

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, JULY 7, 2011**  
**9:30 A.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

1.        9:45 a.m.    Senator Herb Snyder  
                         - Presentation of \$10,000.00 grant to Jefferson County Emergency Services Agency
  
2.        10:00 a.m.    Laura Rattenni, Circuit Clerk  
                         - Request to approve the re-hire of Melinda Maye, effective July 5, 2011, to work in the Circuit Clerk's Office temporarily part-time at the rate of \$13.00 per hour with no benefits - Discussion/Action

**UNFINISHED BUSINESS:**

3.        10:15 a.m.    Mark Schiavone, Director Capital Planning and Management  
                         - Request to approve FY 2012 Impact Fee Fundable Projects List.  
                         Discussion/Action
  
4.        10:30 a.m.    Decision - FY2012 Non-Profit's Budget Requests - Discussion/Action

**NEW BUSINESS:**

5. **Approval of Contract and Resolution for the Victims of Crime Act (VOCA) Grant in the amount of \$59,381.00 and to authorize the President of the Commission to affix her signature to the appropriate documents - Discussion/Action**
  
6. **Decision regarding Policy Neutral Zoning Ordinance Amendments - Discussion/Action**

**WRITTEN DEPARTMENT HEAD REPORTS:**

- **Jefferson County Parks & Recreation**

**COUNTY ADMINISTRATOR REPORTS**

**COUNTY COMMISSION REPORTS**

**ADJOURN**

**ANNOUNCEMENTS:**

**Notice of upcoming appointments and interviews on July 14, 2011:**

- **Summit Point Library Committee**
- **Jefferson County Parks and Recreation Commission**
- **Jefferson County Board of Health**
- **Jefferson County Property Safety Enforcement Agency**
- **Eastern Panhandle Regional Planning and Development Council**
- **Jefferson County Emergency Services Agency**

**CORRESPONDENCE:**

**Copy of letter received from Valley Equine Associates, P.L.L.C. to the West Virginia Department of Highways.**

**Notice of New York bus trip received from Carolyn Zdziera of Community Alternatives to Violence.**

**Copy of letter received from Roger Goodwin to the City of Charles Town, Attention Katie See, City Planner.**

**Copy of fax received from WVACO regarding PEIA coverage.**

**Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, week ending June 18, 2011.**

**Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, week ending June 25, 2011.**

**Received flyer from Harpers Ferry National Park for July 2011.**

***At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.***