

REVISED

AGENDA

JEFFERSON COUNTY COMMISSION

THURSDAY, OCTOBER 20, 2011

9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Revised 10/18/11

9:36 a.m.

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Certification of October 4, 2011 Special General Election Results
2. 10:00 a.m. Paulette Sprinkle, Executive Director, Jefferson County Convention Visitors Bureau
- Information regarding economic impact of tourism in the past year
3. 10:15 a.m. Tish Appignani, Convention Visitors Bureau
- Introduction of John Whisenant, Director of the Tennessee Tourism Roundtable, a consultant recently hired by the CVB to evaluate the agency - Mr. Whisenant will explain the goals of the CVB
4. 10:30 a.m. BREAK
5. 10:45 a.m. Carolyn Zdziera, Community Alternatives to Violence
- Presentation of Proclamation for October as Domestic Violence Awareness Month - Discussion/Action
6. 11:00 a.m. Quarterly Fiduciary Review - Lynn Fields, Probate Office
- Present estates opened since the last quarterly meeting for approval and waivers/accounting that have been fully probated to be closed - Discussion/Action

7. 11:15 a.m. Ed Smith and Ron Fletcher, 5-Year Plan PR Committee
 - (a) Provide an update on the 5-year Plan PR Committee status, plans and time lines
 - (b) Request funding to meet the goals agreed upon at the last joint Jefferson County Emergency Services Agency County Commission meeting - Discussion/Action

8. 11:30 a.m. Roger Goodwin, Chief County Engineer
 - a) Calling of the Bond for Sheridan Estates Subdivision - File #00-33 - Discussion/Action
 - b) Tolling request for Harvest Hills Subdivision, Phase II, Section 1, Lots 51-71, Lots 405-419 & Residue - File #07-01 Tolling Request - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. 11:45 p.m. Work Session - Water Advisory Committee (WAC) - present work plan - **Postponed (Rescheduled for November 3, 2011 at 1:30 p.m.)**

10. 12:15 p.m. ADJOURN

DEPARTMENT HEAD REPORTS

- Jennifer Brockman, Departments of Planning and Zoning

CORRESPONDENCE:

Notice of intent to appoint to the North Eastern Regional EMS (NERMS) on November 3, 2011:

- One 3-year term ending October 31, 2014
- One unexpired term ending October 31, 2012

Good Shepherd Caregivers' Newsletter for Fall 2011 - "Neighbor to Neighbor."

Received from the Harpers Ferry Historical Association - Newsletter "The View."

Minutes of the Regular Board Meeting of September 6, 2011 received from the Jefferson County Public Service District.

Fax received from West Virginia Association of Counties regarding Regional Jail Inmate Per Diem Rate continuance of \$48.80 for fiscal year 2013.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery for week ending October 8, 2011.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.