

Special Session Minutes
Jefferson County Commission
Monday, November 8, 2010

A special meeting of the Jefferson County Commission was held on Monday, November 8, 2010 at the County Commission Meeting Room at the Jefferson County Circuit Courthouse, 100 E. Washington Street, Charles Town, West Virginia. Present were Lyn Widmyer, President, Commissioners Patsy Noland, Dale Manuel, Jim Surkamp and Frances Morgan; Tim Boyde, County Administrator and Debbie Stellato, Administrative Assistant. (An audio tape of this November 8, 2010 meeting is available through the Jefferson County Commission Office.)

Following the recess at 3:30 p.m. of the County Commission, sitting as a Board of Canvassers, a special meeting of the Jefferson County Commission was convened at 3:35 p.m. to address pending issues not previously heard due to no meeting being held on Thursday, November 11, 2010.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Morgan to approve Purchase Orders in the amount of \$24,280.62 being purchase order numbers: 49059, 49067, 49089, 48884, 49057, 49058, 49060,49062, 49063, 49064, 48636, 48637, 48638, 48639, 49065, 49066, 48600,47400. Motion seconded by Ms. Noland and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

Motion by Ms. Morgan to approve \$137,032.51 in accounts payable. Motion seconded by Ms. Noland and unanimously approved.

The Commission suggested that Mr. Boyde prepare a policy for review and approval by the Commission whereby any listed accounts payable over a certain amount would be accompanied by a short description of the expense.

OLD BUSINESS

The Commission discussed a reconsideration of the action it took on Thursday, November 4, 2010 at which time the Commission cancelled the public hearing regarding rezoning public lands along the Rt. 340 corridor which hearing was scheduled for November 18, 2010.

Motion by Mr. Manuel that reconsideration of the Commission's previous action be revisited by the Commission at this particular time and be subject to amendment. Motion was seconded by Ms. Widmyer and unanimously approved.

Discussion followed.

Motion by Ms. Noland to cancel the hearing scheduled for November 18, 2010 due to technical error in that the Petition filed by the Jefferson County Planning Commission was not proper. Motion seconded by Mr. Manuel and carried 3 – 2. Mr. Surkamp and Ms. Morgan voted “no.”

Ms. Widmyer suggested preparing a policy indicating the procedure for handling rezoning requests so that in the future the action to be taken will be clear.

Motion by Mr. Manuel to adjourn the meeting and reconvene at 9:30 a.m. Thursday, November 18, 2010.
Meeting was adjourned.

LYN WIDMYER, PRESIDENT