

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 on March 7, 2014 at 9:30 am (An audio file of the March 7, 2014 meeting is available through the Jefferson County Commission Office.)

PRESENT: Dale Manuel, President
Walt Pellish, Vice President
Patsy Noland, Commissioner
Jane Tabb, Commissioner
Lyn Widmyer, Commissioner
Debbie Keyser, County Administrator
Jessica Carroll, Administrative Assistant

RE: **FY15 Budget Deliberations**

Commissioner Pellish called the meeting to order at 9:30 am and Commissioner Tabb led the Pledge of Allegiance.

Tim Stanton, Finance Director, provided the Commission with a summary of the decisions the Commission had made thus far and gave his recommendations for reaching a balanced budget for FY15 in order to set the stage for the twelve decisions left to consider.

- **Motion by Mr. Manuel to move \$91,000 from Capital Outlay to pay the commitment made during the last fiscal year for the Veteran's Memorial Pavilion at Sam Michael's Park. Motion seconded and unanimously approved.**
- It was the consensus of the Commission to accept a 5% reduction from the Prosecuting Attorney's Office.
- It was the consensus of the Commission to reduce the Library contributions by 15%.
- **Motion by Mr. Manuel to reduce the 911 Emergency Communications Center budget by 12.5%. Motion seconded for discussion. Motion withdrawn. Second withdrawn.**
- **Motion by Mr. Manuel to reduce the 911 Emergency Communications Center budget by 10.29%. Motion seconded and unanimously approved.**
- **Motion by Ms. Tabb to reduce the Fire Companies budget by 12.5%, reducing the total annual monies from \$427,000 to \$373,625. Motion seconded and unanimously approved.**
- **Motion by Ms. Tabb to reduce the JCESA Budget by 20%, excluding the Fire Companies, resulting in a reduction of \$361,890. Motion seconded and approved on a vote of 3-2 with Mr. Manuel and Ms. Widmyer opposing.**

- **Motion by Mr. Manuel to amend the original motion by Ms. Tabb and reduce the JCESA budget by 12.5%. Motion seconded by Ms. Widmyer but fails on a vote of 2-3 with Ms. Noland, Mr. Pellish, and Ms. Tabb opposing.**
- **Motion by Mr. Manuel to reinstate the \$500 Employee HRA Accounts effective January 1, 2015. Motion seconded but fails on a vote of 1-4 with Ms. Widmyer, Ms. Noland, Mr. Pellish, and Ms. Tabb opposing.**
- **Motion by Mr. Pellish to reduce the Economic Development Authority's budget by 12.5%. Motion seconded and unanimously approved.**
- **Motion by Mr. Manuel to eliminate the Maintenance cleaning contract and hire two employees under the Maintenance department and move the savings of \$70,000 to the Parks and Recreation budget. Motion seconded by Ms. Tabb for discussion. Motion and second withdrawn.**
- **Motion by Mr. Manuel to fund the Parks and Recreation Commission budget to Package #3 (\$15,595) to preserve the full-time Parks and Recreation Park Manager position. Motion dies for lack of a second.**
- **Motion by Ms. Noland to move the allocated Hotel/Motel tax monies (\$41,600) for AHA and the Historic Landmarks Commission to the Parks and Recreation Commission budget. Motion seconded and passes on a vote of 4-1 with Mr. Manuel opposing.**
- **Motion by Ms. Widmyer to amend the original motion by Ms. Noland and allot \$10,400 to AHA, \$10,400 to the Historic Landmarks Commission and \$20,800 to the Parks and Recreation Commission. Motion seconded and unanimously approved.**
- **Motion by Mr. Manuel to amend Ms. Widmyer's amended motion by allocating \$20,800 of the Hotel/Motel tax monies to JCESA as opposed to the Parks and Recreation Commission. Motion withdrawn by Mr. Manuel with the ability to reinstate.**
- **Motion by Mr. Manuel to amend Ms. Noland's original motion and replace Parks and Recreation Commission with JCESA. Motion dies for lack of a second.**
- **Motion by Ms. Tabb to implement 911 Fees at the full rate as recommended by the 911 Advisory Board. Motion seconded and unanimously approved.**
- **Motion by Mr. Manuel to take \$13,272 from the County Commission Fund to balance the budget. Motion seconded but no action was taken.**
- **Motion by Ms. Noland to approve Budget Revision #25 to adjust the 911 Fees and Video Lottery revenue accounts to FY14 projected amounts. Motion seconded and unanimously approved.**

- **Motion by Ms. Tabb to approve Internal Budget Revision #7 to move funds from GIS Contracted Services line item to the GIS Dues & Subscriptions line item. Motion seconded and unanimously approved.**

The meeting was adjourned at 4:17 on a motion by Ms. Tabb. Motion was seconded and approved unanimously.

WALT PELLISH, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Executive Administrative Assistant