

REGULAR TERM:

(Board of Review and Equalization)

State of West Virginia, County of Jefferson, to-wit:

At a session of the Jefferson County Commission, sitting as Board of Review and Equalization, convened and held at the Courthouse thereof on Wednesday, January 30, 2013, beginning at 1:30 p.m.

PRESENT:

Dale Manuel, Commission President
Walter Pellish, Commission Vice President
Patricia Noland, Commissioner
Jane Tabb, Commissioner
Lyn Widmyer, Commissioner

STAFF:

June Bowers, Sr. Appraiser
Stephen Groh, Prosecuting Attorney
Cynthia Schott, Recording Clerk

Mr. Manuel called the Board of Review and Equalization to order at 1:32 p.m.

Mr. Manuel inquired if Ms. Bowers had any comments to make. Ms. Bowers informed the Board that there were no appeals scheduled to be heard on this date. Ms. Bowers informed the Board that one applicant was scheduled for February 5, 2013 at 2:00. The Board requested that Ms. Bowers attempt to reschedule the applicant at 1:30. Ms. Bowers informed the Commissioner the deadline for submitting an application for a hearing was noon on February 8, 2013. All papers must be filed with the Assessor's office by the deadline.

Commissioner Manuel swore in Appraiser June Bowers and Clerk Cynthia Schott.

There being no further business, Mr. Pellish made a motion to recess until February 5, 2013 at 1:50 p.m. Ms. Widmyer seconded the motion and it was unanimously approved.

DALE MANUEL, COMMISSION PRESIDENT