

**AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, AUGUST 18, 2011
9:30 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

NEW BUSINESS:

- 1. Request for Approval of Purchase Order Policy - Discussion/Action**
- 2. Approval of Resolution - Eastern Panhandle Transportation Authority**

PRESENTATIONS:

- 3. 10:00 a.m. Charlie Friddle, Director, West Virginia External Affairs and Charlene Gilliam, Manager, West Virginia External Affairs
- Introduction to FirstEnergy and Ms. Gilliam's role in the new organization**
- 4. 10:30 a.m. BREAK**
- 5. 10:45 a.m. Jennifer Brockman, Director of Planning and Zoning**
 - a. Presentation, Discussion and Scheduling of a Public Hearing for a Proposed Amendment to Article 12 of the Jefferson County Zoning and Land Development Ordinance(March 2011) - Discussion/Action**
 - b. Discussion and Scheduling of a Public Hearing for a Proposed Amendment to the 2008 Subdivision and Land Development Regulations (as amended 2010) - Discussion/Action**

- c. **Presentation, Discussion and Scheduling of a Public Hearing for a Proposed Amendment to Article 4A of the Jefferson County Zoning and Land Development Ordinance (March 2011) - Discussion/Action**

- d. **Discussion and Scheduling of a Public Hearing for a Proposed Amendment to the 2008 Subdivision and Land Development Regulations (as amended 2010) - Discussion/Action**

- e. **Final/Fourth Quarterly Report of the FY11 Work Plan for the Department of Planning and Zoning**

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

ADJOURN

CORRESPONDENCE:

Reminder - The County Commission meeting schedule for August 25, 2011 has been cancelled. The County Commission will resume its regular session on Thursday, September 1, 2011.

Upcoming appointments on September 1, 2011

Jefferson County Building Commission -three unexpired terms: ending 2014, 2015 and 2016.

Copy of letter received from the Public Service Commission of West Virginia appointing Robert A. Graf, Sr. as a member of the Board of Directors of the Jefferson County Solid Waste Authority to a term expiring June 30, 2015.

Letter from the WVDOT, Division of Highways, attaching a proposed amendment to the approved 2011-2016 STIP (State Transportation Improvement Program) for review.

Copy of letter from the Jefferson County Public Service District to Commissioner Gus R. Douglass, West Virginia Department of Agriculture.

Copy of "thank you" letter from Cacapon Institute to Jennifer Brockman for her outstanding presentation at the Potomac Watershed Partnership Information Exchange on June 29, 2011.

Copy of Judge Sanders' Order Granting Defendants' Joint Motion to Dismiss Plaintiff Donald Orser's Case No. 10-C-68.

Announcement of the Region 9 Chesapeake Bay Summit, August 31, 2011, 8:30 a.m. to 4:30 p.m. at the Robert C. Byrd Health Sciences Center, Eastern Division, 2500 Foundation Way, Martinsburg, WV.

Notice of Meeting - Council of Governments Roundtable Meeting to be held on Wednesday, September 7, 2011 at 5:00 p.m.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, weeks ending July 30, 2011 and August 6, 2011.

Invitation to join the Charles Town HBPA membership for the Annual Owners Day Buffet Luncheon including an afternoon of racing on Sunday, August 21, 2011 from 11:30 a.m. to 4:00 p.m.

Letter from MaryAnn Tierney, Regional Administrator of U.S. Dept. Of Homeland Security Region III announcing that Barbara Miller has been appointed to serve on the Federal Emergency Management Agency (FEMA) Region III Regional Advisory Council (RAC) as a member representing county government.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.