

Minutes
Jefferson County Commission
Thursday June 28, 2012

A meeting of the Jefferson County Commission was held on Thursday, June 28, 2012 in the County Commission meeting room at the Old Charles Town Library located at 200 E. Washington Street, Charles Town, West Virginia. Present were Commissioners Patricia Noland, Dale Manuel, Frances Morgan and Walt Pellish. (Commissioner Widmyer was absent with notice.) Also present were Debbie Keyser, Interim County Administrator, Debbie Stellato, Administrative Assistant, and Jimmy Eddie, Bailiff. (An audio tape of this June 28, 2012 meeting is available through the Jefferson County Commission Office.)

The meeting was called to order at 9:15 a.m. by Commissioner Noland.

PLEDGE OF ALLEGIANCE

Commissioner Pellish led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Mr. Manuel to approve the Minutes of the June 21, 2012 regular meeting as amended. Motion seconded by Mr. Pellish and unanimously approved.

Motion by Mr. Manuel to approve the Minutes of the June 21, 2012 Public Hearing as presented. Motion seconded by Mr. Pellish and unanimously approved.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Morgan to approve Purchase Orders of June 28, 2012 in the amount of \$11,518.75, being purchase order numbers: 50892, 50716, 58182, 49763, 49764, 50715 and 50717. Motion seconded by Mr. Manuel and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

Motion by Ms. Morgan to approve the accounts payable for June 28, 2012 in the amount of \$72,810.34. Motion seconded by Mr. Pellish and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
067590	712	AT&T/GA		\$ -	\$ 293.00	\$ 293.00
067591	700	AUTOZONE	49758	\$ 116.61	\$ -	\$ 116.61
067592	424	ABH SERVICES, INC.	49760	\$ 1,358.00	\$ -	\$ 1,358.00
067593	413	APPLE VALLEY OFF.PRODUCT	49702	\$ 273.72	\$ -	\$ 273.72
067594	424	BATTERY MART	49757	\$ 101.70	\$ -	\$ 101.70

067595	424	B-K OFFICE SUPPLY INC	49759	\$ 758.50	\$ -	\$ 758.50
067595	440	B-K OFFICE SUPPLY INC	51028	\$ 219.02	\$ -	\$ 219.02
067595	440	B-K OFFICE SUPPLY INC	51029	\$ 561.51	\$ -	\$ 561.51
067595	440	B-K OFFICE SUPPLY INC	51030	\$ 776.50	\$ -	\$ 776.50
067596	712	FRONTIER WV, INC		\$ -	\$ 380.00	\$ 380.00
067597	425	CITY OF CHARLES TOWN		\$ -	\$ 6,600.00	\$ 6,600.00
067598	405	LAURENCE R CROFFORD		\$ -	\$ 277.50	\$ 277.50
067599	405	JAMES CASIMIRO III		\$ -	\$ 282.35	\$ 282.35
067600	403	COAST TO COAST COMPUTER	50890	\$ 97.00	\$ -	\$ 97.00
067601	440	CHOICE STAFFING, INC.		\$ -	\$ 1,235.25	\$ 1,235.25
067602	425	DODSON'S SEPTIC	49756	\$ 250.00	\$ -	\$ 250.00
067603	440	DELL MARKETING LP	51025	\$ 4,484.97	\$ -	\$ 4,484.97
067604	401	FEDEX		\$ -	\$ 41.91	\$ 41.91
067604	405	FEDEX		\$ -	\$ 37.16	\$ 37.16
067604	700	FEDEX		\$ -	\$ 273.77	\$ 273.77
067605	424	GRAINGER, INC	49762	\$ 365.28	\$ -	\$ 365.28
067606	405	STEPHEN V GROH		\$ -	\$ 268.62	\$ 268.62
067607	405	STEPHANIE GROVE		\$ -	\$ 268.62	\$ 268.62
067608	424	GUTTMAN OIL CO		\$ -	\$ 8,285.86	\$ 8,285.86
067609	405	CHARLES B HOWARD		\$ -	\$ 329.67	\$ 329.67
067610	425	IDVILLE, INC	49868	\$ 98.50	\$ -	\$ 98.50
067611	404	JEFFERSON PUBLISH CO INC	50795	\$ 52.00	\$ -	\$ 52.00
067612	425	JEFFERSON COUNTY SOLID	53045	\$ 46.73	\$ -	\$ 46.73
067613	712	DR ROBERT JONES		\$ -	\$ 1,000.00	\$ 1,000.00
067614	716	JOHN DEERE FINANCIAL	50615	\$ 224.85	\$ -	\$ 224.85
067615	405	PATSY KIDWELL		\$ -	\$ 295.82	\$ 295.82
067616	405	RALPH A LORENZETTI JR		\$ -	\$ 268.62	\$ 268.62
067617	401	MATTHEW BENDER & CO		\$ -	\$ 131.38	\$ 131.38
067618	405	GAIL MCMILLION		\$ -	\$ 268.62	\$ 268.62
067619	405	JENNIFER E. MAY-SANNER		\$ -	\$ 264.18	\$ 264.18
067620	700	RONALD J. MOLTERE		\$ -	\$ 71.38	\$ 71.38
067621	405	JONELLE MAY		\$ -	\$ 98.24	\$ 98.24
067622	404	PIFER OFFICE SUPPLY, INC	50794	\$ 173.00	\$ -	\$ 173.00
067623	424	POTOMAC EDISON/OH		\$ -	\$ 2,008.18	\$ 2,008.18
067623	425	POTOMAC EDISON/OH		\$ -	\$ 12,844.67	\$ 12,844.67
067624	405	HASSAN RASHEED		\$ -	\$ 268.62	\$ 268.62
067625	405	SPECIALTY BUS SUPPLIES	49624	\$ 308.97	\$ -	\$ 308.97
067626	983	WV SECRETARY OF STATE	49700	\$ 23,470.10	\$ -	\$ 23,470.10
067627	403	WV ASSOC OF CIRCUIT CLER	50891	\$ 150.00	\$ -	\$ 150.00
067628	405	BRANDON C.H. SIMMS		\$ -	\$ 277.50	\$ 277.50
067629	405	TERESA TRITELLI		\$ -	\$ 79.94	\$ 79.94

067630	403	VITAL SIGNS	50886	\$ 250.00	\$ -	\$ 250.00
067630	403	VITAL SIGNS	50888	\$ 250.00	\$ -	\$ 250.00
067631	405	WEST PAYMENT CENTER	50419	\$ 1,353.75	\$ -	\$ 1,353.75
067632	401	WV ASSOCIATION/COUNTIES		\$ -	\$ 75.00	\$ 75.00
067633	716	WALMART BUSINESS/GEMB		\$ -	\$ 275.15	\$ 275.15
067634	405	DEBRA A. YOUNG		\$ -	\$ 268.62	\$ 268.62
TOTAL						\$ 72,810.34
TOTAL				\$ 35,740.71	\$ 37,069.63	\$ 72,810.34

PUBLIC COMMENT

Woody O’Brien asked a question of the Commissioners and was told that the Commission could only listen to his comments but could not respond. He was told they would answer his questions at another time.

Earl Jackson asked several questions which the Commissioners were not able to answer during the Public Comment portion of the meeting. He was told they would answer his questions at another time.

Woody O’Brien questioned the appropriateness of Jefferson County’s impact fees.

PRPRESENTATIONS

1. Jennifer Maghan, County Clerk, request for approval of depository bonds securing various bank accounts holding County monies.

Motion by Ms. Morgan to approve the depository bonds subject to review and approval by Ralph Lorenzetti, County Prosecutor. Motion seconded by Mr. Pellish and unanimously approved.

2. Sally Gran, Chief Deputy-Finance request for approval of adjustments made to FY2011 grant reimbursements in connection with the FY2011 State audit report.

Ms. Gran explained the adjustments made to the grant reimbursements cited in the State audit report for FY20. Motion by Mr. Manuel to approve the adjustments as presented by Ms. Gran. Motion seconded by Mr. Pellish and unanimously approved.

3. Paul Shroyer, Director of Financial Management, request for approval of:

- **Budget Revision #1026, 911 Emergency Communication Center.**

Motion by Ms. Morgan to approve budget Revision #1026. Motion seconded by Mr. Manuel and unanimously approved.

- **Request for emergency approval of Prosecutor's Office purchase orders not on Agenda.**

Motion by Mr. Manuel to approve Prosecutor's purchase orders not listed on agenda, subject to their placement on the July 12, 2012 Agenda. Motion seconded by Ms. Morgan and unanimously approved.

4. **Mr. Pellish, in place of Debbie Keyser, Interim County Administrator, requested that the Commission adopt an amendment to the Impact Fee Ordinance which would provide for a waiver of Impact Fees for all mobile homes constructed prior to 1976 as provided by Chapter 8A and -1-1 defined in WV Code §17A.**

Motion by Mr. Pellish to adopt an amendment to the Impact Fee Ordinance which would provide for a waiver of Impact Fees for all mobile homes constructed prior to 1976 as provided by Chapter 8A and defined in WV Code §17A-1-1. Motion seconded by Ms. Morgan and unanimously approved. Mr. Pellish added that other amendments to the Impact Fees would be considered sometime in the near future.

5. **Camden Siegrist, of Bowles Rice McDavid Graf & Love, LLP and Margaret Cogswell of Hospice of the Panhandle** briefly explained Hospice's request for the issuance of Commercial Development Bonds by Jefferson and Berkeley Counties in an aggregate amount not to exceed \$8,500,000, with Jefferson County's portion not to exceed \$6,000,000 for the benefit of Hospice of the Panhandle to pay a portion of the cost of new facilities to be used by Hospice. (See Bond Resolution attached.)

After the explanation of the request, the regular Commission meeting was concluded and a Public Hearing was held to approve and execute the bond to be issued by Jefferson County. (See 06-28-2012 Special Session/Public Hearing Minutes.)

The Commission reconvened its regular Commission meeting at 9:55 a.m.

Motion by Ms. Morgan to approve the Bond Resolution. Motion seconded by Mr. Pellish and unanimously approved. The Bond Resolution was signed by Commissioners Noland, Manuel, Morgan and Pellish.

There being no further business, motion by Mr. Manuel to adjourn the Commission meeting. Mr. Pellish seconded the motion and it was approved unanimously. Upon rising, the meeting was adjourned at 10:00 a.m. until Thursday, July 12, 2012.

PATRICIA A. NOLAND

