

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JULY 28, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. **Angie Banks, Assessor**
 - Exonerations - Discussion/Action
 - Vehicle Values

2. 10:00 a.m. **Bill Polk, Maintenance Director and Sheriff Shirley**
 - Request to transfer authority and administrative operations of Animal
 Control personnel from Bill Polk, Maintenance Director, to the Jefferson
 County Sheriff's Department Discussion/Action

3. 10:15 a.m. **Bill Polk, Maintenance Director**
 - Approval of Employment - Full-time Auto Mechanic - Maintenance
 Department - Discussion/Action
 - Approval of Employment - Full-time Carpenter - Maintenance Department -
 Discussion

4. 10:30 a.m. **Roger Goodwin, Chief County Engineer**
 - Request that the County Commission approve the hire of a Land
 Development Inspector for the Engineering Department and authorize
 placement of ads in the appropriate media in order to fill the position -
 Discussion/Action

5. 10:45 a.m. **BREAK**

- 6. 11:00 a.m. Kristen Ringstaff, William H. Gordon Associates, Inc.
- Presentation on behalf of U.S. Customs and Border Protection re: proposed closure of Koonce Road along the front of the U.S. Customs Facility in Harpers Ferry
- 7. 11:30 a.m. Mark Schiavone, Director of Capital Planning and Management
- Request approval of increasing the impact fee fundable amount for the Citizens Fire Company generator from \$100,000 to \$154,000 - Discussion/Action
- Approval of Revision of the General Fund (Fund 001) - Discussion/Action

NEW BUSINESS:

- 8. Review the capital outlay account and the County Commission other contribution account and discuss priorities for the distribution of funds in these accounts, including designating a fund reserve as savings - Discussion/Action (LW)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

- 9. 12:00 p.m. LUNCH BREAK

~~~~~ AFTERNOON SESSION ~~~~~

- 10. 1:30 p.m. Tim Boyde, County Administrator and Ed Slonaker, Morgan Financial Group
- Decision on Insurance - Discussion/Action
- 11. 2:00 p.m. Mark Schiavone, Director of Capital Planning and Management
- Work Session - Impact Fees

ADJOURN

ANNOUNCEMENTS:

Reminder - Interviews and Appointments on Thursday, August 4, 2011 to the following:
 - Jefferson County Parks and Recreation Commission - One unexpired term ending June 30, 2012
 - Jefferson County Emergency Services Agency - One unexpired term ending November 2, 2013
 (Requirements: Citizen can not have Fire/EMS affiliations and can not live in the Kabletown District)

CORRESPONDENCE:

Notice received from Jefferson County Parks and Recreation Commission regarding Big Screen Movie Night on Saturday, August 13, 2011.

Letter from Delegate Eric Householder enclosing proposed redistricting map.

Notice received from Comcast announcing that for customers who want to view digital programming, digital equipment is required.

Notice to the public of the County Commission's search for additional office space.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.