

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, OCTOBER 4, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations
2. 10:00 a.m. Peter Corum, Morgan Grove Market
- Appeal of Planning and Zoning staff decisions (Request to amend ordinance to allow appeals) - Discussion/Action
3. 10:15 a.m. Bill Polk, Director of Maintenance
- Approval of 10th Cycle Courthouse Improvement Grant Application with the Courthouse Facilities Improvement Authority - Discussion/Action
4. 10:30 a.m. **Break**
5. 10:45 a.m. Interviews and Appointments to the following Board and Commission:
Board of Health - One unexpired term ending June 30, 2017 - Discussion/Action
6. 11:00 a.m. Lyn Fields, Deputy Probate Clerk
- Approval of estates since last quarterly meeting that need to be closed because of tax implications/distribution requirements - Discussion/Action
7. 11:15 a.m. David Camilletti, Esq.
- Petition to set a Public Hearing for Closing Unused Road, Streets & Travel Ways - Martin and Brenda Lookingbill - Discussion/Action

NEW BUSINESS:

8. Approval of Grant Contract and Resolution for Fisherman's Hall Building renovations in the amount of \$3,000 - Discussion/Action
9. Approval of Grant Contract and Resolution for CHEERS School Family, Inc. in the amount of \$2,000 - Discussion/Action
10. Approval of Grant Contract and Resolution for the Jefferson County Convention and Visitors Bureau for the Harpers Ferry Welcome Center in the amount of \$5,000 - Discussion/Action
11. Approval of Grant Contract and Resolution for the Alliance for Youth in the amount of \$50,000 - Discussion/Action
12. Legal Update - Pending Litigation - Possible Executive Session §6-9A-4 - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Approval of Budget Revision #8 - Discussion/Action
- Update on Budget Analysis - General County Fund ending August 31st, 2012 - Discussion

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ EVENING SESSION ~~~~~

13. 7:00 p.m. Public Hearing on the US 340 Corridor East Gateway Plan - Discussion

14. **ADJOURN**

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Emergency Services Agency

CORRESPONDENCE:

Notice of County Commission regular meeting schedule change to the first and third Thursday of every month effective December 1st, 2012.

Notice County Commission Offices will be closed Monday, October 8th, 2012 in observation of Columbus Day.

National Association of Counties Prescription Drug Discount Card Program results received for the month of August 2012 and the Participation and Membership Benefits Report.

Fall addition of the Impact Newsletter received from Hospice of the Panhandle, Inc.

Letter received from the Public Service Commission of West Virginia concerning disbursement of Wireless E-911 Subscriber Fees in the amount of \$193,937.39.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending September 22nd, 2012 received from the West Virginia Lottery.

Letter received from Jefferson County Historic Landmarks Commission regarding properties designated as historic landmarks.

Letter received from Earl L. Jackson, Jr. regarding WV Code and location of county offices.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.