

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JUNE 2, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Jefferson County Commission Regular Meeting, May 19, 2011
- Jefferson County Commission Public Hearing, May 19, 2011
- Jefferson County Commission, sitting as a Board of Canvassers, May 20, 2011

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Jennifer S. Maghan, County Clerk
- Certification of Primary Election Results
2. 9:50 a.m. Senator Herb Snyder
- Presentation of Grant Award - Jefferson County Sheriff's Department
3. 10:00 a.m. Joe Cosentini, City of City of Charles Town, Acting City Manager
- Update on Stormwater Management at Windmill Crossing
4. 10:30 a.m. Break
5. 10:45 a.m. Roger Goodwin, Chief County Engineer
- Request for approval of the complete release of the \$410,587.00 construction bond amount for Rattlesnake Run, Inc./Thomas Harding - Oxford Meadows Subdivision, Lots 1 - 14 - Discussion/Action
6. 11:00 a.m. Mark Schiavone, Director of Capital Planning & Management
- Impact Fee Decision
7. 11:15 a.m. Ronda Lehman, Blue Ridge Watershed Coalition
- Request for County Commission Support for a Grant Proposal and Match Funding

8. 11:30 a.m. Teen Court - Approval of Resolution - Discussion/Action
9. 11:45 a.m. Elizabeth Wheeler, Jefferson County Farmland Protection Board
- Request to approve two Deeds of Farmland Conservation Easement on
Hockman and Scott properties - Discussion/Action

UNFINISHED BUSINESS:

10. Tim Boyde, County Administrator
- Absence Time with Pay - Discussion/Action

NEW BUSINESS:

11. Approve Grant Resolution and Contract for the Jefferson County Sheriff's Department in the amount of \$23,000 - Discussion/Action
12. Decision - Proposed 2011 Land Development Fee and Schedule and Building Permit Fee Changes - Discussion/Action
(THIS TOPIC HAS BEEN RESCHEDULED FOR THE JUNE 23, 2011 MEETING)
13. Tim Boyde, County Administrator
- Approval of DI Jacobs Consulting Company Classification and Compensation Study Cost Proposal for the County Clerk's office and Development of a Performance Management System
14. DEPARTMENT HEAD WRITTEN REPORT
- Department of Planning and Zoning

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

15. 12:15 p.m. ADJOURN

CORRESPONDENCE:

4-H Newsletter for May and June received from the WVU Jefferson County Extension Office.

Copy of check received from Vonage in the amount of \$3,166.80 for E911 fees.

Eastern Panhandle Conservation District 2011 Spring Newsletter.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, week ending May 14, 2011.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, week ending May 21, 2011.

Copy of letter received from Roger Goodwin to officials of the City of Charles Town enclosing April 28, 2011 letter to Katie See regarding stormwater management.

West Virginia Ethics Reporter May 2011 received from the WV Ethics Commission.

Jefferson County Commission Notice of Public Hearing on June 9, 2011 at 7:00 p.m. regarding Policy Neutral Zoning Ordinance Amendments.

Jefferson County Commission Notice of Decision on June 2, 2011 regarding the Proposed Land Development Fee Schedule and Building Permit Changes.

Reminder by WVACO to register for Regional Wrap-Ups - Lunch & Legislation - during the month of June 2011.

Community Bulletin received from the National Park Service regarding Harpers Ferry National Historical Park for June 2011.

Copy of letter received from the Supreme Court of Appeals for the State of West Virginia advising that the Court Security Board approved a Court Security Fund Grant to the Jefferson County Commission in the amount of \$13,000.00 for the purpose of enhancing the county's court security.

Valley News, Volume 29, Issue 9, June 2011, received from the Potomac Valley Audubon Society.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.