

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 on January 22, 2015 at 9:30 am (An audio file of the January 22, 2015 meeting is available through the Jefferson County Commission Office.)

PRESENT: Jane Tabb, President
Patsy Noland, Vice President
Eric Bell, Commissioner
Dale Manuel, Commissioner
Walt Pellish, Commissioner
Stephanie Grove, Interim County Administrator
Jessica Carroll, Administrative Assistant

RE: **Review of Applications for the position of County Administrator**

Commissioner Tabb called the meeting to order at 9:32 am and Commissioner Noland led the Pledge of Allegiance. Ms. Tabb stated the purpose of the Special Session was to review the applications and resumes received for the County Administrator position.

- **Motion by Mr. Pellish to enter into Executive Session citing §6-9A-4 to discuss matters of personnel. Motion unanimously approved.**
- **Motion by Ms. Tabb to come out of Executive Session. Motion unanimously approved.**

It was the consensus of the Commission to schedule interviews with the selected applicants and to continue to receive applications and resumes from those interested in the position.

The special session adjourned at 10:12 a.m. on a motion by Ms. Noland. Motion was unanimously approved.

JANE TABB, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Executive Administrative Assistant