

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JANUARY 26, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

- 1. 9:45 a.m. Presentation of Resolutions**
- Dr. Oscar Stine for service to the Water Advisory Committee - Discussion/Action
- Nancy Manuel for service to the Harpers Ferry Library - Discussion/Action
- Resolution opposing the United States Supreme Court's decision regarding Citizens United - Discussion/Action
- 2. 10:00 a.m. Paul Shroyer, Director of Finance Management**
- Resolution for the revision of the Levy Estimate (Budget Revision #002 & #BR003) for the County of Jefferson - Discussion/Action
- December Budget analysis report for the Fiscal Year ending June 30, 2012
- 3. 10:30 a.m. Break**
- 4. 10:45 a.m. Interviews and appointments to the following Boards, Committees and Commissions - Discussion/Action**
- Board of Zoning and Appeals - Unexpired term ending January 1, 2014
- Water Advisory Committee - Two terms ending January 31, 2015
- Eastern Panhandle Transit Authority Board - One three year term ending January 31, 2015
- 5. 11:00 a.m. Public Hearing**
- Petition of William E. Knode, Jr. And Jo Ann Knode to vacate unused streets and alley under §7-1-3h West Virginia Code - Discussion/Action

6. 11:30 a.m. Mark Schiavone, Director of Capital Planning & Management
 - CY 2011 Annual Report on Impact Fees - Discussion/Action
 - Time line for implementation of affordable housing impact fee ordinance - Discussion/Action
 - Request to amend FY2012 CIP for Middleway Fire Company
7. 11:45 a.m. Jennifer Brockman, Director of Planning and Zoning
 - Update the County Commission on Potential Amendments to the Zoning Ordinance Text regarding the Creation of New Commercial and Industrial Zoning Categories and Additional Recreational Opportunities in Various Zoning Districts - Discussion/Action
8. 12:00 p.m. Roger Goodwin, Chief County Engineer
 - Chesapeake Bay Initiative - Planning for Storm Water Management
 - \$10,000 in-kind match to grant funding - Discussion/Action
 - Approval to proceed with issuing a Request for Proposal (RFP) - Discussion/Action

NEW BUSINESS:

9. Discussion and action on completion of commitment to the Town of Bolivar for in-kind services (PN) - Discussion/Action
10. Reappointment for two positions on the Berkeley/Jefferson Community Criminal Justice Board - Discussion/Action
11. Appointment of Full-Time Administrative Assistant to fill vacancy at Emergency Communications Center - Discussion/Action
12. Legislative Updates
13. Addition of Human Resource position (WP) - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

ADJOURN

CORRESPONDENCE:

Notice of meeting - Board of Review and Equalization meets on Wednesday, February 1, 2012 at 1:30 p.m. at the County Commission meeting room in the Jefferson County Courthouse, 100 E.

Washington Street, Charles Town, WV.

The County Legislative Line for the weeks of January 11th & 17th received from the West Virginia Association of Counties.

Jefferson County 4-H Report for January and February 2012 received from the West Virginia University Extension Office.

Memorandum received from Roger Goodwin, Chief County Engineer regarding a construction bond and security for Middleway Volunteer Fire Company, Inc. (File #S11-06).

Memorandum received from Mark Schiavone, Director of Capital Planning and Management regarding Conference President: Growth and Infrastructure Consortium Atlanta Georgia meetings.

The West Virginia Lottery weekly settlement report for the week ending January 14, 2012.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.