

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MAY 31, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- May 14, 2012 - Special Session
- May 15, 2012 - Special Session
- May 17, 2012 - Special Session
- May 17, 2012 - Regular Session

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Convene as Board of Canvassers
- Certification of Election Results - Discussion/Action
2. 10:00 a.m. Margaret Cogswell, Hospice of the Panhandle
- Bond Issue for Hospice of the Panhandle Building Project -
Discussion/Action
3. 10:15 a.m. Jennifer Myers, Director of Parks and Recreation
- Request to waive building permit fees - Discussion/Action
4. 10:30 a.m. Break
5. 10:45 a.m. Roger Goodwin, Chief County
- Bond reduction and/or release - Discussion/Action
6. 11:00 a.m. Lynn Fields, Probate Deputy Clerk
- Approval of Accountings - Discussion/Action
- Petition to Remove Executor of the Estate of Edwin Lee Demory -
Discussion/Action

7. 11:15 a.m. Angela Banks, Assessor
- Signing of the Personal Property and Land Books - Discussion/Action
8. 11:20 a.m. Discussion of County Commission priorities and projects - Discussion/Action

NEW BUSINESS:

9. Approval of Community Participation Grant Resolution for the Animal Welfare Society in the amount of \$15,000 - Discussion/Action
10. Approval of Community Participation Grant Resolution for the Webb-Blessing House Restoration in the amount of \$3,000 - Discussion/Action
11. Approval of Community Participation Grant Resolution for the Star Lodge #1/Locke House Restoration in the amount of \$2,000 - Discussion/Action
12. Approval of Community Participation Grant Resolution for the Jefferson County Parks and Recreation in the amount of \$20,000 - Discussion/Action
13. Approval of Community Participation Grant Resolution for the Jefferson County Parks and Recreation Street Improvements in the amount of \$4,000 - Discussion/Action
14. Approval of Community Participation Grant Resolution, Contract and Agreement for the FOCUS Coalition in the amount of \$7,000 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Placing IT under the Deputy County Administrator
- County Administrator Job Description & Ad
- Discuss Meeting Room Policy - Audio use

COUNTY COMMISSION REPORTS

15. Break for Lunch

~~~~~ AFTERNOON SESSION ~~~~~

16. 1:30 p.m. Discussion on Impact Fees - Discussion/Action

~~~~~EVENING SESSION ~~~~~

17. 7:00 p.m. Public Hearing for public input for the following amendments/policy agreement - Discussion/Action

- To extend the validity of any subdivision plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 from July 1, 2012 until July 1, 2015. Any other plan or permit associated with the subdivision or land development plan or plat would also be extended for the same time period

-To extend until July 1, 2015 the requirements for the vesting of property rights contained in an ordinance enacted pursuant to 8A-4-2 that require the performance of any action within a certain time period for any subdivision or land development plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010. This provision would apply to all special and conditional use permits or any other agreement or zoning action

- To determine whether the time extensions, if approved by the County Commission, should be adopted through an amendment, resolution, or agreement

18. ADJOURN

CORRESPONDENCE:

Letter of appreciation for use of the Commission Meeting Room received from Debbie Stafford of the Charles Town Library for the Summer Reading Program.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for week ending May 5, 12 & 19, 2012 received from the West Virginia Lottery.

May and June issue of the Jefferson County 4-H Report received from the West Virginia University Extension Office.

Letter of Approval for Victims of Crime Act (VOCA) Victim Assistance Grant in the amount of \$59,381 received from Governor Earl Ray Tomblin.

Letter received from Earl L. Jackson concerning the Jefferson County Citizens for Economic Development.

Statement representing the Franchise Fee check received from Comcast.

Jefferson County Public Service District Board meeting minutes received from the April 2, 2012 meeting.

West Virginia Association of Counties 2012 Regional Wrap Up Agenda and RSVP received.

Letter received from Earl L. Jackson concerning the May 15, 2012 Emergency Services Agency meeting.

May 2012 issue of the West Virginia Ethics Reporter received.

Spring/Summer issue of the Comforter received from Hospice of the Panhandle.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.