

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JUNE 21, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

Revised 6/18/2012 at 4:20 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:40 a.m. Presentation of Certificates to Job Corps Interns: Hope Clemons, Corbi Greenwalt, Michael Sherman and Laticia Santiago
2. 9:45 a.m. Sally Gran, Chief Deputy Clerk
 - Explanation of Budget Revision #1018 - Discussion/Action
 - Explanation of Budget Revision #1022 - Discussion/Action
3. 10:00 a.m. Patricia McMillan, HOME Administrator
 - New HOME Consortium Agreement for Fiscal Years 2013, 2014 and 2015 - Discussion/Action
4. 10:15 a.m. Paul Shroyer, Financial Director
 - Approval of West Virginia Risk Pool Self-Insurance renewal - Discussion/Action
 - Approval of Budget Revision #1023 - Discussion/Action
 - Approval of Budget Revision #1025 - Discussion/Action
 - Discuss list of expenses for CIP, Court House and Other Buildings - Discussion/Action
 - Request from Twenty-Third Circuit Probation Department - Discussion/Action
 - Discuss Audit Findings and response received from Stuart T. Stickel, CPA, Deputy State Auditor - Discussion/Action

- Budget Analysis for May 2012 - Discussion/Action

5. 10:30 a.m. **Break**
6. 10:45 a.m. **Roger Goodwin, Chief County Engineer**
- Chesapeake Bay Initiative and the Chesapeake Bay Regulatory & Accountability Grant - Discussion/Action
- Letter of Credits securing construction bonds - Discussion/Action
7. 11:00 a.m. **Terry Simons, WorkCamp Coordinator, Office of Youth Ministry**
- Request for waiving of fees for several home repair projects - Discussion/Action

UNFINISHED BUSINESS:

8. **Set a date for a Public Hearing concerning the Purchase of the Briel Building - Discussion/Action**
9. **Discussion/Action on following amendments/policy agreement - Discussion/Action**

- To extend the validity of any subdivision plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 from July 1, 2012 until July 1, 2015. Any other plan or permit associated with the subdivision or land development plan or plat would also be extended for the same time period

**outstanding
by the
apply
zoning**

-To extend until July 1, 2015 the requirements for the vesting of property rights contained in an ordinance enacted pursuant to 8A-4-2 that require the performance of any action within a certain time period for any subdivision or land development plan or plat that was valid and as of January 1, 2010 and had received preliminary approval Planning Commission prior to March 1, 2010. This provision would to all special and conditional use permits or any other agreement or action

- To determine whether the time extensions, if approved by the County Commission, should be adopted through an amendment, resolution, or agreement deadline is July 1, 2012

NEW BUSINESS:

10. Approval of Resolution for the Community Participation Grant in the amount of \$2,500 for the Convention and Visitors Bureau - Discussion/Action
11. Approval of Resolution for the Community Participation Grant in the amount of \$5,000 for the Harpers Ferry Welcome Center - Discussion/Action
12. Approval of Resolution for the Community Participation Grant in the amount of \$2,000 for the Eastern Panhandle Trailblazers - Discussion/Action
13. Approval of Resolution for the Community Participation Grant in the amount of \$2,000 for the Jefferson County Commission - Discussion/Action
14. Approval of Resolution for the Community Participation Grant in the amount of \$50,000 for the Alliance for Youth - Discussion/Action
15. Appointment of John Reisenweber, Director of the Development Authority to the Eastern Panhandle Regional Planning and Development Council (Region 9) for a two year term ending June 30, 2014 - Discussion/Action
16. Approval of Resolution for the Community Participation Grant in the amount of \$5,000 for the Contemporary American Theater Festival (CATF) - Discussion/Action
17. Hiring outside Counsel, Executive Session Possible §6-9A-4 - Discussion/Action

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY REPORTS

- Engineering Department Quarterly Report - July 2012

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

18. **Break for Lunch**

~~~~~ EVENING SESSION ~~~~~

19. 7:00 p.m. Public Hearing to gather public input on the Draft Amendment to the Impact Fee Ordinance that addresses the affordable house component required to be implemented by July 1, 2012 - Discussion/Action

20. **ADJOURN**

CORRESPONDENCE:

Letter received from Peter Dougherty, Board of Education President concerning Impact Fees.

Newsletter received from Eastern Panhandle Conservation District.

Letter of appreciation received from the Jefferson County Historic Landmarks Commission concerning the Jefferson County Courthouse.

Letter from the Public Service Commission of West Virginia concerning the check for \$ 167,996.53 for the E-911 subscriber fees.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for week ending June 2, 2012 received from the West Virginia Lottery.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.