

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MAY 17, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Pamela Games - Neely, Prosecutor for Berkeley County
- Introduction of Jason Castillo, Director of the Berkeley/Jefferson Day Report Center - Discussion/Action
2. 10:00 a.m. Bobby Shirley, Sheriff
- New Hire - Discussion/Action
3. 10:15 a.m. Deborah Viands, Jefferson County CEOS Council
- Community Educational Outreach Service Week - Discussion/ Action
4. 10:30 a.m. **Break**
5. 10:45 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Set a date for a Public Hearing concerning draft amendment to the Impact Fee Ordinance that addresses the affordable house component required to be implemented by July 1, 2012 and to set a date for a County Commission full discussion Work Session ASAP - Discussion/Action
6. 11:00 A.M. Angela Banks. Assessor
- Recognition of Victoria Myers for getting the 2012 Geospatial Professional of the Year Award - Discussion/Action
7. 11:15 a.m. Jennifer Maghan, County Clerk
- Establishing a break room for Courthouse Staff - Discussion/Action

8. 11:30 a.m. Paul Shroyer, Financial Director
- Budget Revision # 8 - Discussion/Action

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY REPORTS

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. **ADJOURN**

CORRESPONDENCE:

Statewide Transportation Improvement Program (STIP) document received from the West Virginia Department of Transportation Division of Highways.

Email invitation received from Susan Ford Pritchard to the ribbon-cutting ceremony for the new location of the Washington Street Artists' Cooperative in the Charles Town Visitors Center on May 19, 2012.

Invitation to the Building the Dream Groundbreaking Ceremony on Wednesday, June 13, 2012 at 4:30 p.m. at the building site on the old Route 9 on the Berkeley/Jefferson County line.

Letter Requesting funds received from Hospice of the Panhandle.

Memorandum received from Mary Jo Thompson, Director of Community Development Division concerning Community Development Representative Regions 6, 7, 8 and 9.

Letter received from the Federal Emergency Management Agency (FEMA) Region III concerning the Discovery process for the Conochague-Opequon Watershed.

Letter received from John C. Allen, Jr. Chair, Jefferson County Courthouse Committee concerning the landscaping of the Jefferson County Courthouse.

Letter received from Mike Austin, President Emeritus of the Shepherdstown Community Club concerning the Conditional Use Permit for the Twin Oaks Development.

Letter received from Earl L. Jackson, Jr. concerning the Fire and Ambulance Fees.

Notice of Jefferson County Commission meeting cancellation on Thursday, May 24, 2012.

Reminder that County Commission Offices will be closed Monday, May 28, 2012 in observance of Memorial Day.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.