

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, February 18, 2009 beginning at 9:30 o'clock a.m.

PRESENT: Lyn Widmyer; President;
James Surkamp, Patricia Noland, Dale Manuel
Frances B. Morgan; Commissioners

In re: PLEDGE OF ALLEGIANCE
Commissioner Morgan conducted the Pledge of Allegiance

In re: APPROVAL OF MINUTES
Motion by Morgan second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, January 28, 2010 and to approve the Minutes as amended. Motion carried.

Motion by Morgan, second by Noland to dispense with the reading of the Minutes for the meeting held on Thursday, February 4, 2010 and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS
Motion by Manuel, second by Morgan to approve the following Purchase Orders for the week of February 11, 2010 totaling \$18,385.88: 48035, 47647, 47681, 48037, 48011, 48034, 48036, 47369, 47710, 47711, 47713, 47714, 47715, 47716, 47717, 48038. Motion carried.

Motion by Morgan, second by Manuel to approve the following Purchase Orders for the week of February 18, 2010 totaling \$10,670.69: 48039, 48044, 48040, 48042, 48045, 47946, 47947, 47789, 47846, 48041. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE
Motion by Morgan, second by Manuel to approve the list of accounts payable for February 11, 2010. Motion carried

CK NO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CK AMT
060812	413	ALLEGHENY POWER		0.00	314.45	314.45
060813	700	BATTERY MART	47712	14.94	0.00	14.94
060814	425	BOLAND SERVICES	47980	2,790.00	0.00	2,790.00
060815	405	LAURENCE R CROFFORD		0.00	380.72	380.72
060816	424	CHARLES TOWN UTILITIES		0.00	82.55	82.55
060816	425	CHARLES TOWN UTILITIES		0.00	797.82	797.82
060817	712	VERIZON		0.00	380.00	380.00
060818	712	CDW-GOVERNMENT INC	47140	690.00	0.00	690.00
060819	405	JAMES CASIMIRO III		0.00	651.70	651.70
060820	700	C.A.R.S	48033	579.66	0.00	579.66
060821	403	DAYTON LEGAL BLANK	47493	267.04	0.00	267.04
060822	425	DEAN'S LAWNMOWER SHOP	48031	499.98	0.00	499.98
060823	PAYROLL	GUARDIAN		0.00	1,581.40	1,581.40
060823	PAYROLL	GUARDIAN		0.00	7,022.28	7,022.28
060824	424	GRAINGER, INC	48029	711.36	0.00	711.36
060824	425	GRAINGER, INC	48029	269.78	0.00	269.78
060825	405	STEPHEN V GROH		0.00	367.40	367.40
060826	405	CHARLES B HOWARD		0.00	454.11	454.11
060827	716	INWOOD ANIMAL CENTER	47896	207.42	0.00	207.42
060828	405	RALPH A LORENZETTI JR		0.00	326.00	326.00
060829	700	MCKINNEY'S AUTO REPAIR	48032	34.20	0.00	34.20
060830	424	VERIZON BUSINESS		0.00	1,127.72	1,127.72
060831	401	PATRICIA A NOLAND		0.00	650.27	650.27
060832	ALLOC	JEFF CO PARKS &		0.00	11,581.74	11,581.74
060833	425	LANDMARK ELEVATOR INC.	47286	240.00	0.00	240.00
060834	712	RESA VIII	47164	15.00	0.00	15.00
060835	403	LAURA RATTENNI	47921	80.48	0.00	80.48
060836	424	ROACH OIL COMPANY		0.00	2,088.29	2,088.29
060836	425	ROACH OIL COMPANY		0.00	6,210.98	6,210.98
060837	413	RAI GROUP 43, LLC	47652	1,338.00	0.00	1,338.00
060838	PAYROLL	RETIREE HLTH BENEFIT TRS		0.00	7,656.00	7,656.00

060839	401	SOFTWARE SYSTEMS, INC		0.00	293.00	293.00
060839	402	SOFTWARE SYSTEMS, INC		0.00	149.00	149.00
060839	403	SOFTWARE SYSTEMS, INC		0.00	592.00	592.00
060839	404	SOFTWARE SYSTEMS, INC		0.00	783.00	783.00
060840	GRANT	STAPLES CREDIT PLAN	48008	1,000.00	0.00	1,000.00
060840	401	STAPLES CREDIT PLAN		0.00	95.84	95.84
060840	405	STAPLES CREDIT PLAN		0.00	39.98	39.98
060840	422	STAPLES CREDIT PLAN		0.00	190.02	190.02
060840	439	STAPLES CREDIT PLAN		0.00	143.89	143.89
060840	700	STAPLES CREDIT PLAN		0.00	811.41	811.41
060840	712	STAPLES CREDIT PLAN		0.00	588.90	588.90
060840	716	STAPLES CREDIT PLAN		0.00	229.20	229.20
060841	425	SHERWIN-WILLIAMS	47891	19.18	0.00	19.18
060842	425	SPECTRUM FIRE PROTECTION	46343	200.00	0.00	200.00
060843	425	SHEN VALLEY WATER		0.00	546.15	546.15
060844	425	SOUTHERN REFRIGERATION	48030	172.72	0.00	172.72
060845	GRANT	SHERIFF OF JEFFERSON CO		0.00	80,000.00	80,000.00
060846	425	HAGEMEYER	47894	1,642.12	0.00	1,642.12
060847	403	UNITED SYS & SOFTWARE		0.00	177.00	177.00
060848	ALLOC	JEFFERSON CO CONVENTION		0.00	13,787.78	13,787.78
060849	716	VITAL SIGNS	47337	97.00	0.00	97.00
060850	712	VERIZON		0.00	6,862.57	6,862.57
060851	401	WV STATE AUDITOR**		0.00	3,080.00	3,080.00
TOTAL				10,868.88	150,043.17	160,912.05

Motion by Morgan, second by Manuel to approve the list of accounts payable for February 18, 2010. Motion carried.

CK#	DEPT	VENDOR	PO#	PO Amt	Amt wo PO	Ck Amount
060854	PAYROLL	AMERICAN FAMILY LIFE ICU		\$0.00	\$5,387.52	\$5,387.52
060855	711	AMERICAN RED CROSS	48012	\$75.00	\$0.00	\$75.00
060856	424	AT&T/IL		\$0.00	\$1.93	\$1.93
060857	424	AUTOZONE		\$0.00	\$70.75	\$70.75
060857	700	AUTOZONE		\$0.00	\$149.94	\$149.94
060857	700	AUTOZONE		\$0.00	\$15.98	\$15.98
060857	716	AUTOZONE		\$0.00	\$9.58	\$9.58
060858	424	USA MOBILITY WIRELESS,IN		\$0.00	\$89.28	\$89.28
060858	700	USA MOBILITY WIRELESS,IN		\$0.00	\$206.37	\$206.37
060858	712	USA MOBILITY WIRELESS,IN		\$0.00	\$401.53	\$401.53
060859	413	APPLE VALLEY OFC PROD	47755	\$45.60	\$0.00	\$45.60
060860	PAYROLL	BUREAU - CHILD SUPPORT		\$0.00	\$72.00	\$72.00
060861	424	BOLAND SERVICES	47288	\$270.00	\$0.00	\$270.00
060861	425	BOLAND SERVICES	47288	\$54.01	\$0.00	\$54.01
060861	425	BOLAND SERVICES	47570	\$1,121.98	\$0.00	\$1,121.98
060862	PAYROLL	BUREAU F/CHILD SUPPORT		\$0.00	\$49.85	\$49.85
060863	PAYROLL	BUREAU F/CHILD SPRT ENF		\$0.00	\$212.31	\$212.31
060864	PAYROLL	BUREAU OF CHILD SUPPORT		\$0.00	\$576.92	\$576.92
060865	424	JANET COLLIER		\$0.00	\$113.58	\$113.58
060866	PAYROLL	CHILD SUPPORT ENFORCE		\$0.00	\$27.69	\$27.69
060867	PAYROLL	COLONIAL LIFE		\$0.00	\$1,529.82	\$1,529.82
060868	425	DELL MARKETING LP	45552	\$1,528.87	\$0.00	\$1,528.87
060869	424	J.C.EHRLICH		\$0.00	\$31.00	\$31.00
060869	425	J.C.EHRLICH		\$0.00	\$399.00	\$399.00
060870	412	FRONTIER		\$0.00	\$435.12	\$435.12
060870	415	FRONTIER		\$0.00	\$340.03	\$340.03
060870	424	FRONTIER		\$0.00	\$16,895.58	\$16,895.58
060870	712	FRONTIER		\$0.00	\$1,218.90	\$1,218.90
060871	406	GUTTMAN OIL CO		\$0.00	\$131.09	\$131.09
060871	424	GUTTMAN OIL CO		\$0.00	\$1,946.60	\$1,946.60
060871	440	GUTTMAN OIL CO		\$0.00	\$653.23	\$653.23
060871	700	GUTTMAN OIL CO		\$0.00	\$9,318.01	\$9,318.01
060871	711	GUTTMAN OIL CO		\$0.00	\$256.28	\$256.28
060871	712	GUTTMAN OIL CO		\$0.00	\$377.83	\$377.83
060871	716	GUTTMAN OIL CO		\$0.00	\$771.39	\$771.39
060872	PAYROLL	ING NATIONAL TRUST		\$0.00	\$860.00	\$860.00
060873	413	JEFF CO PUBLIC SER DEPT		\$0.00	\$28.05	\$28.05

060873	425	JEFF CO PUBLIC SER DEPT		\$0.00	\$47.37	\$47.37
060874	413	JEFFERSON UTILITIES INC		\$0.00	\$43.63	\$43.63
060874	425	JEFFERSON UTILITIES INC		\$0.00	\$435.22	\$435.22
060875	PAYROLL	JEFFERSON SECURITY BANK		\$0.00	\$4,528.00	\$4,528.00
060876	712	LANGUAGE LINE SERVICES		\$0.00	\$149.08	\$149.08
060877	712	PRIORITY DISPATCH	47167	\$960.00	\$0.00	\$960.00
060878	PAYROLL	COMPTROLLER OF MD		\$0.00	\$841.53	\$841.53
060879	425	HOME DEPOT CREDIT SERVIC		\$0.00	\$423.68	\$423.68
060880	406	VICTORIA MYERS		\$0.00	\$19.99	\$19.99
060881	PAYROLL	MD CHILD SUPPORT ACCT		\$0.00	\$18.46	\$18.46
060882	PAYROLL	NATIONWIDE RETIREMENT		\$0.00	\$735.21	\$735.21
060883	402	PIFER OFFICE SUPPLY, INC	47753	\$116.93	\$0.00	\$116.93
060884	405	STAPLES CREDIT PLAN	47945	\$55.78	\$0.00	\$55.78
060885	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$26,391.11	\$26,391.11
060885	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$11.16	\$11.16
060885	PAYROLL	STATE DPT O/TAX & REVENU		\$0.00	\$1.27	\$1.27
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$40,039.00	\$40,039.00
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$9.86	\$9.86
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$42.16	\$42.16
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$9,364.02	\$9,364.02
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$0.82	\$0.82
060886	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$3.54	\$3.54
060887	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$2.12	\$2.12
060887	PAYROLL	SHERIFF OF JEFFERSON CO		\$0.00	\$35,898.10	\$35,898.10
060888	711	SOFTWARE COMPUTER GR	47171	\$150.00	\$0.00	\$150.00
060889	PAYROLL	TREASURER OF VIRGINIA		\$0.00	\$161.51	\$161.51
060890	402	UNITED BANKCARD CENTER		\$0.00	\$498.00	\$498.00
060890	402	UNITED BANKCARD CENTER		\$0.00	\$369.00	\$369.00
060890	402	UNITED BANKCARD CENTER		\$0.00	\$0.28	\$0.28
060890	403	UNITED BANKCARD CENTER		\$0.00	\$137.84	\$137.84
060890	405	UNITED BANKCARD CENTER		\$0.00	\$561.60	\$561.60
060890	422	UNITED BANKCARD CENTER		\$0.00	\$124.29	\$124.29
060890	424	UNITED BANKCARD CENTER		\$0.00	\$1,779.80	\$1,779.80
060890	424	UNITED BANKCARD CENTER		\$0.00	\$87.66	\$87.66
060890	424	UNITED BANKCARD CENTER		\$0.00	\$55.68	\$55.68
060890	433	UNITED BANKCARD CENTER		\$0.00	\$152.66	\$152.66
060890	433	UNITED BANKCARD CENTER		\$0.00	\$30.46	\$30.46
060890	439	UNITED BANKCARD CENTER		\$0.00	\$24.67	\$24.67
060890	440	UNITED BANKCARD CENTER		\$0.00	\$1,733.65	\$1,733.65
060890	700	UNITED BANKCARD CENTER		\$0.00	\$175.50	\$175.50
060890	700	UNITED BANKCARD CENTER		\$0.00	\$83.40	\$83.40
060890	700	UNITED BANKCARD CENTER		\$0.00	\$59.98	\$59.98
060890	700	UNITED BANKCARD CENTER		\$0.00	\$50.00	\$50.00
060890	700	UNITED BANKCARD CENTER		\$0.00	\$29.95	\$29.95
060890	711	UNITED BANKCARD CENTER		\$0.00	\$140.41	\$140.41
060890	711	UNITED BANKCARD CENTER		\$0.00	\$12.00	\$12.00
060890	711	UNITED BANKCARD CENTER		\$0.00	\$447.05	\$447.05
060890	712	UNITED BANKCARD CENTER		\$0.00	\$150.46	\$150.46
060890	712	UNITED BANKCARD CENTER		\$0.00	\$77.95	\$77.95
060890	712	UNITED BANKCARD CENTER		\$0.00	\$1,409.64	\$1,409.64
060890	712	UNITED BANKCARD CENTER		\$0.00	\$1,005.00	\$1,005.00
060890	976	UNITED BANKCARD CENTER		\$0.00	\$1,310.00	\$1,310.00
060891	712	VALLEY TWO-WAY, INC	46630	\$1,236.75	\$0.00	\$1,236.75
060892	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$166.50	\$166.50
060893	PAYROLL	WV CPRB/LOAN DIVISION		\$0.00	\$133.20	\$133.20
TOTAL				\$5,614.92	\$172,550.63	\$178,165.55

In re: PUBLIC COMMENT

No new information given at this time.

In re: LAURA RATTENNI – CIRCUIT CLERK

Laura Rattenni, Circuit Clerk reported that she hired Malinda Maye.

Motion by Morgan, second by Noland to approve the full-time temporary employment of Malinda Maye as Circuit Court Clerk. Motion carried

Ms. Rattenni reported that Software Network will be here next week to switch the Circuit Clerks office from the County Server to the Supreme Court Server.

In re: SHERIFF SHIRLEY – REQUEST APPROVAL OF EMPLOYMENT OF A DEPUTY SHERIFF

Sheriff Shirley requested the approval of hiring Douglas Fletcher as Deputy Sheriff.
Motion by Noland, second by Manuel to approve the hiring of Douglas Fletcher for the position of Deputy Sheriff at a starting salary of \$43,800. Motion carried unanimously.

In re: LEGISLATIVE ISSUES

Commissioner Noland reported on several pending legislative issues.

In re: DEBRA YOUNG, VICTIM ADVOCATE – PRESENT VOCA GRANT PROPOSAL

Debra Young, Victim Advocate gave an overview of the VOCA Grant Proposal.
Motion by Morgan, second by Surkamp to approve the VOCA Grant Application as presented.
Motion carried unanimously.

In re: BOB GORDON, PROJECT MANAGER FOR THE HAGERSTOWN-EASTERN PANHANDLE METROPOLITAN PLANNING ORGANIZATION (HEPMPO) – REGION 9 AND MPO ASSESSMENT FOR FY2011 – POWERPOINT PRESENTATION

Bob Gordon Project Manager for HEPMPPO gave an overview of the program and a PowerPoint presentation requesting an increase of \$2,500.00 in funding.

Motion by Noland, second by Surkamp to approve the support of the increase of \$2,500.00 in funding to Region 9. Motion carried unanimously.

The Commission took a 5-minute break at 10:40 a.m.

In re: JEFFERSON COUNTY PLANNING COMMISSION – INTERVIEWS AND APPOINTMENTS

Matthew Harris appeared before the Commission for an interview for appointment to the Jefferson County Planning Commission.

Clifford (Gene) Taylor appeared before the Commission for an interview for appointment to the Jefferson County Planning Commission.

By unanimous consent, Clifford (Gene) Taylor was appointed to the Jefferson County Planning Commission for an unexpired term ending March 31, 2012.

In re: MARK SCHIAVONE, DIRECTOR OF CAPITAL PLANNING AND MANAGEMENT - GASB 45 PRESENTATION

Mark Schiavone, Director of Capital Planning and Management gave a brief overview of the interim report being processed by C-Biz and requested guidance from the Commission on which assumptions to use to complete the report.

No decision was made at this time.

In re: MARK SCHIAVONE, DIRECTOR OF CAPITAL PLANNING AND MANAGEMENT – QUARTERLY PREMIUM – WV BOARD OF RISK AND INSURANCE

Mark Schiavone, Director of Capital Planning and Management presented the quarterly bill for WV Board of Risk and Insurance Management.

Motion by Widmyer, second by Noland to approve payment of the quarterly bill for WV Board of Risk and Insurance Management. Motion carried.

In re: MARK SCHIAVONE, DIRECTOR OF CAPITAL PLANNING AND MANAGEMENT – APPROVAL OF BUDGET REVISION 005 THE GENERAL FUND (FUND 001)

Mark Schiavone, Director of Capital Planning and Management reported that budget revisions account for several changes made over the last two months including: one-time special longevity pay, HRA accounting, Sheriff DUI overtime grant, elections reimbursement, HVAC grant reimbursement, staff reclassification in Prosecuting Attorney's office funding for case management system (Prosecuting Attorney's office) and funding for water study.

No action taken at this time pending a breakdown of accounts and longevity pay.

Jennifer Maghan reported on the status of the Table Games Elections spend down.

Commissioner Noland requested a breakdown of the Elections account from Jennifer Maghan, County Clerk.

Commissioner Manual requested the cost of the Zoning Referendum from Ms. Maghan.

In re: SHENADOAH-POTOMAC DISTRICT OF GARDENS CLUBS – REQUEST FOR USE OF LIBRARY MEETING ROOM

Motion by Manuel second by Morgan to hold over this matter for one week for further review.
Motion carried.

In re: LEGAL UPDATE AND REPORT – (STEPHANIE GROVE)

Stephanie Grove, Assistant Prosecuting Attorney dispensed her to do list.

Ms. Grove reported on a recommendation to the Commission in the Estate of William T. Goff, Jr., to dismiss on the Elective share on the basis of jurisdiction and a signed prenuptial agreement since it is scheduled for appearance in the Circuit Court.

Dave Camilletti, counsel for the petitioner and David Hammer, counsel for the respondent were present and gave comments

By unanimous consent, the Commission agreed to have Ms. Grove write the order to dismiss this issue on the basis that the case is pending legal issues scheduled in the Circuit Court pertaining to jurisdiction and a signed prenuptial agreement.

Motion by Morgan, second by Noland to enter into Executive Session to discuss personnel matters. Motion carried.

The Commission recessed for lunch at 1:00 p.m. The Commission reconvened at 2:05 p.m.

IN RE: EXECUTIVE SESSION SUMMARY – PERSONNEL MATTERS

Commissioner Widmyer reported on the Executive Session held earlier in this session regarding personnel overtime and implementation of an emergency overtime policy for County personnel.

IN RE: BARBARA MILLER, DIRECTOR OF HOMELAND SECURITY & EMERGENCY MANAGEMENT – 2010 SNOWSTORM UPDATE

The Commission agreed to table this matter until the week of February 25, 2010

IN RE: MARK SCHIAVONE – DIRECTOR OF CAPITAL PLANNING & MANAGEMENT – BUDGET WORK SESSION #2 OVERVIEW OF PROJECTED EXPENDITURES

Mark Schiavone, Director of Capital Planning and Management appeared before the Commission for a budget work session.

Mr. Schiavone provided an overview of County finances and reported on projected expenditures for fiscal year 2011.

Mr. Schiavone reported on Health Insurance and HRA account expenditures.

Mr. Schiavone presented the Commission with copies of the County Year-to-Date revenue report and a summary of Departmental expenditures.

Mr. Schiavone proposed conducting future budget work sessions to discuss county financial matters further.

Commissioner Morgan left at 2:35 p.m.

IN RE: BARBARA MILLER – HOMELAND SECURITY & EMERGENCY MANAGEMENT – REVIEW OF FISCAL YEAR 2011 WORK PLANS

Barbara Miller, Director of Homeland Security and Emergency Management appeared before the Commission to discuss fiscal year 2011 work plans for the Jefferson County Department of Homeland Security and Emergency Management.

Ms. Miller provided an overview of the Jefferson County Department of Homeland Security and Emergency Management's mission, goals, objectives and future strategies.

Ms. Miller conducted a question and answer session with the Commission to address their concerns and inquiries.

Ms. Miller reported on the daily operations and planning strategies for the Emergency Operations Center and the Department of Homeland Security and Emergency Management.

IN RE: MARK SCHIAVONE – DEPARTMENT OF CAPITAL PLANNING & MANAGEMENT – REVIEW OF FISCAL YEAR 2011 WORK PLANS

Mark Schiavone, Director of the Department of Capital Planning and Management appeared before the Commission to discuss fiscal year 2011 work plans for the Department of Capital Planning and Management.

Mr. Schiavone reported on policies, strategies and ongoing projects for the Department of Capital Planning and Management and provided an analysis of the budget and Impact Fee collections.

Mr. Schiavone and Commission members discussed proposed strategies for reconstructing the County's website.

IN RE: JEFF POLCZYNSKI & TODD FAGAN – GIS/ADDRESSING DEPARTMENT – REVIEW OF

FISCAL YEAR 2011 WORK PLANS

Todd Fagan, GIS Coordinator appeared before the Commission with a power point demonstration detailing the daily operations, strategies, future goals and objectives for the GIS/Addressing Department.

Mr. Fagan reported on the GIS/Addressing office work force and daily operational responsibilities.

Commissioner Surkamp left at 4:05 p.m.

Mr. Fagan reported on budget projections and obstacles for the GIS/Addressing office.

Jeff Polczynski, Communications Director was present for comments.

IN RE: COUNTY ADMINISTRATOR REPORTS

No new information was provided.

IN RE: COUNTY COMMISSION REPORTS

No new information was provided.

IN RE: ADJOURN

Motion by Noland, second my Manuel to adjourn the County Commission meeting at 4:20 p.m. Motion carried.

The Commission received the following information:

Memorandum received from Roger Goodwin concerning an acceptance of bond for Breckenridge East in the amount of \$2,339,652.

Correspondence received from Governor Manchin concerning receipt of correspondence received from the Jefferson County Commission.

Correspondence received from the Emergency Services Agency concerning their move to their new operations center.

Impact Fee Status Report received for January 2010.

Memorandum received from the Department of Capital Planning and Management concerning transfers of funds.

Legislative information received from the Association of Counties and the County Commissioners' Association.

Franchise fees received from Comcast.

Potomac Valley Audubon Society newsletter received.

Harpers Ferry National Historical Park Community Bulletin received.

Meeting minutes received from the Jefferson County Public Services District.

Weekly statement report received for the Charles Town Races and Slots from the West Virginia Lottery.

Memorandum received from the Eastern Panhandle Conservation District concerning an inspection of Evitts Run Channel on April 26, 2010.

The Commission received the following correspondence:

Correspondence received from Gil Narro Garcia concerning the Planning Commission agenda.

Correspondence received regarding a newspaper article in the Spirit of Jefferson.

Correspondence received from Scott Smiley concerning the water systems for the mountain communities.

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

LYN WIDMYER, COMMISSION PRESIDENT