

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JULY 19, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. **9:45 a.m. Jim Cummings**
 Jefferson County Public Service District Update - Discussion

2. **10:00 a.m. Angie Banks, Assessor**
 - Exonerations - Discussion/Action

3. **10:15 a.m. Keryn Newman, Representing citizen Sharon Wilson**
 - Dominion Power Upgrade - Discussion

4. **10:30 a.m. Break**

5. **10:45 a.m. Roger Goodwin, Chief County Engineer**
 - Chesapeake Bay Initiative and the Chesapeake Bay Regulatory &
 Accountability Grant - Discussion/Action
 - Bond Reduction and/or release - Discussion/Action

6. **11:00 a.m. Ronald Fletcher, President - Jefferson County Fire and Rescue Association**
 - Fire Department Audits - Discussion/Action

7. 12:00 p.m. Stephanie Grove, Assistant Prosecuting Attorney
 - Statutory Requirements for the Eastern Regional Airport Authority - Discussion/Action
 - Legal Update for Far Away Farms - Discussion

8. 12:30 p.m. Paul Shroyer, Financial Director
 - Approval of Capital Outlay Fund summary of expenditures - Discussion/Action
 - Approval of Standard Operating Procedure - Payment of Invoices - Discussion/Action
 - Budget Revision #1 - General County Fund - Discussion/Action
 - Ratify Budget Revision IBR# 1044 - Discussion/Action
 - Ratify Budget Revision IBR# 1045 - Discussion/Action
 - Ratify Budget Revision IBR# 1046 - Discussion/Action
 - Ratify Budget Revision IBR# 1047 - Discussion/Action
 - Ratify Journal Voucher Adjustment - JV# 033 - Discussion/Action
 - Ratify Journal Voucher Adjustment - Discussion/Action

NEW BUSINESS:

9. Approval of Grant Contract, Resolution and Letter of Agreement - African American Community Association - Grant is in the amount of \$8,000 - Fisherman's Hall - Discussion/Association

10. Approval of Grant Contract, Resolution and Letter of Agreement - African American Community Association - Grant in the amount of \$16,400 - Fisherman's Hall - Discussion/Action

11. Reallocate the money (\$102,953.68) in the Cement Mill purchase account to either a) the Shepherdstown regional library capital campaign fund, b) the Animal Welfare Society for needed renovations, or c) a portion to each (WP) - Discussion/Action

12. Approval of \$200,000 from the unencumbered fund from the past fiscal year be placed in a Capital Buildings account (DM) - Discussion/Action

13. Hiring of County Commission Counsel, Civil Counsel Office - Possible Executive Session §6-9A-4 - Discussion/Action

14. Decision on Zoning Map Amendment (Rezoning) for property designated as Tax District: Harpers Ferry, Map: 9-2, Parcel: 58. This property is located on the south side of Route 340 (William L. Wilson Freeway) and to the east side of Route 27/2 (Alstadt's Hill Road) and is a total of 8.98 acres. This property is currently zoned Residential Growth and a request has been made by the owner, Gene Capriotti to change the zoning to Residential/Light Industrial/Commercial - Discussion/Action

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY REPORTS

- Jefferson County Historic Landmarks Commission

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

15. ADJOURN

CORRESPONDENCE:

Notice of Work Session on Tuesday, July 24, 2012 at 9:30 a.m. regarding space needs for the county workforce and possible purchase of a downtown Charles Town building.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending July 7, 2012 received from the West Virginia Lottery.

Letter received from Charles K. McKinney, Assistant Chief Inspector concerning the report on Applying Agreed-Upon Procedures of the Jefferson County Magistrate Court for the period ending December 31, 2011.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.