

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, SEPTEMBER 15, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Angie Banks, Assessor
 - Exonerations

2. 10:00 a.m. Jennifer Brockman, Director of Planning and Zoning
 - Presentation of Shepherdstown Town Council's Recommended Urban Growth
 Boundary - Discussion/Action

3. 10:15 a.m. Roger Goodwin, Chief County Engineer
 - Complete release of the Construction Bond security for Charles Town Races and
 Slots - Washington Street Entrance (File #S04-17) Letter of Credit
 #SM212494W with Wachovia Bank, National Association, Winston Salem, NC -
 Discussion/Action
 - Complete release of the Construction Bond security for Shantel Shenandoah
 Mobile Company - Shannondale Mount Hammond Lane (File #S09-03) - Cash in
 Escrow with Branch Banking & Trust Company, Woodstock, VA -
 Discussion/Action
 - Complete release of the Construction Bond security for W.A. Chester, LLC - HV
 Support Facility (File #S09-02) - Cash in Escrow with Wells Fargo Bank, NA,
 Columbia, MD - Discussion/Action
 - Complete release of Construction Bond security for Beallair Homes, LLC -
 Beallair Subdivision, Phase 2, Lots 50-133 & Residue Parcel A (File #05-41) -
 Letter of Credit #60000691364 from Susquehanna Bank, Hagerstown, MD -
 Discussion/Action
 - Complete release of Construction Bond security for Summit Point Automotive
 Research Center, LLC - StaSIS Grading Plan (File #S10-08) - Cash in Escrow
 with Bank of Charles Town, Charles Town, WV - Discussion/Action

4. 10:30 a.m. BREAK

UNFINISHED BUSINESS:

5. Continued discussion on the Water Advisory Committee (WP) - Discussion/Action

6. Approval of Lease - 201 North George Street, Charles Town - Discussion/Action

NEW BUSINESS:

7. Table Games Revenue - How they are received and what account should the funds be placed (WP) - Discussion/Action

8. 11:00 a.m. Lynn Fields, Deputy Clerk, Probate
- Motion to appoint Sheriff as Administrator of the Estate of Shawn Hufnagel - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

RECESS

~~~~~ EVENING SESSION ~~~~~

9. 7:00 p.m. Public Hearing

- Proposed Amendments to Article 12 and Section 2.2 of Jefferson County Zoning and Land Development Ordinance

- Proposed Amendments to Articles 20 and 26 of the Jefferson County Subdivision and Land Development Regulations

- Proposed Amendments to Article 4A and Sections 2.2 and 10.3 of the Jefferson County Subdivision and Land Development Regulations

- Proposed Amendments to Article 24 of the Jefferson County Subdivision and Land Development Regulations

**ADJOURN**

**CORRESPONDENCE:**

**Copy of the minutes received from the Jefferson County Public Service District meeting held August 1, 2011.**

**Harpers Ferry Community Bulletin received.**

**Letter received from Kevin Leyden, Director of the Institute for Public Affairs, West Virginia University.**

**Advising sheet from West Virginia University Local Government Leadership Academy received.**

**Notice of upcoming appoint to the Water Advisory Committee for an unexpired term ending January 31, 2012.**

**Registration form received for the Court Security Seminar.**

**Letter received from Barbara Humes regarding the County Farmland Protection Program.**

**Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery, weeks ending September 3, 2011**

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*