

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, SEPTEMBER 20, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:40 a.m. Lynn Fields, Probate Office
- Approval to set hearing date for Monday, October 1st, 2012 for the Printz Estate and for closing of unfinished Quarterly Estates - Discussion/Action
2. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
3. 10:00 a.m. Roger Goodwin, Chief County Engineer
- Chesapeake Bay Initiative and the Chesapeake Bay Regulatory & Accountability Grant - Discussion/Action
4. 10:15 a.m. Dr. Joy Buck and Trina Bartlett, WVU Health Sciences Center
- Update on the MAPP (Mobilizing for Action through Planning and Partnerships) presentation that was made to the Commission in Spring 2011
- Discussion
5. 10:45 a.m. **Break**
6. 11:00 a.m. Eleanor Finn, League of Women Voters of Jefferson County
- Summary of League observations of the County Commission - Discussion
7. 11:15 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Impact Fee Affordable Housing Ordinance - Discussion/Action

8. 11:45 a.m. Jennifer Brockman, Director of Planning and Zoning
 - Discussion of Placement of Signage of Certain County-Owned Properties - Discussion/Action
 - Work Shop to discuss the process for selecting Steering Committee members for the 2014 Comprehensive Plan process - Discussion/Action

9. 12:15 p.m. Barbara Miller, Director of Homeland Security & Emergency Management
 - Memorandum of Understanding between Jefferson County Schools and JCHSEM for continued use of schools during disasters for shelters, points of distribution, command centers, etc. - Discussion/Action
 - Information received from Raymond Palmer, FEMA regarding various types of assistance post - June 29th storm - Discussion
 - Information about Family Disaster Preparedness Night on September 26th Discussion
 - Report on the Regional Full Scale Disaster Exercise held on September 8th throughout WV Homeland Security Region 3 (Mineral, Hampshire, Morgan, Grant, Hardy, Berkeley and Jefferson Counties) - Discussion

UNFINISHED BUSINESS:

10. Approval of FY2013 County Commission Community Grants - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Approval of State Budget Revision #1 - Coal Severance - Discussion/Action
- Approval of State Budget Revision #2 - Coal Severance - Discussion/Action
- Discussion on Grant Funds received for the WV Eastern Panhandle Transportation Authority - Discussion/Action
- Approval of State Budget Revision #7 - Discussion/Action
- Retiree Health Care, Possible Executive Session 6-9A-4 - Discussion/Action

COUNTY COMMISSION REPORTS

11. **ADJOURN**

CORRESPONDENCE:

Invitation to Meet and Converse with Jefferson County Commission at Skipper's Downtown Dips & Deli on September 27, 2012 between 5:00 p.m. - 7:00 p.m.

Invitation to Morgan's Grove Park on Wednesday, September 26, 2012 at 12:00 p.m. in honor of contributions to the community.

Fall Newsletter received from the West Virginia Courthouse Facilities Improvement Authority.

August 2012 Impact Fee Status Report received.

Invitation to the Eastern Panhandle Conservation District Annual Awards and Recognition Banquet on Wednesday, September 26, 2012 at 6:30 p.m. at the Berkeley County Youth Fair Fairgrounds.

Email received from Carol Hartzell concerning Apple Valley Waste.

Minutes from the August 6, 2012 regular Board meeting of the Jefferson County Public Service District received.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending September 8, 2012 received from the West Virginia Lottery.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.