLIC UNIVERSITY SYSTEM

The Commission was delayed for their Regular Session in order to attend ground breaking ceremonies for American Public University System new facility.

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Noland conducted the Pledge of Allegiance.

IN RE: NICHELLE HOSBY – INTRODUCTION

Tessa Yvonne Reed, County Commission Administrative Assistant, introduced Nichelle Hosby, Temporary Administrative Assistant in the County Commission Administrative office.

IN RE: JOHN D. PERDUE - WEST VIRGINIA STATE TREASURER

John D. Perdue, State Treasurer appeared before the Commission to report on special training offered by the WV State Treasurer's Office available to Jefferson County employees.

Mr. Purdue reported on the special auction held at Shepherd University on Wednesday, October 14, 2009 coordinated by Shepherd University officials and officials from the WV State Treasurer's office.

Mr. Purdue provided a report on investment services available through the Board of Treasurer's office.

Commissioner Manuel commended Mr. Perdue and his staff for the services provided.

Commissioner Widmyer reported on the training seminar she attended offered by the WV State Treasurer's office.

IN RE: BARBARA J. MILLER - APPROVAL OF COOP PLAN AND EOP

Barbara Miller, Jefferson County Office of Homeland Security and Emergency Management Director; appeared before the Commission to request approval of the 2009 COOP and Emergency Operations plans.

Ms. Miller reported on the revisions and specifications of the 2009 COOP plan and the review and recommendations of elected officials and department heads.

Motion by Manuel, second by Noland to approve the 2009 Jefferson County COOP Plan as presented by Ms. Miller. Motion carried.

Ms. Miller requested approval of the 2009 Jefferson County Emergency Operations Plan. Ms. Miller reported on NIMS requirements and specifications of the Emergency Operations Plan.

Motion by Widmyer, second by Manuel to approve and authorize the appropriate signatures upon the 2009 Jefferson County Emergency Operations plan as presented. Motion carried.

IN RE: LEGISLATIVE ISSUES

Commissioner Widmyer reported on her discussions with Thomas Bayuzik, Development Authority Director with regard to Zoning Recovery Bonds.

IN RE: PUBLIC COMMENT

Amy Matthews Amos appeared before the Commission to invite commissioners to the American Conservation Film Festival in Shepherdstown being held November 5-8, 2009. Ms. Amos provided a presentation and report on the themes of the festival's events.

Peter Chakmakian appeared before the Commission to express concerns with agenda item: "Discussion of County Commission Suspension of Tax Tickets from 2000-2003" and Commissioner Surkamp's previous allegations with respect to improper actions.

Commissioner Surkamp reported on the specifications of the audit report received regarding tax tickets from 2000-2003.

IN RE: CONTINUATION OF THE DELIBERATIONS ON THE SALARY EQUITY ISSUE AND A VOTE ON AN EQUITY PLAN

Commissioner Widmyer reported on previous action of the Commission with respect to salary equity and requested an up-to-date chart reflecting salary increases that have been approved and future expenses with regard to longevity.

Commissioner Noland expressed concerns with the allocation of expenditures to contract additional services from Mr. Jacobs to draft the requested chart previously discussed.

The Commission agreed by consensus that any expenses for Mr. Jacobs services should not come out of the salary equity account.

The Commission agreed to authorize Sandra McDonald, Interim County Administrator to contact Mr. Jacobs to acquire information with regard to his drafting a proposed up-to-date salary equity chart reflecting implemented salary increases and longevity and place this matter on the agenda at a later time.

IN RE: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney, was unavailable for the weekly legal update and report due to training.

David Hammer, Esquire appeared before the Commission to request Executive Session to discuss personnel matters relevant to the former County Administrator.

Motion by Morgan, second by Surkamp to enter into Executive Session to discuss personnel matters. Motion carried.

Motion by Morgan, second by Widmyer to return to Regular Session. Motion carried.

IN RE: RALPH LORENZETTI - PROSECUTING ATTORNEY

- **CLASSIFICATION APPEAL REQUEST - CHANGE IN POSITION**
- **CLASSIFICATION FROM GRADE LEVEL III TO GRADE LEVEL IV**
- **REVISION OF PARALEGAL JOB DESCRIPTION**

Ralph Lorenzetti, Jefferson County Prosecuting Attorney appeared before the Commission to request approval of a reclassification appeal from grade level III to grade level IV for Teresa Tritelli, Jefferson County Prosecuting Attorney's Office Legal Assistant.

Ms. Tritelli was present and provided the Commission with copies of her reclassification request and job description.

Mr. Lorenzetti reported on the training and education specifications of the paralegal job description with regard to Ms. Tritelli's credentials.

Motion by Noland, second by Widmyer to authorize Mr. Lorenzetti to amend the paralegal job description to reflect "years of experience related to a law office or legal setting" Motion carried.

Motion by Widmyer, second by Noland to accept and approve the reclassification appeal from grade level III to grade level IV for Teresa Tritelli as amended. Motion carried.

Mr. Lorenzetti requested approval of Patsy Kidwell as a full time legal secretary. Mr. Lorenzetti reported on the Commission's previous approval of Ms. Kidwell as a temporary legal secretary with regard to the Jefferson County Prosecuting Attorney's workforce.

Motion by Noland, second by Morgan to approve the full-time employment of Patsy Kidwell in the Jefferson County Prosecuting Attorney's Office as a level I employee. Motion carried.

Commissioner Surkamp requested that Mr. Lorenzetti contact the WV State Auditor's Office to obtain clarification of Prosecuting Attorney's responsibilities with regard to the suspension of County tax tickets.

Mr. Lorenzetti reported on the recommended list of attorneys he provided to the Commission to provide legal representation in the matter of the County Clerk vs. the County Commission.

Motion by Morgan, second by Manuel to establish the availability and expense of Mr. Lorenzetti's first three recommendations: Mr. Gregory Bailey, Mr. Paul Taylor or Ms. Lauren Clingan with Sandra McDonald, Interim County Administrator to report back to the Commission. Motion carried.

With respect to the reclassification appeal request from Ms. Lauren Crowther, Mr. Lorenzetti requested an Executive Session to discuss personnel matters.

Motion by Manuel, second by Noland to enter into Executive Session to discuss personnel matters. Motion carried.

Motion by Noland, second by Manuel to return to Regular Session. Motion carried.

Motion by Widmyer, second by Noland to approve the reclassification request for Ms. Lauren Crowther from grade level III to grade level IV to reflect training and experience with the appropriate salary adjustment. Motion carried.

The Commission authorized Ms. McDonald to draft a letter to all Department Heads and officials to include all job descriptions for their review and recommendations to be returned to Commission within 30 days.

IN RE: APPROVAL OF EMPLOYMENT - PATSY KIDWELL - PROSECUTING ATTORNEY'S OFFICE

This matter was discussed under agenda item: "Ralph Lorenzetti – Prosecuting Attorney".

IN RE: DISCUSSION OF COUNTY COMMISSION SUSPENSION OF TAX TICKETS FROM 2000-2003

This matter was discussed under agenda item: "Ralph Lorenzetti – Prosecuting Attorney".

IN RE: RETENTION OF LEGAL COUNSEL FOR LAWSUIT

This matter was discussed under agenda item: "Ralph Lorenzetti – Prosecuting Attorney".

IN RE: BONDING AND ACTIVITY REPORT

Kirk Davis, Capital Project Manager appeared before the Commission to report on current Capital Project expenditures and to gain approval of two change orders. Mr. Davis reported on the specifications of the change orders.

The Commission directed Mr. Davis to place the Change Orders on next week's agenda for further review and consideration.

Mr. Davis provided a status report on the renovations being made to the courtroom in the Jefferson County Circuit Courthouse and provided a status of other ongoing county projects.

Mr. Davis reported that Mr. Potts from Silling and Associates will be present next week to discuss historical qualifications for the proposed Jefferson County Judicial Center.

Roger Goodwin, County Engineer appeared before the Commission to provide a status report on revisions being made to the current Jefferson County Flood Plain Ordinance.

Mr. Goodwin provided a status on the proposed Building Permit fee increase.

The Commission agreed to conduct a workshop with Mr. Goodwin in two weeks.

Jennie Brockman, Planning and Zoning Director appeared before the Commission

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

• **POLL WORKER APPROVAL FOR THE SPECIAL ELECTION CONCERNING TABLE GAMES**

Jennifer S. Maghan, County Clerk appeared before the Commission for the weekly County Clerk's report.

Ms. Maghan requested approval of the poll worker's list for the upcoming Table Games special election.

Reva Mickey, Jefferson County Democratic Executive Committee Chairwoman was present for comments.

Motion by Morgan, second by Widmyer to approve the list of poll workers as presented for the upcoming Table Games special election. Motion carried.

Jennifer S. Maghan, County Clerk reminded the Commission of early voting procedures, dates and times and the availability of all information regarding voting procedures on the County Clerk's website: www.jeffersoncountyclerk.com.

IN RE: QUARTERLY FIDUCIARY REVIEW

The time of the Commission was taken up this day with examination of sundry fiduciary accounts.

Motion by Morgan, second by Manuel to enter into Special Session for the examination of sundry fiduciary accounts. Motion carried.

Motion by Morgan, second by Noland to accept and authorize the Commission President's signature upon all fiduciary accounts as presented. Motion carried.

Motion by Morgan, second by Manuel to return to Regular Session. Motion carried.

The Commission took a 5-minute break at 12:17 p.m.

IN RE: BONDING AND ACTIVITY REPORT – CONTINUED

Jennie Brockman, Planning and Zoning Director appeared before the Commission for the weekly Bonding and Activity report.

Ms. Brockman reported on public appearances she had made and upcoming public forums and meetings she is scheduled to attend to enhance public awareness for the upcoming Zoning Referendum. Ms. Brockman advised the Commission she will email them a detailed schedule of all forums and meetings.

Ms. Brockman discussed the concepts of the FAQ's portion of the public information brochure available to Jefferson County citizens.

Ms. Brockman provided a status report on the Blue Ridge Mountain study grant. Ms. Brockman discussed the objectives and strategies being implemented upon acquisition of grant funds.

Ms. Brockman discussed GIS objectives being utilized with consideration to the proposed Zoning Ordinance.

Ms. Brockman reported on the status and objectives of Planning and Engineering fees.

Ms. Brockman provided a status update on the Far-Away-Farms case.

IN RE: MARK SCHIAVONE - BUDGET ISSUES

• DAY REPORT CENTER GRANT FUNDS

Mark Schiavone, Capital Planning and Management Director appeared before the Commission to discuss budget issues.

With consideration to the upcoming Table Game Referendum, Mr. Schiavone requested Commission recommendations for allocation of proposed table game revenues.

The Commission agreed by consensus to authorize Mr. Schiavone to set up a public information website and email to obtain public opinion and recommendations and schedule a future workshop to discuss the matter.

Mr. Schiavone reported on the County Commission's contribution of grant funds to the Day Report Center.

Commissioner Morgan reported on the specifications of the Day Report Center grant.

Mr. Schiavone provided a status update and reported on the Auditor's recommendations with respect to the County's Health Reimbursement Account expenditures. Mr. Schiavone reported on the

research he and Sally Gran, Payroll Officer have conducted to ensure proper allocation and funding availability of HRA expenses.

IN RE: IT ISSUES

Mark Schiavone, Capital Planning and Management Director was present and reported on the contract specifications with Software Systems Incorporated for maintenance of the county's I-series hardware/software.

Motion by Morgan, second by Surkamp to approve payment of the Software Systems Incorporated invoice from September 2, 2009 for contracted services for maintenance of the county's I-series hardware and software package. Motion carried.

IN RE: APPOINTMENT TO THE EASTERN PANHANDLE TRANSIT AUTHORITY

Commissioner Manuel reported on his discussions with members at the Ranson Senior Center to recruit potential members to the Eastern Panhandle Transit Authority Board.

The Commission agreed to table this matter for one week.

IN RE: APPROVAL OF MINUTES

Motion by Morgan, second by Noland to dispense with the reading of the Minutes for the meeting held on Thursday, October 8, 2009 and to approve the Minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by Morgan, second by Noland to approve the following Purchase Orders for the week of October 15, 2009 totaling \$15,436.55: 46789, 47677, 47599, 47600, 47165, 47099, 47189, 47597, 47598, 47805 and 47596. Motion carried.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Motion by Morgan, second by Noland to approve the list of accounts payable for October 15, 2009 totaling \$308,292.62. Motion carried.

CK#	DEPT	VENDOR	PO#	PO Amt	Amt wo PO	CK Amount
059887	GRANT	AFRICAN AMERICAN COMM		\$0.00	\$260.97	\$260.97
059888	440	ASCE/AMERICAN SOCIET OF	47096	\$215.00	\$0.00	\$215.00
059889	424	USA MOBILITY WIRELESS,IN		\$0.00	\$89.10	\$89.10
059889	700	USA MOBILITY WIRELESS,IN		\$0.00	\$188.25	\$188.25
059889	712	USA MOBILITY WIRELESS,IN		\$0.00	\$400.85	\$400.85
059890	ALLOC	BLUE RIDGE MTN FIRE CO.		\$0.00	\$65,000.00	\$65,000.00
059891	424	BRIGGS WELD & RAD	47590	\$60.49	\$0.00	\$60.49
059892	700	BATTERY MART	47040	\$87.20	\$0.00	\$87.20
059893	PAYROLL	CHILD SUPPORT		\$0.00	\$72.00	\$72.00
059894	425	B-K OFFICE SUPPLY INC	47586	\$1,392.05	\$0.00	\$1,392.05
059895	424	BOLAND SERVICES	47288	\$270.00	\$0.00	\$270.00
059895	425	BOLAND SERVICES	47288	\$871.00	\$0.00	\$871.00
059896	PAYROLL	BUREAU F/CHILD SUPPORT		\$0.00	\$49.85	\$49.85
059897	PAYROLL	BUREAU F/CHILD SPPRT ENF		\$0.00	\$212.31	\$212.31
059898	712	VERIZON CABS		\$0.00	\$380.00	\$380.00

059899	PAYROLL	CHILD SUPPORT ENFORCE		\$0.00	\$27.69	\$27.69
059900	700	C.A.R.S	47594	\$340.82	\$0.00	\$340.82
059901	403	DAYTON LEGAL BLANK	47482	\$722.50	\$0.00	\$722.50
059902	425	DODSON'S SEPTIC	47589	\$250.00	\$0.00	\$250.00
059903	425	ENGINEERED DIGITAL APPL	47587	\$1,572.14	\$0.00	\$1,572.14
059904	700	EMERGENCY EQUIP LIGHT	47045	\$2,674.00	\$0.00	\$2,674.00
059905	ALLOC	FRIENDSHIP FIRE COMPANY		\$0.00	\$65,000.00	\$65,000.00
059906	425	FIDELITY ENGINEERING	47591	\$2,313.00	\$0.00	\$2,313.00
059907	412	FRONTIER		\$0.00	\$421.46	\$421.46
059907	415	FRONTIER		\$0.00	\$339.23	\$339.23
059907	424	FRONTIER		\$0.00	\$16,222.15	\$16,222.15
059907	712	FRONTIER		\$0.00	\$1,166.82	\$1,166.82
059908	413	GLOBAL GOV'T/ED	47444	\$326.98	\$0.00	\$326.98
059909	424	HASLER INC.	47285	\$297.50	\$0.00	\$297.50
059910	980	HAGERSTOWN FORD/KING	47037	\$25,694.00	\$0.00	\$25,694.00
059911	PAYROLL	ING NATIONAL TRUST		\$0.00	\$660.00	\$660.00
059912	700	IN & OUT AUTO SERVICE	47041	\$5,000.00	\$0.00	\$5,000.00
059913	422	JEFFERSON PUBLISH CO INC	46788	\$14.76	\$0.00	\$14.76
059914	413	JEFFERSON UTILITIES INC		\$0.00	\$20.12	\$20.12
059914	425	JEFFERSON UTILITIES INC		\$0.00	\$261.61	\$261.61
059915	PAYROLL	JEFFERSON SECURITY BANK		\$0.00	\$4,678.00	\$4,678.00
059916	440	NORMA KUROSKI		\$0.00	\$29.94	\$29.94
059917	405	RALPH A LORENZETTI JR		\$0.00	\$282.45	\$282.45
059918	700	LEA LAW ENFORCE ASSC	47046	\$319.00	\$0.00	\$319.00
059919	403	MATTHEW BENDER & CO	47487	\$167.52	\$0.00	\$167.52
059919	401	MATTHEW BENDER & CO		\$0.00	\$167.52	\$167.52
059920	PAYROLL	COMPTRROLLER OF MD		\$0.00	\$553.47	\$553.47
059921	700	MCKINNEY'S AUTO REPAIR	47592	\$12.00	\$0.00	\$12.00
059922	424	VERIZON BUSINESS		\$0.00	\$1,121.44	\$1,121.44
059923	PAYROLL	MD Child Support Account		\$0.00	\$140.00	\$140.00
059924	424	RYAN MILBORNE		\$0.00	\$54.45	\$54.45
059925	PAYROLL	MD CHILD SUPPORT		\$0.00	\$18.46	\$18.46
059926	PAYROLL	NATIONWIDE RETIREMENT		\$0.00	\$735.21	\$735.21
059927	425	Comfort Design, Inc.	47595	\$1,080.00	\$0.00	\$1,080.00
059928	402	PIFER OFFICE SUPPLY, INC	47461	\$12.23	\$0.00	\$12.23
059928	402	PIFER OFFICE SUPPLY, INC	47462	\$27.50	\$0.00	\$27.50
059928	402	PIFER OFFICE SUPPLY, INC	47468	\$23.00	\$0.00	\$23.00
059929	405	PAMELA PATTERSON	47418	\$146.00	\$0.00	\$146.00
059930	700	PIONEER PRODUCTS, INC	47047	\$502.29	\$0.00	\$502.29
059931	700	QUARTER MASTER	47038	\$100.96	\$0.00	\$100.96
059932	700	QUALIFICATION TARGETS	47042	\$139.24	\$0.00	\$139.24

059933	424	RCS SECURITY	47588	\$357.50	\$0.00	\$357.50
059934	428	SOFTWARE SYSTEMS, INC		\$0.00	\$2,167.98	\$2,167.98
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$42.16	\$42.16
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$9.86	\$9.86
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$35,696.98	\$35,696.98
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$8,348.52	\$8,348.52
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$80.58	\$80.58
059935	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$18.84	\$18.84
059936	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$119.42	\$119.42
059936	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$28,321.89	\$28,321.89
059937	424	SHERWIN-WILLIAMS	47576	\$247.41	\$0.00	\$247.41
059938	433	SHANNON-BAUM SIGNS	46770	\$3,147.60	\$0.00	\$3,147.60
059939	GRANT	STAR LODGE/HISTORIC		\$0.00	\$199.00	\$199.00
059940	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
059941	425	HAGEMEYER	47548	\$1,984.38	\$0.00	\$1,984.38
059942	424	US POSTAL SERVICE		\$0.00	\$20,000.00	\$20,000.00
059943	700	VITAL SIGNS	47043	\$2,165.00	\$0.00	\$2,165.00
059944	405	WEST PAYMENT CENTER	47419	\$1,320.87	\$0.00	\$1,320.87
059945	425	WILLIAMS MOTOR PARTS	47547	\$3.59	\$0.00	\$3.59
059946	404	WV SHERIFFS ASSOCIATION	47044	\$155.00	\$0.00	\$155.00
059946	700	WV SHERIFFS ASSOCIATION	47044	\$310.00	\$0.00	\$310.00
059947	440	STATE FIRE MARSHAL'S OFF	47097	\$250.00	\$0.00	\$250.00
TOTAL				\$54,572.53	\$253,720.09	\$308,292.62

IN RE: NAACP OF JEFFERSON COUNTY - REQUEST FOR USE OF COUNTY MEETING ROOM FOR A PUBLIC FORUM TO DISCUSS THE TABLE GAME ISSUES

Sandra McDonald, Interim County Administrator reported on the availability of the County meeting room.

Motion by Manuel, second by Widmyer to approve the request for use of the County meeting room on November 7, 2009 at 7:00 p.m. by the NAACP of Jefferson County as requested. Motion carried.

Commissioner Noland questioned the liability to the county for those using the meeting room and requested further information and review by the county's legal counsel.

IN RE: DECISION ON E911 WIRE LINE FEE INCREASE

Motion by Surkamp, second by Manuel to decline the increase of the proposed E9-1-1 wire line fees.

Commissioner Surkamp reported on the E-911 Advisory Board strategies and objectives.

Motion by Morgan, second by Manuel to table this matter for one week and schedule an agenda appointment with Mr. Polczynski, Communications Director to discuss this matter further. Motion carried.

Commissioner Surkamp withdrew his original motion.

IN RE: REPORT ON FEDERAL STIMULUS FUNDS

No new information was provided.

IN RE: LETTER OF SUPPORT - CITY OF RANSON EPA BROWNFIELD GRANT APPLICATION

Motion by Morgan, second by Manuel to approve the letter of support for the City of Ranson EPA Brownfield Grant application was revised. Motion carried.

IN RE: COUNTY ADMINISTRATOR REPORTS

Sandra McDonald, Interim County Administrator reported on the meetings scheduled with Department Heads and Elected Officials to discuss County organization strategies.

Ms. McDonald reported on her work with Mark Schiavone, Capital Planning and Management Director and Charlotte Hernandez-Velez, IT Support Specialist with regard to the county's I-series and AS400 system enhancements and maintenance.

Ms. McDonald reported on the status of the advertisement and recruitment strategies for the County Administrator position.

Ms. McDonald reported on the status of services with Delta Development Group to assist with grant writing strategies and management.

IN RE: COUNTY COMMISSION REPORTS

Commissioner Morgan reported on the Community Criminal Justice Board meeting she attended.

Commissioner Manuel reported on the Development Authority Board meeting he attended.

Commissioner Manuel reported on the "Stop PATH Intervention Group" meeting he attended.

Commissioner Widmyer reported on the Public Service District's special meeting she'll be attending on October 15, 2009.

Commissioner Widmyer reported on the Trail town meeting she attended.

Commissioner Noland reported on the Affordable Housing Committee meeting she attended.

Commissioner Noland reported on the American Public University ceremony she attended.

IN RE: PROCEDURAL MOTION

Motion by Morgan, second by Manuel to adjourn this week's Regular Session at 1:17 p.m. Motion carried.

IN RE: RIBBON CUTTING CEREMONY - VISITORS CENTER

Commission members adjourned in order to attend the ribbon cutting ceremonies for the new Jefferson County Convention and Visitors Bureau facility.

The Commission received the following information:

Reminder of Zoning Referendum on November 7, 2009.

Information received from the Berkeley County Commission concerning the legislative summit on November 3, 2009.

Correspondence received from Jefferson Utilities, Inc. concerning well drilling.

Correspondence received from the Jasper County, South Carolina Administrator concerning support for employment of Steve Sager as County Administrator.

Notice of hearing received for Jennifer S. Maghan v. Jefferson County Commission.

Copy of correspondence from the Hagerstown/Eastern Panhandle Metropolitan Planning Organization received concerning Transportation Investment Generating Economic Recovery Discretionary Grants.

Newsletter received from the Chamber of Commerce.

Newsletter received from Jefferson Utilities, Inc.

Correspondence received from the Association of Counties concerning a documentary on county courthouses.

Information received from the County Commissioners' Association concerning the WV Information Technology Summit 2009.

Meeting minutes received from the Jefferson County Public Service District.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

DALE MANUEL, COMMISSION PRESIDENT