

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at the Old Charles Town Library ground floor meeting room on Tuesday, March 5, 2013, beginning at 2:00 p.m.

PRESENT: Dale Manuel President  
Walter Pellish, Vice President  
Patsy Noland, Commissioner  
Jane Tabb, Commissioner  
Lyn Widmyer, Commissioner  
Debbie Keyser, County Administrator  
Paul Shroyer, Director of Finance  
Cynthia Schott, Administrative Assistant

In re: BUDGET WORK SESSION FY 2014

The Budget Work Session began with the swearing in of Mr. Pete Dougherty, the newly appointed Sheriff by Jennifer Maghan, County Clerk.

Laura Storm, Circuit Clerk, presented her budget request to the Commissioners. She has revised her request somewhat from her original request. Ms. Storm stated she has included a one-step increase and has adjusted the health insurance to reflect the 20% increase.

Mr. Shroyer presented a revised budget for the 9-1-1 Communications Center. The budget has been reduced by \$10,000. Mr. Polczynski is requesting four (4) new hires. Mr. Shroyer believes that staffing in a different manner could cut costs for his department by hiring call takers instead of hiring four (4) Public Safety Dispatchers. The CAD is not included in his budget; it is in the Capital Outlay budget. Mr. Manuel requested a consensus from the Commission to ask Mr. Polczynski to revise the budget with four (4) call talkers. Mr. Pellish objected stating he believed we need to look at trying to continue operating next year in the same manner we operated this year along with no new hiring.

Mr. Shroyer went over figures for projected revenue (with the carry-over) and projected expenditures based on the request from the departments and Elected Officials.

Direction to Mr. Shroyer:

- Hold FY 2014 budget to the FY 2013 budget total.
- Hold the cost to a one-step increase.
- Take out new hires.
- Keep all contingency agency's at 2013 budgeted amount.

It was agreed if the March 7, 2013 meeting was cancelled due to snow; another meeting would be scheduled by email.

With no objection, Mr. Manuel recessed the meeting until March 7, 2013.

