

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at the Old Charles Town Library ground floor meeting room on Thursday, March 19, 2013, beginning at 9:00 a.m.

PRESENT: Dale Manuel President
Walt Pellish, Vice President
Patsy Noland, Commissioner
Jane Tabb, Commissioner
Lyn Widmyer, Commissioner
Debbie Keyser, County Administrator
Cynthia Schott, Administrative Assistant

In re: BUDGET WORK SESSION FY 2014

Ms. Keyser informed the Commissioners Mr. Shroyer is unable to attend today's meeting due to health issues. The sheet passed out today is the information Mr. Shroyer presented at last meeting. The column in green is the 2013-14 proposed budget. As per the request of the Commissioners, Ms. Keyser added two columns, one showing the one percent reduction in yellow and one showing the two percent reduction in blue. The second column shows a two percent loss of revenue. Ms. Keyser stated she is concerned about the revenue number. Mr. Shroyer's revenue was \$716,000 less in a previous document. Ms. Keyser would like to research in find out what the difference is.

Mr. Manuel inquired of the Commissioners if there was any interest in looking further at the percentage reductions in the budget. Mr. Pellish and Mr. Manuel expressed they were very comfortable with the original figures Mr. Shroyer presented without the percentage reductions. Mr. Pellish stated he believed we had the option down the road of reducing spending if we don't see the revenue coming in. Mr. Pellish feels at this point we are establishing the guidelines.

Ms. Widmyer stated she is not comfortable with the \$2m "fudge factor". If we are sure the \$2m is not going to be spent, why not just budget what we expect to happen?

Mr. Pellish stated he believes we are not building in a "fudge factor". Mr. Pellish stated we are looking at past year's performances and they have historically shown a spending of history of \$2m less than budgeted.

Mr. Pellish praised Mr. Shroyer for a very professional budget presentation. Mr. Pellish believes the budget was developed with good factual data and the interviewing of department heads.

Ms. Tabb would like to see the Commissioners move to adopt the one and two percent cut. Ms. Tabb stated, although she is happy with the basic budget, she is concerned with the reduction in revenue and uncertainty regarding insurance costs. Ms. Tabb stated she believes more "belt tightening" needs to be done.

Ms. Noland expressed concern regarding the amount of funding for Data Processing. Ms. Noland stated it is the largest we have ever had.

Mr. Manuel stated he believes the figure for the libraries is incorrect.

- Motion by Mr. Pellish to approve the budget as presented by Mr. Shroyer for adoption. Motion seconded by Mr. Manuel.
- Motion by Ms. Noland to amend the motion to include the change in library figures at \$65,000 each and the verification of revenue estimate. Mr. Pellish accepted the amendment. Motion passes on a vote of 3-2 with Ms. Widmyer and Ms. Tabb opposing.

The date for a Public Hearing on the budget was discussed and it was decided Ms. Keyser would schedule a date for the Hearing and will contact the Commissioner. Mr. Manuel did request the Public Hearing be held in the evening for the residents to be able to attend.

Motion by Ms. Noland to adjourn. Motion seconded by Ms. Tabb and unanimously approved.

DALE MANUEL, PRESIDENT