

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 24, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 15, 2011 - Board of Review and Equalization - Afternoon Session
- February 17, 2011 - Regular Session
- February 17, 2011 - Public Hearing

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. - Update on the Blunt Property (WP) - Discussion/Action
(Rescheduled from February 17, 2011)
- Clarification of grant funding Cement Mill Property possible Executive Session regarding contract negotiations for the acquisition of property §6-9A-4 (PN) - Discussion/Action
2. 10:00 a.m. Discuss Water Advisory Committee (WP) - Discussion/Action
(Rescheduled from February 17, 2011)
3. 10:15 a.m. Toni Milbourne and Jimmy Pierson
- Update on financial support for the Jefferson County Fireworks Event
- Discussion/Action

4. 10:30 a.m. Teresa Warnick & Sarah Gabrielson - Family Resource Network for Teen Court Project
- Request that the Commission adopt a mandatory fee of \$5.00 to be assessed on felonies, misdemeanors and local ordinances, traffic violations and moving violations, excluding parking ordinances for the purpose of setting up a Teen Court program for youth offenders who qualify for the program - Discussion/Action
5. 10:45 a.m. Break
6. 11:00 a.m. Michael Alvarez, Jefferson County Emergency Services Agency
- Request for \$25,000 matching funds for consultant to assist with Public Funding Technical Assistance (Grants) as first steps to JCESA Strategic Plan - Discussion/Action
7. 11:15 a.m. Paul Marshall, Jefferson County Parks & Recreation
- Request for Release of Funds from the Parks & Recreation Land Fund for engineering services to develop Hite Road Park - Discussion/Action
8. 11:30 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Legal Update

NEW BUSINESS:

9. Legislative Update
10. Discuss Roundtable meeting dates and future topics - Discuss/Action
11. Request information regarding process currently being used for allocation of funds and establish a process for final approval prior to expenditure for all departments (PN) - Discussion/Action
12. Approval of County Employee Identification Card sponsored by the West Virginia Association of Counties and the West Virginia Department of Motor Vehicles - Discussion/Action
13. Approval of Joint Resolution of the Jefferson County Development Authority and the Jefferson County Commission in support of the removal of the 1988 liability in the amount of \$200,000 from the Jefferson County Development Authority's financials and the correlating note payable in the amount of \$200,000 from the Jefferson County Commission's financials - Discussion/Action

14. Discussion of acquisition of property to address growing and immediate space needs of Jefferson County - This discussion may require an Executive Session regarding contract negotiations for the acquisition of property §6-9A-4 (PN) - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

————AFTERNOON SESSION————

15. 1:30 p.m. Water Advisory Committee Work Session
16. 2:15 p.m. Mark Schiavone, Director, Capital Planning & Management
- Presentation of FY 2012 Capital Improvement Plan -
Discussion/Action
17. 2:30 p.m. Impact Fee Work Session

————EVENING SESSION————

18. 7:00 p.m. Public Hearing
- Proposed Amendments to Article 4B, Wireless Telecommunication Facilities, and Related Sections of the Jefferson County Zoning and Land Development Ordinance

CORRESPONDENCE:

Received from WVACO, The County Legislative Line, Friday, February 11, 2011.

Copies received of Public Service Commission of WV's response to Letters of Complaint sent to Shelley Moore Capito regarding the water rate increase from Jefferson Utilities, Inc. from Nancy Harrington, John M. Fludine, Geneva Oakley, Kelly Daniel, Nels Soebefl, Sandra Kinnaman, Martha Zimmerman, George D. Eary, Jr.

Community Bulletin, February 2011, received from Harpers Ferry National Historical Park.

Copy of response letter from Jennifer Maghan, County Clerk, to Patricia Rucker authorizing a Tea Party in front of the Court House on Friday, April 15, 2011.

Letter received from John Maxey acknowledging that at the end of his term on the Jefferson County Planning Commission next month he will not reapply.

Notice received regarding the Jefferson County Community Center Open House on March 19, 2011.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.

Letter of Credit with Branch Banking and Trust Company in the amount of \$211,866.00 for STaSIS Minor Site Development (File #S10-08) received from Roger L. Goodwin, Chief County Engineer.

RECESS

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.