

Minutes

Jefferson County Commission

Thursday, May 31, 2012

A meeting of the Jefferson County Commission was held on Thursday, May 31, 2012 in the County Commission meeting room at the Old Charles Town Library located at 200 E. Washington Street, Charles Town, West Virginia. Present were Commissioners Patricia Noland, Dale Manuel, Frances Morgan, Lyn Widmyer and Walt Pellish; Debbie Keyser, Acting County Administrator, Debbie Stellato, Administrative Assistant, Jimmy Eddie, Bailiff. (An audio tape of this May 31, 2012 meeting is available through the Jefferson County Commission Office.)

The meeting was called to order at 9:30 a.m. by Commissioner Noland.

PLEDGE OF ALLEGIANCE

Commissioner Morgan led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Ms. Morgan to approve the Monday, May 14, 2012 Special Session Minutes of the Board of Canvassers as presented. Motion seconded by Mr. Manuel and unanimously approved.

Motion by Ms. Morgan to approve the Tuesday, May 15, 2012 Special Session Minutes of the Board of Canvassers as presented. Motion seconded by Mr. Pellish and unanimously approved.

Motion by Mr. Manuel to approve the Thursday, May 17, 2012 Special Session Minutes of the Board of Canvassers as presented. Motion seconded by Mr. Pellish and carried 4-0. Ms. Morgan abstained from voting due to her absence on May 17, 2012.

Motion by Mr. Manuel to approve the Minutes of the May 17, 2012 regular meeting as amended. Motion seconded by Mr. Pellish and carried 4-0. Ms. Morgan abstained from voting due to her absence on May 17, 2012.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Morgan to approve Purchase Orders of May 31, 2012 in the amount of \$59,047.29, being purchase order numbers: 50846, 51153, 51154, 51156, 53300, 49682, 49683, 49684, 49685, 49686, 51011, 49733, 49734, 49736, 51000, 51002, 50127, 51029, 51030, 53195, 49729, 49737, 50705, 50706, 49617, 50902, 50903, 50904, 50905, 50906, 50907, 50909, 50910, 50911, 50912, 50913, 50914, 50915, 50792, and 53144. Motion seconded by Ms. Widmyer and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE:

Motion by Mr. Manuel to approve the accounts payable for May 24, 2012 in the amount of \$498,716.17. Motion seconded by Ms. Morgan and unanimously approved.

CHKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
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067288	PAYROLL	AMERICAN FAMILY LIFE ICU		\$ -	\$ 4,413.46	\$ 4,413.46
067289	GRANT	AFRICAN AMERICAN COMMUNI		\$ -	\$ 1,990.00	\$ 1,990.00
067290	425	COMCAST		\$ -	\$ 346.96	\$ 346.96
067291	425	ABH SERVICES, INC.	49732	\$ 90.00	\$ -	\$ 90.00
067292	ALLOC	AHA/ART&HUMANITIES ALLNC		\$ -	\$ 1,808.94	\$ 1,808.94
067293	413	APPLE VALLEY OFF.PRODUCT	52901	\$ 164.29	\$ -	\$ 164.29
067294	424	AUDITHEAD, LLC	49728	\$ 468.50	\$ -	\$ 468.50
067295	PAYROLL	AMERICAN GENERAL FINANCE		\$ -	\$ 100.00	\$ 100.00
067296	401	ANALYTICAL SERVICE,INCOR	51024	\$ 520.00	\$ -	\$ 520.00
067297	425	B-K OFFICE SUPPLY INC	49727	\$ 201.92	\$ -	\$ 201.92
067298	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
067299	PAYROLL	BUREAU F/CHILD SPRT ENF		\$ -	\$ 212.31	\$ 212.31
067300	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
067301	413	CASTO & HARRIS INC	49680	\$ 95.79	\$ -	\$ 95.79
067302	712	FRONTIER WV, INC		\$ -	\$ 380.00	\$ 380.00
067303	PAYROLL	CHILD SUPPORT ENFORCE AG		\$ -	\$ 27.69	\$ 27.69
067304	PAYROLL	COLONIAL LIFE		\$ -	\$ 1,158.91	\$ 1,158.91
067305	PAYROLL	DIVERSIFIED COLLECTION		\$ -	\$ 154.83	\$ 154.83
067306	PAYROLL	DOUG EVANS		\$ -	\$ 274.31	\$ 274.31
067307	405	FEDEX		\$ -	\$ 33.17	\$ 33.17
067308	424	FISHER AUTO PARTS	49723	\$ 117.87	\$ -	\$ 117.87
067308	700	FISHER AUTO PARTS	49723	\$ 517.56	\$ -	\$ 517.56
067309	PAYROLL	GUARDIAN - APPLETON		\$ -	\$ 7,537.55	\$ 7,537.55
067309	PAYROLL	GUARDIAN - APPLETON		\$ -	\$ 1,674.10	\$ 1,674.10
067310	413	STEPHANIE GROVE		\$ -	\$ 11.10	\$ 11.10
067311	424	GUTTMAN OIL CO		\$ -	\$ 18,326.02	\$ 18,326.02
067312	428	HIGH PERFORMANCE CABLING		\$ -	\$ 881.10	\$ 881.10
067313	424	HASLER INC.	53036	\$ 79.98	\$ -	\$ 79.98
067314	PAYROLL	ING NATIONAL TRUST		\$ -	\$ 1,110.00	\$ 1,110.00
067315	ALLOC	JEFFERSON COUNTY HISTORI		\$ -	\$ 1,808.94	\$ 1,808.94
067316	700	JIM'S AUTO REPAIR	49735	\$ 40.00	\$ -	\$ 40.00
067317	425	JEFFERSON COUNTY SOLID	53045	\$ 18.55	\$ -	\$ 18.55
067318	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 40.00	\$ 40.00
067318	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 4,295.48	\$ 4,295.48
067319	GRANT	JC BLACK HISTORY		\$ -	\$ 1,715.00	\$ 1,715.00
067320	425	JOHN DEERE FINANCIAL	49719	\$ 64.55	\$ -	\$ 64.55
067321	700	JASPER ENGINE&TRANSMISSN	49726	\$ 2,719.00	\$ -	\$ 2,719.00
067322	PAYROLL	COMPROLLER OF MARYLAND		\$ -	\$ 755.34	\$ 755.34
067323	425	HOME DEPOT CREDIT SERVIC		\$ -	\$ 290.18	\$ 290.18
067324	425	V.E. MAUCK PLUMBING SPPL	49730	\$ 37.50	\$ -	\$ 37.50

067325	PAYROLL	MD CHILD SUPPORT ACCOUNT		\$ -	\$ 18.46	\$ 18.46
067326	PAYROLL	HIGHMARK WV		\$ -	\$ 138,022.79	\$ 138,022.79
067327	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
067328	404	ONEY MILBOURNE	50791	\$ 750.00	\$ -	\$ 750.00
067329	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 774.00	\$ 774.00
067330	712	NORFOLK SOUTHERN CORP	51001	\$ 12.00	\$ -	\$ 12.00
067331	425	ORSINI'S	49731	\$ 99.00	\$ -	\$ 99.00
067332	ALLOC	JEFF CO PARKS &		\$ -	\$ 18,993.78	\$ 18,993.78
067333	402	PIFER OFFICE SUPPLY, INC	49681	\$ 21.40	\$ -	\$ 21.40
067333	406	PIFER OFFICE SUPPLY, INC	53295	\$ 242.95	\$ -	\$ 242.95
067334	425	RCS SECURITY	49724	\$ 285.00	\$ -	\$ 285.00
067335	401	RICOH USA, INC.		\$ -	\$ 505.46	\$ 505.46
067335	403	RICOH USA, INC.		\$ -	\$ 575.16	\$ 575.16
067335	404	RICOH USA, INC.		\$ -	\$ 247.80	\$ 247.80
067335	405	RICOH USA, INC.		\$ -	\$ 847.80	\$ 847.80
067335	406	RICOH USA, INC.		\$ -	\$ 247.80	\$ 247.80
067335	425	RICOH USA, INC.		\$ -	\$ 96.20	\$ 96.20
067335	433	RICOH USA, INC.		\$ -	\$ 394.82	\$ 394.82
067335	440	RICOH USA, INC.		\$ -	\$ 394.82	\$ 394.82
067335	700	RICOH USA, INC.		\$ -	\$ 591.80	\$ 591.80
067335	712	RICOH USA, INC.		\$ -	\$ 534.16	\$ 534.16
067336	PAYROLL	STATE DPT O/TAX & REVENUE		\$ -	\$ 1.11	\$ 1.11
067336	PAYROLL	STATE DPT O/TAX & REVENUE		\$ -	\$ 29,088.70	\$ 29,088.70
067336	PAYROLL	STATE DPT O/TAX & REVENUE		\$ -	\$ 94.18	\$ 94.18
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 17.84	\$ 17.84
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 63.94	\$ 63.94
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 34,978.30	\$ 34,978.30
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 0.72	\$ 0.72
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 2.59	\$ 2.59
067337	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 9,753.60	\$ 9,753.60
067338	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 88.10	\$ 88.10
067338	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 39,385.11	\$ 39,385.11
067338	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 2.11	\$ 2.11
067339	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 8,722.30	\$ 8,722.30
067340	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 13,340.02	\$ 13,340.02
067341	401	WEST VA DEVELOPMENT OFFI		\$ -	\$ 4,000.00	\$ 4,000.00
067342	GRANT	TRENARY SERVICE CO		\$ -	\$ 11,592.00	\$ 11,592.00
067343	425	TRENARY SERVICE CO	49725	\$ 289.00	\$ -	\$ 289.00
067344	ALLOC	JEFFERSON CO CONVENTION		\$ -	\$ 22,611.64	\$ 22,611.64
067345	405	WEST PAYMENT CENTER	50419	\$ 1,946.55	\$ -	\$ 1,946.55
067346	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 24,349.96	\$ 24,349.96

067346	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 1.12	\$ 1.12
067347	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 3.61	\$ 3.61
067347	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 78,460.69	\$ 78,460.69
067348	PAYROLL	WV CPRB/LOAN DIVISION		\$ -	\$ 133.20	\$ 133.20
067349	413	LOCKE WYSONG		\$ -	\$ 23.87	\$ 23.87
067350	413	JEAN L ROBERTS		\$ -	\$ 6.66	\$ 6.66
067351	413	JAMES EDDY		\$ -	\$ 19.98	\$ 19.98
067352	413	CHARLES HENRY		\$ -	\$ 5.55	\$ 5.55
067353	413	NANCY JO UPWRIGHT		\$ -	\$ 13.88	\$ 13.88
067354	413	NORA DRISH		\$ -	\$ 24.98	\$ 24.98
067355	413	MARY R. RING		\$ -	\$ 22.20	\$ 22.20
067356	413	PAUL WILT		\$ -	\$ 19.98	\$ 19.98
067357	413	VIVIAN HENRY		\$ -	\$ 14.99	\$ 14.99
067358	413	GARY HENRY		\$ -	\$ 9.44	\$ 9.44
067359	413	CATHRYN JACKSON		\$ -	\$ 7.77	\$ 7.77
067360	413	PATRICIA BLEVINS		\$ -	\$ 33.30	\$ 33.30
067361	413	VIRGINIA M. KEENEY		\$ -	\$ 13.88	\$ 13.88
067362	413	ANITA FLESHMAN		\$ -	\$ 24.42	\$ 24.42
067363	413	ROBERT GRAF SR.		\$ -	\$ 23.31	\$ 23.31
067364	413	ELIZABETH COYLE		\$ -	\$ 27.75	\$ 27.75
067365	413	MELINDA MAYE		\$ -	\$ 19.43	\$ 19.43
067366	413	REBECCA JONES		\$ -	\$ 9.99	\$ 9.99
067367	413	DEVON ENGLE		\$ -	\$ 19.43	\$ 19.43
067368	413	KIM HOTALING		\$ -	\$ 16.65	\$ 16.65
067369	413	LAUREN JONES		\$ -	\$ 23.87	\$ 23.87
067370	413	JENNIFER SCHULTZ		\$ -	\$ 25.53	\$ 25.53
067371	413	JENNIFER JONES		\$ -	\$ 16.65	\$ 16.65
067372	413	DEBORAH ROYALTY		\$ -	\$ 5.55	\$ 5.55
067373	413	ANGELA BREEDEN		\$ -	\$ 24.98	\$ 24.98
067374	413	WILLIAM J. CARROLL, JR.		\$ -	\$ 50.00	\$ 50.00
067375	413	PETER FRICKE		\$ -	\$ 31.08	\$ 31.08
067376	413	KIMBERLY HAMILTON		\$ -	\$ 33.30	\$ 33.30
067377	413	LOLA BANE		\$ -	\$ 50.00	\$ 50.00
067378	413	LORNA FRYE		\$ -	\$ 23.87	\$ 23.87
067379	413	BRIAN HIGGS		\$ -	\$ 50.00	\$ 50.00
067380	413	KELLEE MOULTON-BALL		\$ -	\$ 50.00	\$ 50.00
067381	413	ELIZABETH JONES		\$ -	\$ 50.00	\$ 50.00
067382	413	LUCY NAPPER		\$ -	\$ 50.00	\$ 50.00
067383	413	JEAN GARRETSON		\$ -	\$ 50.00	\$ 50.00
067384	413	AMY SILVER		\$ -	\$ 50.00	\$ 50.00
067385	413	TRACY BALL		\$ -	\$ 50.00	\$ 50.00

TOTAL						\$ 498,716.17
TOTAL			\$ 8,781.41	\$ 489,934.76		\$ 498,716.17

Motion by Mr. Manuel to approve the accounts payable for May 31, 2012 in the amount of \$23,135.11. Motion seconded by Ms. Morgan and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
067387	712	AT&T/GA		\$ -	\$ 198.99	\$ 198.99
067388	412	BARDANE PUBLIC HEALTH CT		\$ -	\$ 383.00	\$ 383.00
067389	425	OLD CHARLES TOWN LIBRARY		\$ -	\$ 1,500.00	\$ 1,500.00
067390	402	BONNIE DORMAN		\$ -	\$ 73.00	\$ 73.00
067391	433	TODD FAGAN		\$ -	\$ 13.03	\$ 13.03
067392	433	JESSICA GORMONT		\$ -	\$ 13.56	\$ 13.56
067393	406	GLOBAL SCIENCE & TECH	53299	\$ 525.37	\$ -	\$ 525.37
067394	401	JEFFERSON PUBLISH CO INC		\$ -	\$ 64.90	\$ 64.90
067395	700	JIM'S AUTO REPAIR	49738	\$ 20.00	\$ -	\$ 20.00
067396	712	DR ROBERT JONES		\$ -	\$ 1,000.00	\$ 1,000.00
067397	402	JENNIFER S. MAGHAN		\$ -	\$ 73.00	\$ 73.00
067398	402	GAIL MAGAHA		\$ -	\$ 73.00	\$ 73.00
067399	440	MICHAEL MONAGHAN		\$ -	\$ 97.00	\$ 97.00
067400	424	POTOMAC EDISON/OH		\$ -	\$ 1,660.78	\$ 1,660.78
067400	425	POTOMAC EDISON/OH		\$ -	\$ 13,499.68	\$ 13,499.68
067401	425	RCS SECURITY		\$ -	\$ 66.00	\$ 66.00
067402	700	SIRCHIE	50908	\$ 82.12	\$ -	\$ 82.12
067403	401	JOHN STEVENS		\$ -	\$ 167.42	\$ 167.42
067404	975	SUMMIT COMMUNITY BANK		\$ -	\$ 2,441.41	\$ 2,441.41
067405	425	THOMPSON GAS		\$ -	\$ 37.09	\$ 37.09
067406	412	WVU	53142	\$ 1,145.76	\$ -	\$ 1,145.76
TOTAL						\$ 23,135.11
TOTAL				\$ 1,773.25	\$ 21,361.86	\$ 23,135.11

PUBLIC COMMENT

Jennifer Brockman, Director of Planning & Zoning, gave an overview of the proposed amendments to be discussed at the Public Hearing this evening at 7:00 p.m. with regard to an extension of developers' plans. Ms. Brockman also advised the Commission of projects that would benefit from granting the extension and stated that the Planning Commission had approved the extension 8-1.

PRESENTATIONS:

1. Motion by Ms. Morgan to convene as a Board of Canvassers for the purpose of recertifying the results of the canvass of ballots held on Monday, May 14 and Tuesday, May 15, 2012. Motion seconded by Mr. Manuel and unanimously approved.

Wendy Evangelisti, Deputy County Clerk, resubmitted the Certification document to the Canvassers. Ms. Evangelisti advised the Canvassers that no candidate complaints had been received since the ballots were originally certified on May 17, 2012. Ms. Widmyer moved to certify the results of the election. Mr. Manuel seconded the motion and it was unanimously approved. The Canvassers signed the document to certify the results.

2. **Margaret Cogswell and Phyllis LeTart of Hospice of the Panhandle**, requested that the Commission issue in concept up to \$6 Million of the \$8 Million dollars of bank qualified, tax-exempt commercial development revenue bonds to be used to finance a portion of the costs of the new 14-bed hospice inpatient facility and separate office building to be located on old Rt. 9 on the Berkeley/Jefferson County line in West Virginia.

Motion by Mr. Pellish to approve the issuing in concept of \$6 Million of the County's \$10 Million eligible for financing for bank qualified, tax-exempt commercial development revenue bonds, subject to advice of legal counsel, to be used to finance a portion of the costs of the new 14-bed hospice inpatient facility and separate office building to be located on old Rt. 9 on the Berkeley/Jefferson County line in West Virginia. Motion seconded by Ms. Widmyer and unanimously approved.

3. **Jennifer Myers, Director of Jefferson County Parks & Recreation**, requested that the Commission authorize the Engineering/Permit Department to waive the permit fees for two signs that will be posted at Moulton Park.

Motion by Mr. Manuel to authorize the Engineering/Permit Department to waive the permit fees of \$50.00 each for two signs that will be posted at Moulton Park. Motion seconded by Mr. Pellish and unanimously approved.

4. **Sandy Slusher, Deputy County Administrator**, requested approval of the Community Participation Grant Resolution for the Animal Welfare Society in the amount of \$15,000.00.

Motion by Ms. Morgan to approve the Community Participation Grant Resolution for the Animal Welfare Society in the amount of \$15,000.00. Motion seconded by Mr. Manuel and unanimously approved.

5. Requested approval of the Community Participation Grant Resolution for the Webb-Blessing House Restoration in the amount of \$3,000.00

Motion by Ms. Widmyer to approve the Community Participation Grant Resolution for the Webb-Blessing House Restoration in the amount of \$3,000.00. Motion seconded by Mr. Manuel and unanimously approved.

6. Requested approval of the Community Participation Grant Resolution for the Star Lodge #1/Locke House Restoration in the amount of \$2,000.00

Motion by Mr. Manuel to approve the Community Participation Grant Resolution for the Star Lodge #1/Locke House Restoration in the amount of \$2,000.00. Motion seconded by Mr. Pellish and unanimously approved.

7. Requested approval of the Community Participation Grant Resolution for the Jefferson County Parks and Recreation in the amount of \$20,000.00.

Motion by Ms. Widmyer to approve the Community Participation Grant Resolution for the Jefferson County Parks and Recreation in the amount of \$20,000.00. Motion seconded by Mr. Manuel and unanimously approved.

8. Requested approval of the Community Participation Grant Resolution for the Jefferson County Parks and Recreation for street improvements in the amount of \$4,000.00

Motion by Mr. Manuel to approve the Community Participation Grant Resolution for the Jefferson County Parks and Recreation for street improvements in the amount of \$4,000.00. Motion seconded by Ms. Widmyer and unanimously approved.

9. Requested approval of the Community Participation Grant Resolution, Contract and Agreement for the FOCUS Coalition in the amount of \$7,000.00.

Motion by Ms. Morgan to approve the Community Participation Grant Resolution, Contract and Agreement for the FOCUS Coalition in the amount of \$7,000.00. Motion seconded by Mr. Manuel and unanimously approved.

COUNTY ADMINISTRATOR REPORTS

Debbie Keyser, Interim County Administrator:

- **Placing IT under the Deputy County Administrator**

Motion by Ms. Morgan to place IT under the Deputy County Administrator, Sandra Slusher. Motion seconded by Ms. Widmyer and unanimously approved.

- **County Administration Job Description and Ad**

Motion by Mr. Manuel to amend the County Administrator Job Description to state that a Master's Degree in Business, Public Administration or an equivalent field is preferred. Candidates who have a related equivalent accommodation of education and experience will also be considered. Ms. Keyser shall email the draft amendment to the Commissioners and, assuming a consensus is reached, Ms. Keyser is authorized to advertise the job in the appropriate media Motion seconded by Ms. Widmyer and unanimously approved.

- **Discussion regarding Meeting Room Policy and Audio Equipment Use**

Ms. Keyser commented on a problem that occurred at the MARC meeting held on May 19, 2012 wherein the speakers, both public and official, were barely able to be heard because they had no sound system and had not asked to be supplied with one. Ms. Keyser suggested that a copy of the policy be sent to potential users of the meeting room ahead of their meeting date and time and that the policy be amended to state that audio equipment would be provided upon request with a specified amount to be paid to the Commission per hour.

There was a consensus among the Commissioners that this was a good idea and Ms. Keyser was directed to

amend the policy as per her suggestion and submit it to the Commission for review.

- Ms. Keyser stated that she loved to take photographs and suggested that perhaps photographs of various scenes around the county or county events could be placed on the cable channel after clearing them with legal. The Commissioners were unanimous in their approval of this suggestion.
- Ms. Keyser mentioned the email that was sent by Staff to the Commissioners regarding the Linda Ott, CVS worker who must close down the store after 45 years of working there. Ron Tansill, a resident of Jefferson County, called the Commission Office and passed on this information wondering if the Commission would like to honor Ms. Ott in some way for her years of service to the community. The Commission felt that that should be up to CVS and directed Ms. Keyser to contact CVS regarding their employee.

The Commission took a short break at 10:42 a.m.

The Commission reconvened the meeting at 10:53 a.m.

COUNTY COMMISSIONER REPORTS

Commissioner Widmyer:

- Attended the Grand Opening of Moulton Park.
- Participated in Run for Recess.
- Attended the MARC Train Town Hall meeting
- Attended the Water Advisory Committee meeting.
- Attended the Department of Transportation work shop arranged by Senator Unger.

Commissioner Manuel:

- Attended the Grand Opening of Moulton Park.
- Attended the MARC Train Town Hall meeting
- Attended the Department of Transportation work shop arranged by Senator Unger.
- Visited Wildwood Middle School, Mrs. Thomas 7th grade science class.
- Attended Senator Manchin's Town Hall meeting conducted by his assistant.

Commissioner Pellish:

- Spoke with many of his constituents this week and listened to their concerns about the changing of the MARC train schedule and impact fees.

Commissioner Morgan:

- Spoke to members of the Department of Transportation about the Rt. 340 Corridor and the proposed change in the MARC train schedule.

Commissioner Noland:

- Attended the Grand Opening of Moulton Park.
- Attended the Department of Transportation work shop arranged by Senator Unger.

10. Discussion of County Commission priorities and projects

- **Commissioner Morgan** spoke of her "dream projects" which included an indoor swimming pool for the

County and a tennis bubble. High on her list of priorities was making sure that the residents of Jefferson County have reliable transportation to their jobs within and without the county.

Commissioner Pellish:

- No new pet projects.

Commissioner Noland:

- Operating County government in an effective and efficient manner and allowing the public to come in to the County Offices and talk with the Commissioners.
- Space needs project.
- Public Services.
- Purchase of the Briel Building.

Commissioner Manuel:

- CAD System.
- Space needs project.

Commissioner Widmyer:

- Completing a Capital Improvement Plan by this summer or September, 2012 at the latest.
- Space needs project.
- An in house, in county drug treatment center.

The Commission broke for lunch at 12:30 p.m.

The Commissioners reconvened at 1:35 p.m.

11. Work shop on Impact Fees.

- **Stephanie Grove, Assistant Prosecuting Attorney**, commenced the work shop by advising the Commission of what the County legally could and could not do. She talked about the affordable housing aspect of the impact fees.

PUBLIC COMMENT

- **Woody O'Brien** urged the Commission to review other demographic studies before making a decision on the method of implementing impact fees in Jefferson County.
- **Cricky Shultz** commented that the cost of building fees are out of hand and along with the impact fees will keep new homeowners and businesses out of Jefferson County,
- **Peter Corum** echoed M. Schultz' comments that impact fees are enormous and are forcing people out of Jefferson County.
- **Liz Means** is not in favor of the square footage formula. She feels it make the impact fees too high.

Ms. Widmyer asked what will be the content for the public hearing?

After discussion, motion by Ms. Morgan to schedule a public hearing and advertise that the Commission is seeking public comment on changing the regulations regarding impact fees for manufactured housing prior to 1974 and the possible utilization of the square footage method of calculating impact fees. Mr. Pellish seconded the motion and it was approved unanimously.

There being no further business, motion by Mr. Manuel that the meeting be adjourned until the Public Hearing at 7:00 p.m. this evening. Motion seconded by Ms. Widmyer and the meeting was adjourned at 3:00 p.m. Upon rising, the meeting was adjourned until Thursday, June 7, 2012 at 9:30 a.m.

PATRICIA A. NOLAND, PRESIDENT