

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, DECEMBER 8, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Lyle Bivens
 - Resolution in support of a Constitutional Amendment reversing the Supreme Courts decision in Citizens United versus FEC
2. 10:00 a.m. Interview and appointment to the Jefferson County Public Service District for one (1) six-year term ending December 1, 2017 - Discussion/Action
3. 10:15 a.m. Don Jacobs, DIJ Management Consultant Services
 - Jefferson County Compensation Classification Presentation
4. 10:30 a.m. BREAK

NEW BUSINESS

5. Proposal for consultant regarding Human Resource Projects (TB) - Discussion/Action
6. Request for approval of the Taxable Fringe Benefits Policy (TB) - Discussion/Action
7. Request to approve the employment of a full-time Administrative Assistant - Maintenance Department - Discussion/Action

8. 10:45 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Legal Update - Impact Fees
9. 11:00 a.m. Lyn Widmyer, Commissioner
- Establish uniform procedures for County Commission review of rezoning requests - Discussion/Action
10. 11:15 a.m. Stacy Dugan, Morgan County Commission, President
- Cacapon State Park Resolution - Discussion/Action
11. 11:30 a.m. Public Hearing
Purpose of receiving public input regarding a petition to rezone 13.69 acre property - Twin Oaks Subdivision LLC, designated as Tax District Shepherdstown, Map 13, Parcels 26.1, 26.2, 6.3 & 26.4, located on Kearneysville Pike (WV 480) approximately 0.5 miles west of its intersection with Morgan Grove Road, adjacent to Morgan Grove Park

Jennifer Brockman, Director of Planning and Zoning
- Present recommendation of the Planning Commission on the property owned by Twin Oaks Subdivision, LLC and request that the County Commission schedule a public hearing on the proposed Zoning Map Amendment for the Twin Oaks Subdivision, LLC property designated as Tax District: Shepherdstown, Map: 13, Parcels: 26.1, 26.2, 26.3 & 26.4, located on Kearneysville Pike (Rt. 480) approximately 0.5 miles west of its intersection with Morgan Grove Road

Peter Corum/Fred Blackmer, Twin Oaks LLC
- Brief presentation regarding the Petition to approve the Zoning Map amendment submitted September 21, 2011 to the County Commission

Discussion/Action - Petition to approve the Zoning Map amendment submitted September 21, 2011 to the County Commission - Twin Oaks Subdivision LLC, designated as Tax District Shepherdstown, Map 13, Parcels 26.1, 26.2, 6.3 & 26.4, located on Kearneysville Pike (WV 480) approximately 0.5 miles west of its intersection with Morgan Grove Road, adjacent to Morgan Grove Park

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

ADJOURN

CORRESPONDENCE:

Notice of appointments and interviews to the Board of Zoning and Appeals, Jefferson County Emergency Services Agency and the Jefferson County Building Commission that is scheduled December 15, 2011.

Letters received from the following individuals concerning the re-zoning of the property on Route 480 near Morgan's Grove Park: Michael, Susan and Andrew McKee, J. David McAteer, M. Caitlin Lough McAteer, Mason Ellsworth, Brian Ellsworth, Sylvia Ellsworth and Kathryn G. Lough McAteer, Drs. Silvia and Ray Shurbutt, Karen Hilberg, Carl and Judy Moore, Shepherdstown Men's Club, Corporation of Shepherdstown, Karene Motivans, Amy Matthews Amos, Linda O'Brien and James C. Price.

Administrative Order EE-11-29 received regarding Cave Quarter Estates (Water Systems).

Valley Views Newsletter received from the Potomac Valley Audubon Society.

A copy of the Monthly publication of the WV Association of Counties (WVACO) was received.

Weekly WV Lottery settlement reports for the Hollywood Casino at the Charles Town Races received for the week of November 26, 2011.

Notice of Public Hearing concerning Impact Fees will be held Wednesday, December 14, 2011 at 7:00 p.m. in the Commission meeting room located at the Old Charles Town Library.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.