

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 on October 23, 2014 at 12:30 pm (An audio file of the October 23, 2014 meeting is available through the Jefferson County Commission Office.)

PRESENT:       Walt Pellish, President  
                  Jane Tabb, Vice President  
                  Dale Manuel, Commissioner  
                  Patsy Noland, Commissioner  
                  Lyn Widmyer, Commissioner  
                  Debbie Keyser, County Administrator  
                  Stephanie Grove, Assistant Prosecuting Attorney  
                  Roger Goodwin, Chief County Engineer  
                  Michelle Mason, Impact Fee Specialist  
                  Carson Bise, Impact Fee consultant for TischlerBise  
                  Jessica Carroll, Executive Administrative Assistant

**RE: Workshop for the Jefferson County, West Virginia Impact Fees Recalculation and Fee Schedule Update Project**

Commissioner Pellish called the meeting to order at 12:30 pm.

1. Stephanie Grove, Assistant Prosecuting Attorney - discussion of pending litigation in Executive Session, citing §6-9A-4.
  - **Motion by Ms. Widmyer to approve the settlement agreement as discussed in Executive Session for cases 313CV156 and 313CV95. Motion seconded but fails on a vote of 2-3 with Ms. Noland, Mr. Pellish, and Ms. Tabb opposing.**

PUBLIC COMMENT

Ward Ziggler, resident – urged the Commission to consider alleviating the school impact fees for age restricted communities and facilities, such as nursing homes, retirement communities and assisted living centers.

Jeff Plautz, resident and Treasurer of Independent Fire Company – stated he hoped the County would still continue to permit the volunteer fire companies to utilize impact fee monies to support their operations.

Walt Pellish, Commission President – asked the audience to wish Commissioner Noland a happy early birthday as her birthday is Friday, October 24.

2. Impact Fees Recalculation Project - Workshop between the County Commission, the consultant TischlerBise, county attorney, and representatives of the four impact fee entities (Schools, Parks and Recreation, Fire/EMS and Law Enforcement) – after discussing the data compiled by the Impact Fee Committee, it was the consensus of the Commission to request the Committee take another look at the numbers presented for raw land values, as the values presented seemed to be too high for the current economic climate. Mr. Manuel requested a School Board member be appointed to the Impact Fee Committee, and the additional members of the Commission provided a consensus.

The meeting was adjourned at 3:02 pm on a motion by Mr. Manuel. Motion was seconded and unanimously approved.

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WALT PELLISH, PRESIDENT

Respectfully submitted  
Jessica D. Carroll  
Executive Administrative Assistant