

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, APRIL 19, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

- 1. 9:45 a.m. Approval of Resolution - Martin Robinson Delany Day, May 6, 2012 - Discussion/Action**
- 2. 10:00 a.m. State Auditor's Office
- Exit Interview for FYE2010 and 2011 - Discussion/Action**
- 3. 10:15 a.m. Paul Shroyer, Financial Director
- Budget Analysis for Month Ended March 31, 2012 - Discussion/Action**
- 4. 10:30 a.m. Break**
- 5. 10:45 a.m. Fred Blackmer
- Morgan's Grove Market (MGM) - Discussion/Action**
- 6. 11:00 a.m. Lynn Fields, Deputy Clerk, Probate
- Quarterly Review of Opened Estates/Closing of Estates; Admit to record decision of Fiduciary Commissioner D. Frank Hill, III re: Claim against estate of Norman Wilt - Discussion/Action**

7. **11:15 a.m. John Reisenweber, Director of Development Authority
- Resolution of Participation and Cooperation (Local Economic Development Grant Program) - for signature by President of the CC and County Clerk - Discussion/Action**

NEW BUSINESS:

8. **Request use of County Parking Area on August 17th, 2012 as part of the Martin Robinson Delany 200th Celebration - Discussion/Action**
9. **The deadline for applications is one week prior to the County Commission decision. This allows the Commission an opportunity o review the applications a they will be part of the packet (LW) - Discussion/Action**

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- **Jefferson County Farmland Protection Board**
- **Historic Landmarks Commission**

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

10. **ADJOURN**

CORRESPONDENCE:

Letter of thanks and appreciation for financial support from the Old Charles Town Library directors and staff.

Weekly Settlement reports for Hollywood Casino at Charles Town Races and Slots for week ending April 7, 2012 received from West Virginia Lottery.

Notice of Ribbon Cutting for Tractor Supply on Saturday, April 28, 2012 at 1:00 o'clock p.m.

Impact Fee Status Report March 2012 received.

The March issue of The County Line received from the West Virginia Association of Counties.

Letter received from E.L. Robinson Engineering concerning their new company brand and online presence.

Letter of resignation received from Farmland Protection Board member Joe Funkhouser, who served as a representative of the Soil Conservation District.

Memorandum received from J. Keith Burdette, Executive Director of West Virginia Development Office concerning Coalbed Methane Service Tax.

Letter received from Jefferson County Citizens for Economic Preservation requesting consideration and passage of an amendment to Jefferson County Subdivision Regulations.

Letter of appreciation to Nichelle Hosby for assisting the Water Advisory Committee from Mary Sell.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.