

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 2, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

- 1. 9:45 a.m. Resolutions:**
- In Appreciation for Doug Evans, Emergency Medical Technician for Jefferson County Emergency Services Agency - Discussion/Action
- In Support of the Hagerstown Eastern Panhandle Metropolitan Organization (HEPMO) - Discussion/Action
- 2. 10:00 a.m. Paul Shroyer, Director of Financial Management**
- Budget preview - time line - Discussion/Action
- Budget Revision #001 - Discussion/Action
- Budget Revision #002 - Discussion/Action
- 3. 10:15 a.m. Bill Polk, Maintenance Director and Paul Shroyer, Director of Financial Management**
- Request for approval of \$50,000 for the completion of the new maintenance building - Discussion/Action
- 4. 10:45 a.m. Break**
- 5. 11:00 a.m. Paul Marshall, Jefferson County Parks and Recreation Commission**
- Presentation on Re-Charting Parks and Recreation as a multi-governmental organization - Discussion/Action
- 6. 11:30 a.m. Jennifer Maghan, County Clerk**
- Election update - Discussion/Action

7. 11:45 a.m. Stephanie Grove, Assistant Prosecuting Attorney
 - Request to withdraw Zoning Map Amendment Petition for Map 15; Parcels 47& 56 also known as the Hott Property - Discussion/Action
 - Legal updates

UNFINISHED BUSINESS:

8. Decision on the Petition of William E. Knode and Jo Ann Knode to vacate unused streets and alley as shown on Map of Trussell's Addition, situated in Shepherdstown District, Jefferson County, West Virginia under §7-1-3h West Virginia Code - Discussion/Action

NEW BUSINESS:

9. Review and possible action on Tim Boyde's exit memo regarding Restructuring County Government - Discussion/Action
10. Increase the Development Authority budget by \$30,000 (WP) - Discussion/Action
11. Legislative updates

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

12. 12:30 p.m. Break for Lunch

~~~~~ **AFTERNOON SESSION** ~~~~~

Courthouse Meeting Room  
located at 100 E. Washington Street

13. 1:30 p.m. Board of Review and Equalization
14. ADJOURN

**CORRESPONDENCE:**

Notice of interview and appointment for the Building Commission will be placed on the February 9, 2012 agenda.

Letter received from Robert Blanck concerning the Fire and EMS fees.

Letter regarding Food Handling Requirements received from G. Nicholas Casey, Jr of Lewis Glasser Casey and Rollins, PLLC Law Offices.

Letter regarding price adjustments received from Paul Comes of Comcast.

The Harpers Ferry-Bolivar PSD Board meeting minutes for 2011 were received from David Tennant.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*