

**REVISED AGENDA  
JEFFERSON COUNTY COMMISSION  
THURSDAY, MAY 19, 2011  
9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Session May 12, 2011
- Public Hearing May 12, 2011

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

1. 9:45 a.m. Angie Banks, Assessor  
- Signature on Certificates for the Personal Property and Land Books
2. 10:00 a.m. Jean Neely  
- Presentation on SAIL - Shepherdstown Area Independent Living
3. 10:15 a.m. Jennifer S. Maghan, County Clerk  
- Election Update  
- Approval of Summer Intern - Arabia Anderson
4. 10:30 a.m. Break
5. 10:45 a.m. Roger Goodwin, Chief County Engineer  
- Water Budget Study Project
6. 11:00 a.m. Roger Goodwin, Chief County Engineer  
- Tolling of construction bond for Notting Hill Subdivision, Duplex Lots 1-22 and Parcels A, B & C

7. 11:15 a.m. Roger Goodwin, Chief County Engineer
  - Complete release of the Construction Bond security for Michael R. Shveda - Shepherdstowne Estates Subdivision, Lots 1-9 Residue (File #07-24) - Letter of Credit #517486 with Jefferson Security Bank, Shepherdstown, West Virginia
  - Complete release of the Construction Bond security for County Green, LLC - The Woods at Wheatland Subdivision, Lots 1-7 & Residue (File#07-22) - Cash-in-Escrow with the Bank of Charles Town, Charles Town, West Virginia
  - Complete release of the Construction Bond security for Rattlesnake Run, Inc./Thomas Harding for the Oxford Meadows Subdivision, Lots 1-14 (File #06-27) - Letter of Credit #60004966069 with Susquehanna Bank, Greencastle, Pennsylvania
  
8. 11:30 a.m. Roger Goodwin, Chief County Engineer
  - Update on Stormwater Management Pond at Windmill Crossing in Charles Town and how it affects county residences (LW)

**UNFINISHED BUSINESS:**

9. **\*Request to approve and include two positions in the maintenance department (carpentry and auto mechanic) which were inadvertently omitted from the final budget deliberation to be reinstated into next year's budget (DM) - Discussion/Action**  
**\*\*\*\*\**(This agenda item will be rescheduled)*\*\*\*\*\***

**NEW BUSINESS:**

10. Barbara Miller, Director of Homeland Security and Emergency Management
  - Citizen Corp Grant
  
11. Resolution - Eliza Bayles - Retirement

**COUNTY ADMINISTRATOR REPORTS**

**COUNTY COMMISSION REPORTS**

12. 12:00 p.m. Break for Lunch

~~~~~ AFTERNOON SESSION ~~~~~

13. 1:00 p.m. Public Hearing - Land Development Fees - 10% Fee Increase
  
14. 2:00 p.m. ADJOURN

**CORRESPONDENCE:**

Newspaper article regarding Duffields Day on June 19, 2011 received from Joseph Snyder and copy of letter from the State Rail Authority to Senator Manchin.

Thank you letter received from the Boys & Girls Club for the \$5,000.00 donation.

West Virginia Ethics Reporter, April, 2011.

Reminder of Roundtable Council of Governments Meeting on Wednesday, May 25, 2011 at 5:00 p.m.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.

Email received from Matthew Harris in protest of purchasing the building in Kearneysville, WV.

Email request from Juan Estrada to receive information regarding Changes to the Custom Center entrance.

Email received from Beverly Hughes concerning the rescinding of \$100,000 to "protect" land near Shepherdstown.

Reminder Primary Election Canvass is scheduled for Friday, May 20, 2011 at 9:30 a.m. at the Jefferson County Courthouse meeting room located at 100 East Washington Street, Charles Town, WV.

Reminder that Jefferson County Offices will be closed Monday, May 30, 2011, in observance of Memorial Day.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*