

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, OCTOBER 28, 2010
9:30 A.M.

Old Charles Town Library Meeting Room
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS.

- November 18, 2010 Meeting Time - 10:30 a.m.

PRESENTATIONS:

1. 10:00 a.m. Angela Banks, Assessor
- Exonerations
2. 10:15 a.m. Barbara Miller, Director of Homeland Security and Emergency Management
- Memorandum of Understanding with Jefferson County Schools -
Discussion/Action
3. 10:30 a.m. Rolfe M. Kelley, President, Jefferson County Emergency Services Agency
- Request for additional funding in the amount of \$6,500 to cover the entire
cost of the Strategic Plan
4. 10:45 a.m. Legal Update - Stephanie Grove, Assistant Prosecuting Attorney
- Approval of Representation Agreement with Brad Stephens -
Discussion/Action
- Test Well Drilling - Approval of Services by Analytical Services, Inc. -
Discussion/Action

5. 11:00 a.m. Tom Bayuzik, Executive Director of the Jefferson County Development Authority
- Approval for the Split Agriculture Development Office and Farmland Protection Administrator Positions - Discussion/Action
6. 11:15 a.m. Interviews and Appointments to the Jefferson County Emergency Services Agency
7. 11:30 a.m. Jennifer S. Maghan - County Clerk's Report
- Set Time and Location for General Election Canvass on November 8, 2010
8. 11:45 a.m. Mark Schiavone, Director of Capital Planning and Management
- Resolution to amend the Coal Severance Fund - Discussion/Action

NEW BUSINESS:

9. Legislative Issues
10. Linda Briganti of the Dolley Madison Garden Club - request to use Commission Meeting Room all day Sat., Dec. 4, 2010 for a Christmas Market Place, with free refreshments, Santa and sale of Christmas House Tour tickets. Discussion/Action
11. Approval of Employment - Jefferson County Commission - Administrative Assistant - Discussion/Action
12. Request from Corporation of Harpers Ferry to utilize the Part-Time Services of Kirk Davis, Capital Projects Manager with assistance in the Potomac Street Construction Project - Discussion/Action
13. Approval of Appointment of Tommy Lee Longerbeam to the Jefferson County Sheriff Reserve - Discussion/Action

~~~~~ AFTERNOON SESSION ~~~~~

14. 1:30 p.m. J. Michael Cassell, Esquire - Proposed US 340 Federal Lands Rezoning
15. 1:45 p.m. John Maxey, President Jefferson County Commission
- Response to letter from Lyn Widmyer, County Commission President, regarding the Rezoning of certain Federal lands along US 340

16. 2:00 p.m. Jennie Brockman, Director of Planning and Zoning
- Draft Wireless Telecommunications Facilities Ordinance - Schedule a Public Hearing regarding the Final Draft Wireless Telecommunications Facilities Ordinance amendments to the Zoning and Land Development Ordinance as recommended by the Planning Commission - Discussion/Action
- Quarterly Report of the FY 2011 Work Plan for the Departments of Planning and Zoning

CORRESPONDENCE:

WV Video Lottery Report Received.

Correspondence received regarding approval of 2011 HMEP Planning Grant Application in the amount of \$5,000.00.

WVACO E911 Survey received.

CCAWV notification of upcoming regional meetings with registration information received.

ANNOUNCEMENTS:

Notice - Jefferson County Commission Office closed on Tuesday, November 2, 2010. (Election Day)

RECESS

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.