

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State held at the Jefferson County Commission Meeting Room on the lower floor of the Old Charles Town Library at 200 E. Washington Street, on Tuesday, July 24, beginning at 9:30 a.m.

**WORK SESSION TO DISCUSS SPACE NEEDS
OF THE COUNTY WORKFORCE AND
POSSIBLE PURCHASE OF THE BRIEL BUILDING**

Ms. Noland called the Work Session to order at 9:30 a.m.

Present for the County Commission: Patricia Noland, President
Dale Manuel, Vice President
Lyn Widmyer, Commissioner
Frances Morgan, Commissioner
Walt Pellish, Commissioner

Interim County Administrator: Debbie Keyser
Director of Financial Management: Paul Shroyer

Those present discussed the Capital Improvements Projects List, the 5-year budget as of July 2012 and floor plans for the Briel Building. Angela Banks, County Assessor was in the audience and made comments.

After discussion, the Commissioners directed that Mr. Shroyer and Ms. Banks work together to prepare draft floor plans to be submitted for the Commission's review at the meeting on Thursday, August 9, 2012.

They directed that a letter to the stakeholders be sent regarding the space needs of the County Clerk, Assessor and the Circuit Clerk. Ms. Banks is to assess the space available to her in the Briel Building and report back to the Commission in two weeks.

It was decided that a public hearing would be held on Thursday, August 9, 2012 at 2:30 p.m. on the possible purchase of the Briel Building by the Commission.

There being no further business, the meeting was adjourned.

PATRICIA A. NOLAND, PRESIDENT

