

**AGENDA  
JEFFERSON COUNTY COMMISSION  
THURSDAY, JANUARY 13, 2011  
9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

- 1. 9:45 a.m. Angela Banks, Assessor  
- Exonerations**
- 2. 10:00 a.m. Tish Appignani - Request the Commission to officially designate a Jefferson County Sesquicentennial Commission with the CVB as the anchor organization - Discussion/Action**
- 3. 10:15 a.m. Cheryl L. Keyrouze - West Virginia Outreach of Jefferson County - Jefferson County Day at the Capitol, Charleston, WV - Funding requested - Discussion/Action**
- 4. 10:30 a.m. Amy Owen, Eastern West Virginia Community Foundation  
Discussion on how the Foundation might serve Jefferson County's Public Funds and its charitable support**
- 5. 10:45 a.m. Stephanie Grove, Assistant Prosecuting Attorney  
- Legal Update**

6. 11:00 a.m. Jennifer Brockman, Director of Planning and Zoning  
- Request the Commission to consider "pre-setting" the 3<sup>rd</sup> Thursday evening every two months (January, March, May, July, September, November) throughout 2011 to work on the various amendments to the Subdivision Regulations and Zoning Ordinance - Discussion/Action
7. 11:30 a.m. Jim Taylor, Briggs Animal Adoption Center  
- Presentation on the Operations of Briggs Animal Adoption Center

**NEW BUSINESS:**

8. Appointment to the Eastern Panhandle HOME Consortium Council to fill vacancy term ending June 30, 2013 - Discussion/Action
9. Approval of Employment - Full-Time Public Safety Dispatcher II - Sabrina Vasuez - Discussion/Action
10. Approval the Contract of Lease for the Bardane Public Health Center - Discussion/Action
11. Funding for Copier - Parks and Recreation Commission (DM) - Discussion/Action

**COUNTY ADMINISTRATOR REPORTS**

**COUNTY COMMISSION REPORTS**

- Reschedule Public Hearing - Proposed Amendments to Article 4B, Wireless Telecommunication Facilities, and Related Sections of the Jefferson County Zoning and Land Development Ordinance - Discussion/Action

**RECESS**

**CORRESPONDENCE:**

Notice received of State Auditor's 2011 Budget Preparation Regional Workshops.

Notice received of West Virginia Association of Counties 2011 Annual Meeting from February 6-8, 2011.

Weekly Lottery Settlement received.

Email received from Anna Stead of Harpers Ferry Job Corps regarding luncheon to welcome the reappointment of Gene Taylor as Community Relations Council Chairman on January 27, 2011 at 11:00 a.m. at the Center.

The County Legislative Line received from WVACO.

Notice and Schedule of the Legislative Association Meeting & Education Training Series received from the CCAWV beginning January 30, 2011 through February 1, 2011 at the Marriott Hotel, Charleston, WV.

Letter received from Kathy Sholl requesting the Commission's intervention in the plight of a horse in Halltown being kept in deplorable conditions.

Memorandum from Roger Goodwin, Chief County Engineer enclosing the bond and security for County Green LLC - The Woods at Wheatland, Lots 1-7 & Residue.

Reminder - Notice of Intent to Appoint - January 27, 2011 to the Jefferson County Development Authority unexpired term ending April 5, 2012.

Notice of 2011 Legislative Conference received from the National Association of Counties.

Invitation received from Friendship Fire Company to attend its Annual Membership Awards Banquet on Saturday, February 5, 2011 at the Moose Lodge.

Board Minutes for December 6, 2010 received from the Jefferson County Public Service District.

Letter received from the WV Division of Highways re: STIP.

Notice of upcoming Public Hearings:

- January 20, 2011 11:00 a.m. - Petition for Closing Unused Roads, Streets and travel Ways
- January 27, 2011 7:00 p.m. - Amend the County Zoning Map to Consider Urban Growth Boundaries for Harpers Ferry and Bolivar

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*