

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 on March, 26 2015 at 7:00 pm (An audio file of the March 26, 2015 meeting is available through the Jefferson County Commission Office.)

PRESENT: Patsy Noland, Vice President  
Eric Bell, Commissioner  
Dale Manuel, Commissioner  
Walt Pellish, Commissioner  
Stephanie Grove, County Administrator  
Jennie Brockman, Director of Planning and Zoning  
Alex Beaulieu, Project Manager for Planning and Zoning

RE: **Public Hearing on the following proposed Amendments to the Subdivision and Land Use Development Regulations:**

- **Amend Section 20.104, "Exceptions", of the Jefferson County Subdivision and Land Development Regulations, subsection "C", to "exempt" public utilities and private utility firms processing easements from these Regulations (STA15-02)**
- **Amend Section 24.300, "Waivers", of the Jefferson County Subdivision and Land Development Regulations to change the last sentence of the introductory paragraph stating "No process or procedural waivers shall be granted" to "Process and procedural waivers shall be reviewed and found consistent with the above criteria prior to approval" (STA15-03)**
- **Amend the definition of "days" from business days to calendar days in Section 26.200 of the Jefferson County Subdivision and Land Development Regulations (STA15-01)**

Vice President Noland opened the meeting at 7:02 pm, and Ms. Brockman provided an explanation of the proposed amendments to the Subdivision and Land Use Development Regulations. Public comments were received by the following:

Lee Snyder, resident and owner of Jefferson Utilities, Inc. – stated he was in favor of the proposed amendments to the Subdivision and Land Use Development Regulations as the amendments would streamline the processing of easements for his utility company.

There being no further comment, Vice President Noland stated the record would be held open for two weeks to allow time for written comment. The meeting was adjourned at 7:14 pm on a motion by Mr. Pellish. Motion was seconded and unanimously approved.

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JANE M. TABB, President

Respectfully submitted  
Jessica D. Carroll  
Executive Administrative Assistant