

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MARCH 24, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 14, 2011 - Budget Work Session
- March 16, 2011 - Budget Work Session
- March 17, 2011 - Regular Session

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 10:00 a.m. Joe Sachett, Executive Director Berkeley/Jefferson Day Report Center
- West Virginia Community Corrections Grant Program Application -
Discussion/Action
2. 10:15 a.m. Teresa Warnick, Family Resource Network/Teen Court and the Teen
Court Director from Morgan County
- Presentation of Detailed Business Plan with supporting data and
budget
- Request for \$5 Fee to fund Teen Court in Jefferson County -
Discussion/Action
3. 10:30 a.m. Break
4. 10:45 a.m. Nikki Painter, County Clerk's Office
- Request for Approval of Poll Workers to work the May 14, 2011
Primary Election - Discussion/Action
5. 11:00 a.m. Lynn Fields and Karen Olden, Probate Office
- Public Hearing - Petition of Peter Spaulding for Elective Share - Estate
of Sallie Shepherd Spaulding, deceased - Discussion/Action

6. 11:30 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Legal Update

7. 11:45 a.m. Roger Goodwin, Chief County Engineer
 - 7a. - Complete release of the construction bond security for Eastland Associates of West Virginia, Inc. - Eastland Subdivision, Section, V-B, Lots 110-122 (File #04-27 - Letter of Credit #235 with The Bank of Charles Town, West Virginia - Discussion/Action

 - 7b. - Complete release of the construction bond security for Robert S. and Amy R. Leonard - Brookstone Subdivision, Lots 1-6 & 7 - Residue (File #06-37) - Letter of Credit #957057447400004 with Branch Banking & Trust, Martinsburg, West Virginia. The construction bond has been re-secured with Letter of Credit #5203902 from Jefferson Security Bank, Shepherdstown, West Virginia in the amount of \$266,235.00 - Discussion/Action

 - 7c. - Complete release of the construction bond security for Greenbrier Investments, LLC - Waterside Reserve Subdivision (File #05-19) - Letter of Credit #S406406 with Fifth Third Bank, Morgantown, West Virginia. The construction bond has been re-secured with Letter of Credit #598 from First United Bank & Trust, Moorefield, West Virginia in the amount of \$139,942.00 - Discussion/Action

 - 7d. - Thorn Hill, LLC entered into a Tolling of the Bonding Agreement with the County on February 2, 2011. They would like the existing Letter of Credit to be released down to \$10,000.00 which will be held as the surety for the Site Stability Bond - Discussion/Action

NEW BUSINESS:

8. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. 12:15 p.m. ADJOURN

CORRESPONDENCE:

Correspondence received from the Cloverdale Heights Homeowners Association, Inc. regarding the Urban Growth Boundary and requests to be excluded from all Urban Growth Boundary enclosures, lines, demarcations, etc., by any municipality.

Letter received from the Public Service Commission re: disbursement check to Jefferson County Commission for \$165,912.10 for quarterly Wireless E-911 subscriber fees.

Copies of letters received from WV PSC to Legislators in response to informal complaints filed regarding proposed water rate increase. (Teats, Bolyard, Coudie and Tedder)

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.

Appointments to be made to the Jefferson County Planning Commission on March 31, 2011.

Appointments to be made to the Jefferson County Development Authority on March 31, 2011.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.