

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, October 29, 2009 beginning at 9:30 o'clock a.m.

PRESENT: Dale Manuel; President;
James Surkamp, Patricia Noland, Lyn Widmyer
Frances B. Morgan; Commissioners

IN RE: PLEDGE OF ALLEGIANCE

Commissioner Surkamp conducted the Pledge of Allegiance

IN RE: APPROVAL OF MINUTES

Motion by Noland, second by Widmyer to dispense with the reading of the Minutes for the meeting held on Thursday, October 22, 2009 and to approve the Minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS

Motion by Morgan, second by Noland to approve the following Purchase Orders for the week of October 29, 2009 totaling \$7,095.60: 47329, 47816, 47822, 47153, 46942, 47194, 47814, 47815, 47819, 47821 and 47820. Motion carried.

IN RE: APPROVAL OF ACCOUNTS PAYABLE

Motion by Noland, second by Morgan to approve the list of accounts payable for October 29, 2009 totaling \$322,274.83. Motion carried.

CK#	DEPT	VENDOR	PO#	PO Amt	Amt wo PO	CK Amount
060000	PAYROLL	AMERICAN FAMILY LIFE		\$0.00	\$7,956.72	\$7,956.72
060001	428	ACS GOVERNMENT SYS	47470	\$904.88	\$0.00	\$904.88
060002	712	BATTERY MART	47133	\$108.00	\$0.00	\$108.00
060003	PAYROLL	BUREAU F/CHILD SUPPRT		\$0.00	\$72.00	\$72.00
060004	425	B-K OFFICE SUPPLY INC	47813	\$68.99	\$0.00	\$68.99
060004	978	B-K OFFICE SUPPLY INC	47420	\$290.00	\$0.00	\$290.00
060005	424	BOLAND SERVICES	47807	\$3,903.92	\$0.00	\$3,903.92
060006	PAYROLL	TESSA Y REED		\$0.00	\$61.50	\$61.50
060007	PAYROLL	BUREAU F/CHILD SUPPRT		\$0.00	\$49.85	\$49.85
060008	PAYROLL	BUREAU F/CHILD SPprt		\$0.00	\$212.31	\$212.31
060009	716	BLUE RIDGE VETERINARY	47817	\$4.40	\$0.00	\$4.40
060010	406	*CREAMERS	47810	\$55.65	\$0.00	\$55.65
060010	716	*CREAMERS	47810	\$40.95	\$0.00	\$40.95
060011	405	MARCIA L. CHANDLER	47421	\$1,448.00	\$0.00	\$1,448.00
060012	PAYROLL	CHILD SUPPORT ENFORCE		\$0.00	\$27.69	\$27.69
060013	700	C.A.R.S	47809	\$1,960.27	\$0.00	\$1,960.27
060014	PAYROLL	COLONIAL LIFE		\$0.00	\$2,490.64	\$2,490.64
060015	405	KONICA MINOLTA	47409	\$214.66	\$0.00	\$214.66
060016	413	ESS ELECTION SYSTEMS	47673	\$429.42	\$0.00	\$429.42
060017	PAYROLL	EMPLOYEE BENE DATA		\$0.00	\$1,061.60	\$1,061.60
060018	424	FRONTIER		\$0.00	\$953.46	\$953.46
060019	424	FRONTIER		\$0.00	\$70.00	\$70.00
060020	425	GRAINGER, INC	47818	\$91.80	\$0.00	\$91.80

060021	405	STEPHEN V GROH		\$0.00	\$448.00	\$448.00
060022	406	GUTTMAN OIL CO		\$0.00	\$388.55	\$388.55
060022	424	GUTTMAN OIL CO		\$0.00	\$1,189.19	\$1,189.19
060022	440	GUTTMAN OIL CO		\$0.00	\$445.62	\$445.62
060022	700	GUTTMAN OIL CO		\$0.00	\$6,483.16	\$6,483.16
060022	711	GUTTMAN OIL CO		\$0.00	\$209.43	\$209.43
060022	712	GUTTMAN OIL CO		\$0.00	\$184.35	\$184.35
060022	716	GUTTMAN OIL CO		\$0.00	\$523.90	\$523.90
060023	PAYROLL	JENNILEE HARTMAN		\$0.00	\$184.06	\$184.06
060024	PAYROLL	ING NATIONAL TRUST		\$0.00	\$660.00	\$660.00
060025	406	JEFFERSON PUBLISH CO	47612	\$28.80	\$0.00	\$28.80
060026	712	DR ROBERT JONES		\$0.00	\$1,000.00	\$1,000.00
060027	PAYROLL	JEFF SECURITY BANK		\$0.00	\$4,488.00	\$4,488.00
060028	405	MATTHEW BENDER & CO	47424	\$638.32	\$0.00	\$638.32
060029	PAYROLL	COMPTROLLER OF MD		\$0.00	\$562.28	\$562.28
060030	700	MCKINNEY'S	47811	\$472.97	\$0.00	\$472.97
060031	PAYROLL	MD CHILD SUPPORT ACCT		\$0.00	\$18.46	\$18.46
060032	PAYROLL	NATIONWIDE RETIRE		\$0.00	\$735.21	\$735.21
060033	424	WILLIAM POLK	47806	\$225.00	\$0.00	\$225.00
060034	413	ALICE N. PAINTER		\$0.00	\$40.26	\$40.26
060035	405	SPECIALTY BUS SUPPLIES	47425	\$1,522.83	\$0.00	\$1,522.83
060036	408	STATE TAX DEPARTMENT		\$0.00	\$12,983.36	\$12,983.36
060037	PAYROLL	STATE DPT O/TAX & REV		\$0.00	\$16.74	\$16.74
060037	PAYROLL	STATE DPT O/TAX & REV		\$0.00	\$37.41	\$37.41
060037	PAYROLL	STATE DPT O/TAX & REV		\$0.00	\$37,199.15	\$37,199.15
060038	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$36,884.98	\$36,884.98
060038	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$8,626.38	\$8,626.38
060038	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$42.16	\$42.16
060038	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$9.86	\$9.86
060039	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$29,223.52	\$29,223.52
060040	424	SHERWIN-WILLIAMS	47808	\$25.59	\$0.00	\$25.59
060041	PAYROLL	WV DEPUTY SHRF RETIRE		\$0.00	\$11,310.16	\$11,310.16
060042	PAYROLL	WV DEPUTY SHRF RETIRE		\$0.00	\$13,971.32	\$13,971.32
060043	PAYROLL	SHERIFF OF JEFFERSON		\$0.00	\$5,000.00	\$5,000.00
060044	712	THOMASSEN	47812	\$242.85	\$0.00	\$242.85
060045	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
060046	412	TUFTS UNIVERSITY	46941	\$28.00	\$0.00	\$28.00
060047	712	VERIZON SELECT SRVCS		\$0.00	\$10,948.26	\$10,948.26
060048	405	WEST PAYMENT CENTER	47423	\$1,195.82	\$0.00	\$1,195.82
060049	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$32,112.68	\$32,112.68
060049	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$29.24	\$29.24
060050	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$71.49	\$71.49
060050	PAYROLL	WV PUB EMP RETIRE SYS		\$0.00	\$78,497.90	\$78,497.90
060051	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$199.80	\$199.80
060052	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$249.75	\$249.75
060053	440	STATE FIRE MARSHAL'S	47097	\$150.00	\$0.00	\$150.00
060054	716	WEBSTER VETERINARY	47327	\$131.80	\$0.00	\$131.80
TOTALS				\$14,182.92	\$308,091.91	\$322,274.83

IN RE: PUBLIC COMMENT

Laura Rattenni, Circuit Clerk, appeared before the Commission with a report and presentation of a draft Resolution supporting an independent computer system for the Circuit Clerk's office.

The Commission agreed to convert Ms. Rattenni's comments to an agenda appointment in order to discuss the matter further.

Ms. Rattenni reported on her discussions with officials from the WV Supreme Court with regard to an independent server for her office to ensure privacy for Circuit Clerk records.

Mark Schiavone, Capital Planning and Management Director was present and reported on the capacity of the current raid server with regard to the Circuit Clerk's requirements.

The Commission agreed to place this matter on the agenda in two weeks in order to discuss it further.

Robin Huyett-Thomas appeared before the Commission to express her concerns regarding Zoning Referendum voting procedures and guidelines.

Amy Jones, Jefferson County Health Department Director appeared before the Commission to provide an update on the H1N1 vaccine.

The Commission agreed to convert Ms. Jones' comments to an agenda appointment in order to discuss the matter further.

Ms. Jones reported on the guidelines set forth by the WV Department of Health and the Center for Disease Control for the H1N1 vaccine. Ms. Jones reported on the vaccine's availability at the Jefferson County Health Department.

IN RE: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Morgan, second by Noland to approve the complete release of an Irrevocable Letter of Credit in the amount of \$65,000.00 for Penn National Gaming, LLC- Charles Town Races and Slots, Phase IV, Area 5 Shell Building & West Parking Deck. Motion carried.

Mr. Goodwin provided an update on revisions to the draft Flood Plain Ordinance and provided the Commission with copies of the Jefferson County FIRM Map Modification work plan for their review.

Mr. Goodwin reported on the Community Rating System guidelines for the Flood Plain Ordinance.

Jennie Brockman, Planning and Zoning Director appeared before the Commission and provided a Zoning Referendum outreach update.

Ms. Brockman reported on Flood Plain Ordinance guidelines enforcement within the proposed Zoning Ordinance.

Ms. Brockman provided an update on the Blue Ridge Mountain grant.

Ms. Brockman reported on the proposed Educational Facility Plan with the Board of Education. Ms. Brockman discussed the strategies and objectives for the proposed Educational Facility Plan.

The Commission requested Ms. Brockman coordinate a question and answer public session prior to the November 7, 2009 Zoning Referendum.

IN RE: EASTERN PANHANDLE TRANSIT AUTHORITY - REQUEST TO PROCLAIM NOVEMBER 2009 AS JEFFERSON COUNTY PUBLIC TRANSIT MONTH

Betsy Walters from the Eastern Panhandle Transit Authority appeared before the Commission to request approval of a Proclamation recognizing November 2009 as Jefferson County Public Transit month.

Ms. Walters reported on strategies and objectives of services provided by the Eastern Panhandle Transit Authority in support of Public Transit month.

Ms. Walters' reported on the Eastern Panhandle Transit Authority budget policies and procedures.

Motion by Widmyer, second by Surkamp to adopt and authorize the Commission President's signature upon the Proclamation recognizing November 2009 as Jefferson County Public Transit month as presented. Motion carried.

Public Transit Month - November 2009
A PROCLAMATION

WHEREAS, the Eastern Panhandle Transit Authority consistently self-monitors to serve Berkeley and Jefferson Counties with honesty and integrity;

WHEREAS, transit provides critical access to jobs, health care and other services for thousands of Eastern Panhandle residents every day – for example, last fiscal year the Eastern Panhandle Transit Authority drove 292,065 miles to provide transportation for 160,436 passengers;

WHEREAS, the Eastern Panhandle Transit Authority seeks to continuously improve both its services and its scope, seeking to provide services to progressively more citizens in the Eastern Panhandle;

WHEREAS, the Eastern Panhandle Transit Authority's transit system helps ease traffic congestion, improves air quality, reduces gasoline consumption, creates economic opportunity, and enhances our residents quality of life; and

WHEREAS, the aging of the nation's baby boom generation necessitates that we develop increasingly reliable and accessible mobility options;

NOW, THEREFORE, WE, The Jefferson County Commission, do hereby proclaim November 2009 as Public Transit Month, and we encourage all Eastern Panhandle residents this month to consider utilizing our wonderful transit system as a clean and convenient way to get where they are going.

In witness whereof, I have hereunto set my hand on this twenty-ninth day of October, two thousand nine.

/s/

Dale Manuel, Commission President

IN RE: DELEGATE TIFFANY LAWRENCE - PRESENTATION OF THE JEFFERSON COUNTY FOCUS COALITION ALCOHOL/TOBACCO PREVENTION GRANT

Delegate Tiffany Lawrence appeared before the Commission for a presentation of the Jefferson County FOCUS Coalition Alcohol/Tobacco Prevention Grant. Christa Shifflet, FOCUS Coalition Director was present to receive the grant.

Delegate Lawrence reported on the adoption of House Bill 2877.

Delegate Lawrence reported on grant appropriations for various non-profit organizations, fire departments and government agencies in Jefferson County.

Ms. Shifflet reported on FOCUS Coalition strategies and objectives for the Alcohol/Tobacco prevention grant.

IN RE: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission for the weekly legal update and report.

Ms. Grove provided the Commission with the weekly to do list.

Ms. Grove requested the authorization of the President's signature upon a Ranson Annexation order previously approved by the Commission. Ms. Grove reported on her review of the annexation order and provided her recommendations.

Motion by Noland, second by Manuel to authorize the President signature's upon the Annexation order by the City of Ranson as presented by Ms. Grove. Motion carried by a 4-1 vote; Commissioner Morgan voted no.

Commissioner Morgan expressed concerns with Annexation procedures.

Ms. Grove provided the Commission with copies of the final order from the Board of Review and Equalization Conant appeal case.

Ms. Grove reported on Board of Review and Equalization appeal procedures and regulations.
Ms. Grove updated the Commission on the Board of Review and Equalization Orser appeal case.
Ms. Grove reported on the Commission's duties and responsibilities for Special Elections.

The Commission took a 10-minute break at 10:39 a.m.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk appeared before the Commission for the weekly County Clerk's report.

Ms. Maghan reported that early voting for Table Games begins on November 13, 2009.

Ms. Maghan reported on the County Commission's supervisory role for voting and canvassing procedures.

IN RE: LEGISLATIVE ISSUES

Commissioner Noland reminded the Commission of the upcoming Legislative Summit on November 3, 2009 at the Wood's Resort hosted by the Berkeley County Commission.

Commissioner Widmyer reminded the Commission of the West Virginia Association of Counties conference to be held in Berkeley County on November 4, 2009.

Commissioner Manuel reported on the motion filed by the Public Service Commission to grant an extension for PATH Intervention.

IN RE: REPORT ON FEDERAL STIMULUS FUNDS

Sandra McDonald, Interim County Administrator reported on the meeting held with Delta Development Group Incorporated and Kirk Davis, Capital Projects Manager.

Ms. McDonald provided a status report on all pending grant applications and on research being conducted by Delta Development Group Incorporated to ensure proper completion of pending grant applications.

Toni Milbourne from the Parks and Recreation Commission was present and reported on the status of the Shepherdstown Battlefield grant with regard to land acquisition for the Parks and Recreation Commission.

Kirk Davis, Capital Projects Manager was present and reported on all active grant applications including the Courthouse facility grant for interior repairs and renovations, a second Courthouse facility grant for exterior repairs and renovations, the Shepherdstown Battlefield grant and the Energy efficiency grant.

Mr. Davis reported on the services provided by Delta Development Group Incorporated, the possibility of additional grant applications and the objectives of the newly formed Jefferson County Grant Committee.

IN RE: KIRK DAVIS - REQUEST FOR APPROVAL OF CHANGE ORDER FOR THE JUDGE'S OFFICE

Kirk Davis, Capital Projects Manager appeared before the Commission to request approval of a change order for project # JC901 in the amount of \$14,759.40 for renovations to the Circuit Court Judge's office within the Jefferson County Circuit Courthouse.

Mr. Davis provided a status update on all renovations and repairs being made in the Jefferson County Circuit Courthouse.

Motion by Widmyer, second by Morgan to approve and authorize the Commission President's signature upon the change order for project # JC901 in the amount of \$14,759.40 as presented. Motion carried.

IN RE: RECOVERY ZONE BOND RESOURCES - DRAFT RESOLUTION DESIGNATING THE JURISDICTION OF THE COUNTY AS A RECOVERY ZONE AND AUTHORIZING DOCUMENTS IN CONNECTION WITH SUCH DESIGNATION

Kirk Davis, Capital Projects Manager appeared before the Commission and reported on the specifications of the proposed Recovery Zone.

Commissioner Manuel reported on the correspondence received from the Governor's Office with regard to Recovery Zone Bond resources.

The Commission agreed by consensus to forward the draft Resolution designating the Jurisdiction of the County as a Recovery Zone to legal counsel, Thomas Bayuzik, Development Authority Directory and Kirk Davis, Capital Projects Manager for further review and recommendations.

IN RE: REQUEST FROM DEBBIE ROYALTY TO USE THE COUNTY MEETING ROOM ON MONDAY, NOVEMBER 16TH, 2009 TO HOST A TOWN HALL MEETING REGARDING TABLE GAMES IN JEFFERSON COUNTY

Sandra McDonald, Interim County Administrator provided the Commission with copies of a revised request from Ms. Royalty. Ms. Royalty has requested November 9th and 16th, 2009 to host a Town Hall meeting regarding Table Games in Jefferson County and November 30th, 2009 in addition to the 1st and 3rd Monday's to host PATH intervention meetings.

Motion by Morgan, second by Widmyer to approve the library meeting room request by Ms. Royalty for November 9th and 16th, 2009 to host a Town Hall meeting regarding Table Games in Jefferson County from 7:00-9:00 p.m. Motion carried.

Commissioner Noland requested legal counsel be authorized to draft a liability policy or Memorandum of Understanding for individuals, groups or organizations requesting use of the County's meeting rooms.

Motion by Morgan, second by Manuel to approve the library meeting room request by Ms. Royalty for November 30th, 2009 from 7:00-9:00 p.m. and the 1st and 3rd Monday of December 2009 to host PATH intervention meetings.

Commissioner Widmyer discussed strategies to enhance community awareness of public meetings and forums held in the Old Charles Town Library meeting room.

IN RE: REQUEST FROM DEBBIE ROYALTY - STOP PATH WV TO USE THE COUNTY MEETING ROOM ON MONDAY, NOVEMBER 9TH AND NOVEMBER 30TH, 2009 AND THE 1ST AND 3RD MONDAY OF EVERY MONTH REGARDING THE PATH APPLICATION

This matter was discussed under agenda item: "Request from Debbie Royalty to Use the County Meeting Room on Monday, November 16th, 2009 to Host a Town Hall Meeting Regarding Table Games in Jefferson County".

IN RE: MARK SCHIAVONE, DIRECTOR OF CAPITAL PLANNING AND MANAGEMENT - PRESENTATION OF A THIRD-PARTY PROPOSAL TO CONDUCT A TECHNOLOGY ASSESSMENT OF CURRENT COMPUTING INFRASTRUCTURE - PRESENTATION OF DRAFT TECHNOLOGY POLICIES

Mark Schiavone, Capital Planning and Management Director, appeared before the Commission to report on the draft Technology policy and a proposal to conduct a technology assessment of current computing infrastructure by Global Data Consultants.

The Commission agreed to forward the draft Technology policy and proposal by Global Data Consultants to legal counsel for further review and recommendations.

IN RE: MARK SCHIAVONE - DIRECTOR OF CAPITAL PLANNING AND MANAGEMENT - BUDGET UPDATE

Mark Schiavone, Capital Planning and Management Director appeared before the Commission to provide an update on budget management and procedures and to seek Commission direction with regard to revenue and disbursement.

Motion by Morgan, second by Surkamp to continue disbursement of Hotel/Motel Occupancy Tax in the ratio as set forth during previous budget deliberations.

The Commission discussed giving this matter further consideration prior to authorizing any action for disbursement of Hotel/Motel Occupancy Tax revenue.

Motion by Morgan, second by Manuel to table Commissioner Morgan's original motion for one week. Motion carried.

Mr. Schiavone provided a status update on the setup of Health Reimbursement Accounts.

Mr. Schiavone reported on the request received from John Maxey on behalf of the Blue Ridge Mountain Library Community project and requested the Commission authorize the release of \$2,500.00 for the Blue Ridge Mountain Library Community project as previously approved.

The Commission agreed by unanimous consent to authorize the allocation of \$2,500.00 to the Blue Ridge Mountain Library as requested.

The Commission recessed for lunch at 12:20 p.m. The Commission reconvened at 1:30 p.m.

IN RE: COUNTY ADMINISTRATOR REPORTS

Sandra McDonald, Interim County Administrator reported on status of votes received for the proposed County seals.

Ms. McDonald reported on meetings conducted with Mr. Don Jacobs, Department Heads and Elected officials.

IN RE: COUNTY COMMISSION REPORTS

Commissioner Widmyer reported on the NAACP banquet she attended.

Commissioner Widmyer reported on the "Bark in the Park" event she attended.

Commissioner Widmyer reported on the Hite Road Park Committee meeting she attended.

Commissioner Widmyer provided the Commission with copies of the 2009 meeting and workshop schedule for their review and requested the matter be placed on next week's agenda for further discussion.

Commissioner Manuel reported on the NAACP banquet he attended.

Commissioner Manuel reported on the Emergency Services Agency Special meeting he attended.

Commissioner Surkamp reported on the NAACP banquet he attended.

Commissioner Surkamp reported on the Planning Commission meeting he attended.

Commissioner Morgan reported on Zoning Referendum Forum she attended.

Commissioner Morgan reported on the PATH Intervention meeting she attended.

Commissioner Morgan reported on the Farmland Protection Board proposed property acquisition.

Commissioner Widmyer reported she will be unable to attend the morning session of the November 5, 2009 County Commission meeting due to a Special meeting with the Public Service District.

IN RE: COUNTY COMMISSION WORKSHOP - BUDGET POLICIES

The Commission conducted a workshop with Mark Schiavone, Capital Planning and Management Director to discuss budget policies.

Mr. Schiavone reported on draft policies previously presented to the Commission during a workshop on June 25, 2009.

Mr. Schiavone discussed fiscal management strategies, auditor recommendations, proposed budget policy objectives and provided an overview of the proposed policy.

Mr. Schiavone discussed investment strategies and reported on the County's revenue and debt ratio.

The Commission discussed various revisions to be made to the proposed budget policies and requested draft copies be sent to Department Heads and Elected officials for review and recommendations prior to implementation.

IN RE: PROCEDURAL MOTION

Motion by Surkamp, second by Manuel to adjourn at 3:21 p.m. Motion carried.

The Commission received the following information:

Reminder of Zoning Referendum on November 7, 2009.

Appointments to be made to the Emergency Services Agency Board on November 5, 2009.

Appointment to be made to the North Eastern Regional EMS Inc. on November 12, 2009.

Correspondence received from Barbara Miller concerning the 2009 Community Rating System of the National Flood Insurance Program.

Copy of correspondence sent to Governor Manchin received concerning rail service in the eastern panhandle.

Copy of correspondence sent to Sheriff Shirley from the City of Ranson received concerning regional jail fees.

Copy of correspondence sent to the Assessor from Don Orser received concerning lot consolidation.

New release received from the Arts and Humanities Alliance concerning a request for proposals to fund projects in the arts and humanities that are intended to preserve or enhance the county's cultural heritage.

News release received from the Arts and Humanities Alliance concerning an art exhibition by Nan Broadhurst.

Notice of a scoping information meeting on Thursday, October 29, 2009 at 6:30 at NCTC received from the U.S. Fish & Wildlife Service.

Eastern WV Rural Health Education Consortium newsletter received.

Copy of a news article received from the Association of Counties concerning health care.

Copy of a news article received from the Association of Counties concerning WV state vehicles.

E-911 fees received from CTC of West Virginia.

Weekly settlement report received from the West Virginia Lottery for the Charles Town Races.

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

DALE MANUEL, COMMISSION PRESIDENT