

Minutes
Jefferson County Commission
Thursday, July 18, 2013

A meeting of the Jefferson County Commission was held on Thursday, July 18, 2013 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 at 7 p.m. Present were Commissioners Dale Manuel, Patsy Noland, Walter Pellish, Jane Tabb and Lyn Widmyer. Also present was, Cynthia Schott, Executive Administrative Assistant. (An audio tape of the July 18, 2013 meeting is available through the Jefferson County Commission Office.)

PRESENT: Dale Manuel, President
Walter Pellish, Vice President
Patsy Noland, Commissioner
Jane Tabb, Commissioner
Lyn Widmyer, Commissioner
Jennifer Brockman, Director of Planning
Seth Rivard, County Planner
Christopher Whittaker, Comprehensive Plan Planner
JT Redmon, Project/Officer Manager, Planning & Zoning
Cynthia Schott, Executive Administrative Assistant

Comprehensive Plan Steering Committee Members- Envision 2035:

Bill McLeod
Kathy Knight
Daniel Hayes
Wade Louthan
Mark Dyck
Pete Dougherty
Ellen May
Warren Mickey
Peter Fricke
Janis Schlitz

In re: Joint Meeting of Jefferson County Commission and Envision 2035, Comprehensive Plan Steering Committee

Commissioner Manuel opened the session at 7:00 p.m.

Ms. Brockman began the session with an overview of the timeline to date for the Comprehensive Plan, including the upcoming public input meetings scheduled for July. Ms. Brockman stated Envision 2035 will have a booth at the County Fair to educate the public about the Comprehensive Plan answering questions and listening to input from the public.

Mr. Seth Rivard reviewed the Draft Goals, Objectives and Vision Statement using a power point presentation, comparing the 2004 Comprehensive Plan and the 2012 Zoning Districts. The 2035 Envision Steering Committee, Goals and Vision Statement were drafted after reviewing public input and gathering information from the Lunch & Learn Series.

The Commissioners shared their thoughts on the Goals, Objectives and Vision Statement presented and made their recommendations.

Members of the Steering Committee shared their perceptions of the process to this point. It was recommended by one member of the Steering Committee, to turn the writing of the Comprehensive Plan over to the Planning Commission at this point. Ms. Brockman stated, according to State Code, a Comprehensive Plan is a citizen based document and the public should feel well represented. Ms. Brockman believes the wide variety of community members on the Steering Committee represents the community. Ms. Brockman stated she would resist having staff make land-use map decisions, as that affects citizens the most.

Both the Commissioners and the Steering Committee members felt this meeting was very beneficial and expressed a desire to continue to meet together during the Comprehensive Plan process.

Motion by Mr. Pellish to adjourn at 8:45 p.m. Motion seconded and unanimously approved.

DALE MANUEL, COMMISSION PRESIDENT