

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, February 19, 2004 beginning at 10:00 o'clock a.m.

PRESENT: Al Hooper, President
James G. Knode; Greg Corliss;
Rusty Morgan; Jane Tabb, Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE OF READING OF MINUTES

Motion by Tabb, second by Knode to dispense with the reading of the minutes for the Board of Review and Equalization meeting held Thursday February 5, 2004 and to approve minutes as presented. Motion carried.

Motion by Corliss, second by Tabb to dispense with the reading of the minutes for the County Commission meeting held Wednesday, February 11, 2004 and to approve minutes as amended. Motion carried.

Motion by Tabb, second by Morgan to dispense with the reading of the minutes for the Board of Review and Equalization meeting held Wednesday, February 11, 2004 and to approve minutes as presented. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Corliss, second by Tabb to approve the following Purchase Orders for the Week of February 19, 2004, totaling \$23,280.07: 39657, 39403, 39405, 39339, 39722, 39724, 39792, 39612, 39720, 39721, 39723, 39725, 39726, 39596, 39598, and 39645. Motion carried.

In re: CASA OF THE EASTERN PANHANDLE - BUDGET REQUEST

Christie Mayman appeared before the Commission with a presentation and discussion. After presentation and discussion the Commission agreed to consider the request during budget deliberations.

In re: MODIFICATIONS TO LESA AS PROPOSED BY THE DEPARTMENT OF PLANNING, ZONING AND ENGINEERING

After discussion, the Commission agreed to table this matter until next week.

In re: APPOINTMENT TO THE NORTH EASTERN REGIONAL EMS, INC.
After discussion, the Commission agreed to table this matter until next week.

In re: DISCUSS MODIFICATIONS TO CATTAIL RUN SEWER PLANT PROPOSAL
The Commission agreed to further review of modifications as more information becomes available.

In re: A MOTION TO REQUEST LEGISLATORS IN CHARLESTON TO AMEND THE LOCAL POWERS ACT TO PROVIDE COMPENSATION TO THE COUNTY FOR ADMINISTRATION OF IMPACT FEES.
Material is currently under review in Charleston, the Commission agreed to further discussion at the County Commission Workshop.

In re: EASTERN PANHANDLE TRANSIT AUTHORITY - REQUEST FOR WORKSHOP MEETING WITH COUNTY COMMISSION TO DISCUSS BUDGET REQUEST
The Commission did not agree to schedule a workshop but agreed to place the request on a future agenda.

In re: FIRST IN YOUR FAMILY - REQUEST FOR USE OF THE CHARLES TOWN LIBRARY MEETING ROOM
The Commission agreed that more information needs to be made available to establish policy and to table this matter until next week.

In re: JOINT FUNDING AGREEMENT - WATER RESOURCES INVESTIGATIONS
Motion by Corliss, second by Morgan to sign the Joint Funding Agreement. Motion carried.

In re: JEFFERSON COUNTY PUBLIC LIBRARIES - BUDGET REQUEST
Dr. Helen Becker and Cynthia McLaughlin appeared before the Commission. After presentation and discussion the Commission agreed to review and consider the request during budget deliberations.

In re: POTOMAC HEADWATERS RC & D BUDGET REQUEST
Roger Boyer and Marion Buckner appeared before the Commission for a budget presentation.

In re: PLANNING COMMISSION INTERVIEWS
The Commission conducted Planning Commission interviews of the applicants present. Commissioner Corliss nominated John Sims; Commissioner Morgan nominated Gilbert Garcia. Motion by Tabb, second by Morgan to close nominations. Motion carried. Mr. Sims received 4 votes, Mr. Garcia received 1 vote. John Sims was appointed to the Planning Commission.

In re: JEFFERSON COUNTY PUBLIC SERVICE DISTRICT INTERVIEWS

Commissioners conducted Public Service District interviews of the applicants present. The Commission agreed to place on the agenda for February 26, 2004 for further review and consideration of other applicants.

In re: FARMLAND PROTECTION BOARD - REQUEST FOR APPROVAL OF AMENDMENTS TO THE 2002 FARMLAND PROTECTION PLAN

Motion by Corliss, second by Tabb to approve Amendment pending review and approval by Jefferson County Prosecuting Attorney, Michael Thompson. Motion failed by 2-3 vote. Commissioners Knode, Hooper and Morgan voted no. Motion by Morgan, second by Hooper to seek an opinion from the Prosecuting Attorney and place on next weeks agenda for further discussion. Motion carried.

In re: KANAWHA COUNTY COMMISSION - MORATORIUM ON THE LOCATION OF VIDEO LOTTERY ESTABLISHMENTS

The Commission discussed the matter, no action was taken.

In re: RESOLUTION - LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT - BLUE RIDGE FIRE HALL

Motion by Tabb, second by Morgan to authorize signing of Resolution. Motion carried.

In re: EXECUTIVE SESSION

Motion by Tabb, second by Morgan to enter into Executive Session. Motion carried.

Motion by Tabb, second by Morgan to return to Regular Session. Motion carried.

Notice received of a Building Project and Budget Workshop on Thursday, February 19, 2004 at 2:00 p.m.

Commissioner Hooper gave a reminder of a Joint meeting for members of The City of Charles Town Council and Jefferson County Commission on Friday, February 20, 2004 at 6:00 p.m.

Notice received of a Budget Work Session of Jefferson County on Monday, February 23, 2004 at 2:00 p.m.

Commissioner Knode reported on a Transportation Planning meeting.

Commissioner Knode reported that a traffic study is currently being conducted by Cambridge Systematics concerning residential and work related traffic patterns and flow for

future development.

Commissioner Tabb reported on the E-9-1-1 Advisory Board meeting and Extension Services Committee meeting.

Commissioner Morgan reported on the Building Safety & Security meeting with Sheriff Edward Boober as Chairman, an Affordable Housing meeting and a keep Jefferson County Beautiful meeting.

Commissioner Corliss reported on the E-9-1-1 Advisory Board meeting and Risk Assessment/Hazard Mitigation meeting.

Commissioner Corliss requested that Jeff Polczynski prepare for a discussion regarding 9-1-1 rates be placed on the agenda for Thursday, February 26, 2004.

Commissioner Hooper reported on the Parks and Recreation meeting.

The Commission received the following information:

Acceptance of Bonds for Hardings Service Station and Uniwest Jefferson, Inc.

Appointments to be made to the Historic Landmarks Commission on Thursday, March 11, 2004.

Legislative Lineup received from the County Commissioners Association.

Correspondence received from Region 9 concerning an Organizational Planning Workshop that has been rescheduled for Wednesday, March 3, 2004 at 10:00 a.m.

Notice received from the Extension Office of an Open House and an Extension Service Committee meeting.

Notice received from the Small Business Administration of Workshops on Small Disadvantaged Business Certification and the HUBZone Program on Tuesday, February 24, 2004.

Correspondence received from Matthew D. Perks concerning appointment to the Development Authority.

Copies of the newspaper articles received from the County Commissioners Association concerning Putnam County Commission's lawsuit against Hurricane over and annexation.

Correspondence received from Frederick H. Hatcher concerning property taxes.

Meeting minutes received from Harpers Ferry/Bolivar Public Service District.

Notice received from the Executive Director of Planning, Zoning and Engineering of a Subdivision Work Session on February 20, 2004.

Upon rising, the Commission recessed until the morning of Thursday, February 26, 2004 beginning at 10:00 o'clock a.m.

PRESIDENT