

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, MAY 5, 2011**  
**9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

1.      **9:45 a.m.**      **Jennifer S. Maghan, County Clerk**  
                          **- Election Update**
  
2.      **9:50 a.m.**      **Stephanie Grove, Assistant Prosecuting Attorney**  
                          **- Legal Update**
  
3.      **10:00 a.m.**      **Mark Dyck, William H. Gordon Associates, Inc.**  
                          **- U.S. Route 340 Improvements for the United States Customs and Border**  
                          **Protection Advanced Training Center in Harpers Ferry, West Virginia - In**  
                          **conjunction with West Virginia Department of Highways and the Customs**  
                          **and Border Patrol officials, discussion of plans for improvements to Route**  
                          **340 for the build-out of the USCBP ATC Facility**
  
4.      **10:30 a.m.**      **Break**
  
5.      **10:45 a.m.**      **Roger Ethier and Peter Vila, Water Advisory Committee**  
                          **- Introduction of Peter Vila**  
                          **- History of Jefferson County Water Monitoring System**  
                          **- Reasons for Jefferson County Water Monitoring System**  
                          **- Presentation of Water Advisory Committee's Stream Monitoring Results as**  
                          **requested by the Jefferson County Commission**
  
6.      **11:45 a.m.**      **Kirk Davis, Capital Projects Manager**  
                          **- Update on the Blunt/Cement Mill property - Discussion/Action**

**NEW BUSINESS:**

7. Review and adopt revised Policies, Procedures and Applications for Appointments to County Boards, Committees, Authorities and Commissions - Discussion/Action
8. Request to approve and include two positions in the maintenance department (carpentry and auto mechanic) which were inadvertently omitted from the final budget deliberation to be reinstated into next year's budget (DM) - Discussion/Action
9. Approval of Resolution - Community Participation Grant for the Star Lodge #1 in the amount of \$17,400.00 - Discussion/Action
10. Approval of Resolution - Community Participation Grant for the Webb/Blessing House in the amount of \$17,400.00 - Discussion/Action
11. Approval of Resolution - Community Participation Grant for the Animal Welfare Society in the amount of \$10,000.00 - Discussion/Action
12. Approval of Resolution - Community Participation Grant for the Briggs Animal Adoption Center in the amount of \$20,000.00 - Discussion/Action
13. Final Approval of Property Acquisition - Discussion/Action

**COUNTY ADMINISTRATOR REPORTS**

**COUNTY COMMISSION REPORTS**

14. 12:15 p.m. Lunch Break

~~~~~ AFTERNOON SESSION ~~~~~

15. 1:30 p.m. Work Session - Jefferson County Emergency Services Agency and Jefferson County Fire & Rescue Association - Discuss Proposed Fee
16. 2:30 p.m. ADJOURN

**CORRESPONDENCE:**

Copies of four checks received from Granite Telecommunications LLC for E-911 surcharges.

Copies of two letters dated April 25, 2011 from Barbara Scott, owner of Summit Point Raceway, to Martin Burk.

Valley News, Vol. 29, Issue 8, May 2011, received from the Potomac Valley Audubon Society.

Copies of letters written by patrons of the South Jefferson Public Library received from Carol Del-Colle, President of the South Jefferson Public Library.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*