

Webcast:

http://media.jeffersoncountywv.org/camera/archived_meeting.php

Agenda Packet:

<http://www.jeffersoncountywv.org/2010%20agenda%20packets/2010-05-20.pdf>

Minutes

Jefferson County Commission

Thursday, May 20, 2010

A meeting of the Jefferson County Commission was held on Thursday, May 20, 2010 at the Old Charles Town Library meeting room located at 200 E. Washington Street, Charles Town, WV 25414. Present were Lyn Widmyer, President, Commissioners Patsy Noland, Frances Morgan and Dale Manuel, Tim Boyde, County Administrator and Nichelle Hosby and Debbie Stellato. Commissioner Jim Surkamp was not in attendance.

The Meeting was called to order at 9:35 a. m. by Commissioner Widmyer.

1. PLEDGE OF ALLEGIANCE

2. Item No. 9 of the Minutes of the Regular Session held on Thursday, May 13, 2010 was amended to include July 31, 2010 as the date of the Clean Harbors and PC Renewals event. Item No. 15 was amended to reflect that Ms. Morgan voted "no" to the approval of Budget Revision 00D.

MOTION BY MS. MORGAN to approve the Minutes of the Regular Session held on Thursday, May 13, 2010 as amended. Motion seconded by Mr. Manuel and unanimously approved.

3. MOTION BY MR. MANUEL to approve Purchase Orders in the amount of \$134,559.57, for purchase order numbers: 47914, 47935, 47934, 48139, 48368, 48422, 48423, 47119, 47120, 47121, 46950, 46949, 48,373, 48374, 48415, 48416, 48418, 48421, 48424, 47376, 48411, 47961, 47962, 48234, 48235, 48236, 48237, 48238, 48239, 48241, 48242, 48243, 48244, 48245, 48246, 48247, 48249, 48412, 48413, 47797, 48414 and 47122, pending clarification of Purchase Order No. 47119 for \$550.00 for "shirts." Motion seconded by Ms. Morgan and unanimously approved.

4. MOTION BY MR. MANUEL to approve the accounts payable in the amount of \$102,573.20 pending clarification of hotel expenditure in the amount of \$214.00. Motion seconded by Ms. Morgan and unanimously approved.
5. PUBLIC COMMENT BY MS. LAURA RATTENNI, Circuit Clerk. Ms. Rattenni reported that the Circuit Clerk's Office now has a credit card program which was implemented as a convenience for the public.
6. TIM BOYDE reported that he attended a meeting with the City Managers of the City of Ranson, Charles Town and Shepherdstown.

Mr. Boyde reported that the Engineering Department will be reporting next week on the progress of the Westridge Hills Potable Water Test Wells Project.

Mr. Boyde recommended that the Commission wait another week or two before addressing the County Clerk's revised budget request.

7. MS. NOLAND REPORTED on the Economic Development meeting that she attended.

Ms. Noland reported on the Ethics Presentation she attended.

8. MR. MANUEL REPORTED on the election canvass.

Mr. Manuel reported on the Jefferson County Emergency Services Agency dedication he attended.

Mr. Manuel reported on the Eastern Panhandle Transportation Authority meeting that was rescheduled.

Mr. Manuel reported on two meetings he attended at the Jefferson County Council on Aging.

Mr. Manuel reported on the emergency court security meeting that he attended.

Mr. Manuel reported on the Economic Development meeting he attended.

Mr. Manuel reported on the Parks and Recreation meeting that he attended.

Mr. Manuel reminded the Commission of the "Bark in the Park" being held at Sam Michael's Park from 11:00 a.m. to 3:00 p.m. on Saturday, May 22, 2010.

9. MS. MORGAN REPORTED on the Farmland Protection meeting she attended.

Ms. Morgan reported on the Planning Commission meeting she attended.

10. MS. WIDMYER REPORTED that she had joined the Building Safety Committee to look at the courthouse security issue.

Ms. Widmyer reported on the Economic Development Committee meeting she attended.

Ms. Widmyer reported on the Ethics Workshop she attended.

The Commission took a break at 10:15 a. m.

The Commission meeting reconvened at 10:23 a.m.

11. JENIFER MAGHAN, COUNTY CLERK, requested that the Commission postpone the Special Session of PROBATE scheduled to begin at 10:00 a.m. until the end of the agenda.

Motion by Mr. Manuel to place the Probate Session at the end of the agenda at 2:30 p.m. or 3:00 p.m. Motion seconded by Ms. Morgan and unanimously approved.

12. MS. NOLAND reported on legislation recently passed and advised that a Special Session of the Legislature would be held on June 7, 2010 regarding education bills.

13. MS. WIDMYER REPORTED that a rate increase was not approved for the Hagerstown Eastern Panhandle Metropolitan Organization at this time.

14. STEPHANIE GROVE provided an update on pending legal issues.

15. PUBLIC HEARING. ROGER GOODWIN REPORTED on the Property Safety Ordinance Amendments.

FRED BLACKMER of Shepherdstown, West Virginia offered comments.

Ms. Widmyer adjourned the Public Hearing.

MOTION BY MR. MANUEL to approve the Property Safety Ordinance Amendments as recommended by Staff. Motion seconded by Ms. Noland and unanimously approved.

16. ROGER GOODWIN REQUESTED a complete release of the construction bond for Bakerton Fire Department.

17. MOTION BY MS. NOLAND to approve the complete release of the construction bond amount for Bakerton Fire Department, Inc. – Bakerton Fire Department (File #S07-11), for project on the north side of Carter Avenue (Rt. 30) just east of its intersection with Maple Avenue (Route 30/1). Motion seconded by Ms. Morgan and approved unanimously.

18. JENNIFER MAGHAN, COUNTY CLERK certified the canvass for 2010 and produced documents for the Commissioners' signatures.

LYNN FIELDS of the County Clerk's Office – Probate requested that the Commission close the estates of Morrison and Wait.

MOTION BY MS. NOLAND to close the estates of Morrison and Wait. Ms. Morgan seconded the motion and the motion was approved unanimously.

The Commission recessed at 10:50 a.m.

The Commission reconvened at 11:33 p.m.

19. TIM BARR, DIRECTOR OF PARKS & RECREATION introduced ZACHARY LETTE, Principal & Vice President of Land Planning & Design Associates, who provided a power point presentation on the Hite Park Master Plan.

The Commission adjourned for lunch at 12:07 p.m.

The Commission reconvened at 1:30 p.m.

20. Beginning at 1:30 p.m. the Commission with non-profit and governmental organizations providing social services to Jefferson County citizens participated in a round table discussion concerning Community Alternatives to Violence.

Work session was adjourned by Ms. Widmyer at 3:20 p.m.

Upon rising the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

LYN WIDMYER, COMMISSION PRESIDENT