

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, AUGUST 23, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

1. 9:35 a.m. Photo Session with Legislators and Grant Recipients

APPROVAL OF MINUTES

- Regular Minutes of August 9, 2012
- Regular Minutes of August 16, 2012

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS CONTINUED:

2. 10:15 a.m. Recognition of Linda Ott for her 45 years of service to Jefferson County residents while working at CVS - Discussion/Action
3. 10:25 a.m. Jennifer Maghan, County Clerk
- Update on cost regarding the potential purchase of polling machines - Discussion/Action
4. 10:40 a.m. Interviews and Appointments to the following Board and Commission
- Board of Health - one unexpired term ending June 30, 2017 - Discussion/Action
- Planning Commission - one unexpired term ending March 31, 2014 - Discussion/Action
5. 10:55 a.m. Break

~~~~~**WORKSESSION**~~~~~

6. 11:00 a.m. Planning Commission recommendation regarding US 340 East Gateway Corridor Plan - Discussion/Action

**UNFINISHED BUSINESS**

7. Approval of FY2013 Budget Allocations - Discussion/Action

**NEW BUSINESS:**

8. Request for approval of a one-time grant in the amount of \$4,000 from the American Conservation Film Festival - Discussion/Action
9. Approval of contract with eCivics pertaining to researching, maintaining and reporting of Grants - Discussion/Action

**COUNTY ADMINISTRATOR REPORTS**

- Memorandum of Understanding
- Commissioner's Top Project Listing

**COUNTY COMMISSION REPORTS**

10. **ADJOURN**

**CORRESPONDENCE:**

Notice of County Commission meeting cancelled on Thursday, August 30, 2012 in observation of Labor Day.

Notice that County Commission offices will be closed on Monday, September 3, 2012 in observance of the Labor Day Holiday.

Notice of Public Hearing on Thursday, September 6, 2012 concerning Zoning Ordinance Text Amendments at 7:00 p.m.

Letters of Oath received for Sharon Moskowitz and Ann Mountz.

Letter received from the West Virginia Division of Highways concerning expenditures for federal funds for fiscal years 2012-2017.

Email received from R. Dean & Linda Sissler concerning opposition to the proposed halfway house.

Email received from Ron Phifer concerning opposition to the proposed halfway house.

**Invitation received from Region 9, the Department of Environmental Protection and the Eastern Panhandle Organization Homeowners Association for a work shop on Stormwater 101.**

**Article received from the West Virginia Association of Counties about the new Jail Director.**

**Invitation received from Mayor Auxer, III of Shepherdstown to join a series of events for the 250<sup>th</sup> Anniversary of Shepherdstown.**

**Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending August 11, 2012 received from the West Virginia Lottery.**

***At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.***