

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, SEPTEMBER 13<sup>TH</sup>, 2012**  
**9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**REVISED 9/11/12 at 9:35 a.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

1.     9:40 a.m.     Dennis Frye, Author  
                      - Presentation to Commissioners - September Suspense: Lincoln's Union in Peril and Harpers Ferry Under Fire - Discussion
  
2.     9:45 a.m.     Jenni Vincent, Program Manager, Region 9  
                      - Approval of Proclamation for Eastern Panhandle Clean Air Connection - Discussion/Action
  
3.     9:50 a.m.     Annette Gavin, Chair of Convention and Visitors Bureau Board  
                      - Funding Allocation - Discussion/Action
  
4.     10:10 a.m.    Jennifer Myers, Director of Parks & Recreation  
                      Approval of Resolution - Land and Water Conservation fund application - Discussion/Action
  
5.     10:15 a.m.    David Tabb  
                      - Policy Changes - Discussion/Action  
                      - Briel Building and/or Liberty Building - Discussion/Action
  
6.     10:30 a.m.    Break
  
7.     10:45 a.m.    Interview and Appointment  
                      - Jefferson County Farmland Protection Board - Four year term ending September 7, 2016, Representing Farm Bureau - Discussion/Action

8. 11:00 a.m. Jennifer Brockman, Director of Planning and Zoning  
- Discussion of Placement of Signage of Certain County-Owned Properties - Discussion/Action
9. 11:15 a.m. Nikki Painter, Deputy Clerk of Elections  
- Approval of Poll Workers - Discussion/Action
10. 11:30 a.m. Bob Orndorff, Dominion Power  
- Response to Citizens' Concerns to Power Transmission Lines - Discussion

**UNFINISHED BUSINESS:**

11. Approval of Revised Agenda Policy - Discussion/Action
12. Approval of FY2013 County Commission Community Grants - Discussion/Action

**NEW BUSINESS:**

13. Recommendation to HEPMPO for the installation of a traffic signal at the intersection of Route 340 and Bakerton Road - Discussion/Action

**FINANCIAL DIRECTORS REPORT**

- State Budget Revision #6 - Discussion/Action
- Budget Analysis for month ending July 31, 2012

**COUNTY ADMINISTRATOR REPORTS**

- Software Systems AS400 Upgrade - Discussion/Action
- RCS Contract, Possible Executive Session - Discussion/Action
- Explanation of purchase order 50087 -\$260.00 - location of service is the County Rental Property (house)

**COUNTY COMMISSION REPORTS**

14. Break for Lunch

**~~~~~ EVENING SESSION ~~~~~**

15. 7:00 p.m. Request for Joint PC/CC Meeting to discuss proposes Timeline and Work Plan for 2014 Comp Plan - Discussion
16. ADJOURN

**CORRESPONDENCE:**

Letter received from West Virginia Department of Transportation concerning the expenditures for federal fiscal years 2012-2017 for the Federal Highway Administration and Federal Transit Administration.

Press release received from Amanda Reielbach concerning Virginia Department of Rail and Public Transportation to Unveil Draft Recommendations for Super NoVa Transit/TDM Vision Plan in Virginia.

Letter of thanks received concerning Debbie Stellato and the maintenance team assistance with the Summer Reading program from The Charles Town Library.

Commissioners' Corner Newsletter, August 2012 edition received from the County Commissioners' Association of West Virginia.

Registration and Agenda for the West Virginia Association of Counties Fall Board Meeting received.

Invitation to Meet and Converse with Jefferson County Commission at Skipper's Downtown Dips & Deli on September 27, 2012 between 5:00 p.m. - 7:00 p.m.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending September 1, 2012 received from the West Virginia Lottery.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*