

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at the Courthouse on Friday, February 20, 2013, beginning at 10:30 a.m.

PRESENT: Dale Manuel President  
Walter Pellish, Vice President  
Patsy Noland, Commissioner  
Jane Tabb, Commissioner  
Lyn Widmyer, Commissioner  
Debbie Keyser, County Administrator  
Paul Shroyer, Director of Financial Management  
Cynthia Schott, Administrative Assistant

In re: FY 2013-14 BUDGET WORKSHOP

Commissioner Manuel opened the session at 10:31 a.m.

The Pledge of Allegiance was led by Commissioner Noland.

Paul Shroyer, Financial Director, presented each Department Manager and Elected Official a budget worksheet to fill out to aid them in projecting their budgets. All Department Managers and Elected Officials provided each Commissioner with a detailed, line by line budget for their departments.

The following appeared before the Commission presenting their budgets, goals for coming year and justifications for requests:

Todd Fagan, Director - GIS/Addressing  
Sandy Slusher McDonald, County Deputy - County Commission  
Barbara Miller, Director - Homeland Security & Emergency Management  
Jennifer Brockman, Director – Planning & Zoning

**The Commission broke for lunch at 12:11 p.m.**

**The Commission reconvened at 1:06 p.m.**

Bill Polk, Director of Maintenance  
Mr. Ralph Lorenzetti, Prosecuting Attorney – Prosecutor’s Office  
Tom Hanson, Jesse Jones – Sheriff’s Department  
Judy Matlick, Extension Agent - Extension Office  
Jeff Polczynski, Director – Communications 911

- **Motion by Mr. Pellish to enter into Executive Session in accordance to §6-9A-4-(2) (A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, prospective public officer or employee unless the public officer or employee**

**or prospective public officer or employee requests an open meeting. Motion seconded by Ms. Widmyer and unanimously approved.**

- **Motion by Mr. Pellsih to come out of Executive Session. Motion seconded by Ms. Widmyer and unanimously approved.**

There being no further business, motion by Mr. Pellish to adjourn the Budget Work Session. Motion seconded by Ms. Widmyer and unanimously approved. Upon rising, the Commission adjourned this work session until Thursday, February 21<sup>st</sup> at 9:30 a.m. as a regular session.

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DALE MANUEL, COMMISSION PRESIDENT