

**AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JANUARY 20, 2011
9:30 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT (sign up form enclosed)

PRESENTATIONS:

- 1. 9:45 a.m. Interviews and Appointments to the Water Advisory Committee
- Four 3-year terms ending January 31, 2014 - Discussion/Action**
- 2. 10:00 a.m. Interviews and Appointments to the Zoning Board of Appeals
- Two 3-year terms ending January 1, 2014 - Discussion/Action**
- 3. 10:15 a.m. Lynn Fields and Karen Olden, Probate Office
- Quarterly Estate Closings - Discussion/Action**
- 4. 10:30 a.m. Break**
- 5. 10:40 a.m. Roger Goodwin, Chief County Engineer
- Bond Reduction/Bond Release - WV Hunter LLC and National Land Partners
LLC - The Point Subdivision, Lots 1-45 (File #04-42) - Discussion/Action**
- 6. 11:00 a.m. Public Hearing - Petition for Closing Unused Road, Streets & Travel Ways -
Martin and Brenda Lookingbill (David Camilletti, Esq.) - Discussion/Action 11.**
- 7. 11:15 a.m. Tom Bayuzik, Development Authority Director
- Discuss Forgiveness of \$200,000 - Loan to the Economic Development
Authority (DM) - Discussion/Action**

8. 11:30 a.m. Stephanie Grove, Assistant Prosecuting Attorney
 - Legal Update
 - Brad Stephen, Attorney - PATH discussion and possible Executive Session §6-9A-4 - Discussion/Action

OLD BUSINESS:

9. Roger Goodwin, Chief County Engineering
 - Request for Tolling of Construction Bond - Thorn Hill, LLC - thorn Hill Subdivision, Lots 1-179 (File #02-17) - Discussion/Action

NEW BUSINESS:

10. Restructuring County Government - Chief Financial Officer (DM) - Discussion/Action
11. Additional County Government Office Space (DM) - Discussion/Action
12. Approval of Proclamation - Recognizing February 2, 2011 as First Anniversary of the Eastern Panhandle Trailblazers and the Birthday of the Eastern Panhandle Recreation Trail (LW) - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Extra Hour/Overtime Policy - Discussion/Action
- Worker's Compensation Policy - Discussion/Action
- Eastern WV Community Foundation - Update

COUNTY COMMISSION REPORTS

CORRESPONDENCE:

Resignation received from Mike Jacobs as a member of the Parks and Recreation Commission.

Letter received from WVACO regarding Legislative Conference Calls.

Letter received from Loudoun County, Virginia Department of Planning regarding regulations relating to notification of adjacent facilities.

West Virginia Lottery Weekly Settlement received.

Notice of dates that the Board of Review and Equalization will convene.

**Notice of Public Information Session for the Board of Review and Equalization - January 27, 2011
at 2:00 p.m.**

Reminder - Notice of upcoming Public Hearing:

**- January 27, 2011 7 :00 p.m. - Amend the County Zoning Map to Consider Urban Growth
Boundaries for Harpers Ferry and Bolivar**

RECESS

***At all times the County Commission reserves the right to rearrange agenda times because
of time constraints and to accommodate the Commission schedule or the public.***