

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 3, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. **9:45 a.m.** **Laura Rattenni, Circuit Clerk**
 - Presentation of the new Circuit Clerk's website

2. **10:00 a.m.** **Tim Boyde, County Administrator**
 - Extra Hour/Overtime Policy - Discussion/Action
 - Worker's Compensation Policy - Discussion/Action

3. **10:15 a.m.** **Toni Milbourne and Jimmy Pierson**
 - Request for Financial Support for the Jefferson County Fireworks Event

4. **10:30 a.m.** **Break**

5. **10:45 a.m.** **Legal Update - Stephanie Grove, Assistant Prosecuting Attorney**

6. **11:00 a.m.** **Lynn Fields and Karen Olden, Probate Office**
 - Determine proper venue to probate Will of John Rockenbaugh, deceased
 - Order Setting Hearing for the Estate of Sallie Spaulding, Deceased

7. **11:45 a.m.** **Tom Bayuzik, Development Authority Director**
 - Forgiveness of \$200,000 - Loan to the Economic Development
 Authority - Update - Discussion/Action

NEW BUSINESS:

- 8. Approval of Water Treatment Renewal Agreements - Boland**
 - Mason Building
 - Assessor's Office
 - Hunter House

UNFINISHED BUSINESS:

- 9. Request to accept and execute the Tolling of Bonding Agreement with the developer of the Thorn Hill Subdivision, Lots 1-179, File #02-17**
- 10. Appointments to the Water Advisory Committee**
 - Four 3-year terms ending January 31, 2014 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

————AFTERNOON SESSION————

- 11. 1:30 p.m. Board of Review and Equalization**

CORRESPONDENCE:

Reminder - Notice of upcoming Public Hearings:

- February 17, 2011 7 :00 p.m. - Amend the County Zoning Map to Consider Urban Growth Boundaries for Harpers Ferry and Bolivar
- February 24, 2011 7:00 p.m. - Proposed amendments to Article 4B, Wireless Telecommunication Facilities, and Related Sections of the Jefferson County Zoning and Land Development Ordinance

Notice received regarding the West Virginia University Local Government Leadership Academy Spring 2011 Conference April 9 - 10, 2011.

Newsletter received from WV Association of Counties "The County Legislative Line".

Count Commissioners' Association of West Virginia "Legislative Lineup" received.

Invitation received from the Middleway Volunteer Fire Company to its Annual Membership Recognition Banquet on Saturday, February 5, 2011.

Correspondence received from the Western Panhandle Trailblazers, Inc. thanking the County Commission for recognizing the Eastern Panhandle Trailblazers.

West Virginia Lottery Weekly Settlement received.

RECESS